



Village of Palatine

PROPOSED CY 2018 OPERATING BUDGET & CAPITAL INVESTMENT PLAN



Village of Palatine

CY 2018 PROPOSED BUDGET AND CAPITAL INVESTMENT PLAN AS SUBMITTED BY THE VILLAGE MANAGER

MAYOR AND COUNCIL

Jim Schwantz.....Mayor

Tim Millar (District 1).....Council Member

Scott Lamerand (District 2).....Council Member

Doug Myslinski (District 3).....Council Member

Gregory J. Solberg (District 4).....Council Member

Kollin Kozlowski (District 5).....Council Member

Brad Helms (District 6).....Council Member

Margaret R. Duer.....Village Clerk

APPOINTED OFFICIALS

Reid Ottesen.....Village Manager

Michael Jacobs.....Deputy Village Manager

Paul Mehring.....Director of Finance & Operations

Al Stoeckel.....Police Chief

Scott Andersen.....Fire Chief

Matt Barry.....Director of Public Works

Ben Vyverberg.....Director of Planning & Zoning

Harry Spila.....Director of Community Services

Pamela Jackson.....Director of Human Resources

Larry Schroth.....Director of Information Technology

Jeffrey Boundy.....Village Treasurer

Schain, Banks, Kenny & Schwartz.....Village Attorneys

Budget Staff

Susan Conn.....Assistant Finance Director



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October 2017

Honorable Mayor and Village Council:

On behalf of the Department Directors and Staff of the Village of Palatine, it is my privilege to present the Proposed 2018 Annual Budget and Capital Investment Plan for the Village of Palatine.

We continue to face many outside fiscal pressures from other units of government. Since the adoption of the 2017 Annual Budget and Capital Investment Plan, the State of Illinois has taken nearly \$700,000 from the Village while failing to provide any sort of financial or pension reform. Through tremendous efforts of the Department Directors and outstanding Staff, our Budget will again be balanced with operating expenditures covered through current revenues, reserves in excess of Village policy and thanks to the State of Illinois, our first property tax increase in seven years. Our budget continues to be aligned with the Village of Palatine's mission:

"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community."

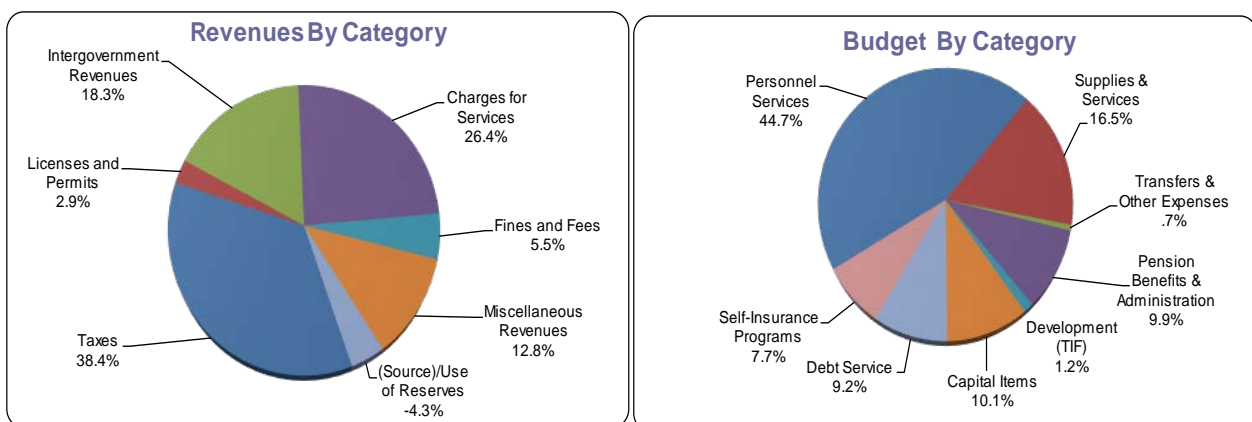
Following six consecutive years of property tax reductions or freezes, the State of Illinois has left us with no choice but to increase our property tax levy. If not for the inability of our State Legislators to enact pension reform and their outrageous actions of redirecting money from municipalities to fund their epic failures, there would again be no property tax increase. Through the conservative financial practices and policies of the Village Council and Executive Leadership Team we will have managed to limit our total property tax increase to 2.84% over the past seven years. This results in an average increase of 0.41% per year over that time period.

The Proposed Budget demonstrates an ongoing commitment to high standards of public service and the efficient delivery of all programs and services. Our expenditures are aligned with our available resources. We continue to live within our means and focus on our core services. However, short of legislative change in pensions, this can no longer be sustained. 2018 will mark the first year that there is a planned use of reserves to meet the \$917,000 increase in the public safety pension requirements. This will be a planned draw of \$180,000 per year for 5 years utilizing surplus dollars from 2016.

The property tax increase will be used exclusively to offset \$540,000 in pension costs, a raiding of local government money by the State totaling \$300,000 in 2018, as well as a new \$85,000 fee the state will charge to collect taxes.

The 2018 Proposed Budget and Capital Investment Plan totals \$117,452,993. \$72,041,617 represents the Operations Budget and the remaining \$45,411,376 represents our Capital Budget, TIF Districts, Debt Service, Transfers, Casualty/Liability/Health and other insurance Programs, and Pension Administration requirements.

The development of a budget is a balance between existing resources (revenues) and demand for those resources (expenditures). Staff has worked hard over the year to achieve a balance between these resources.

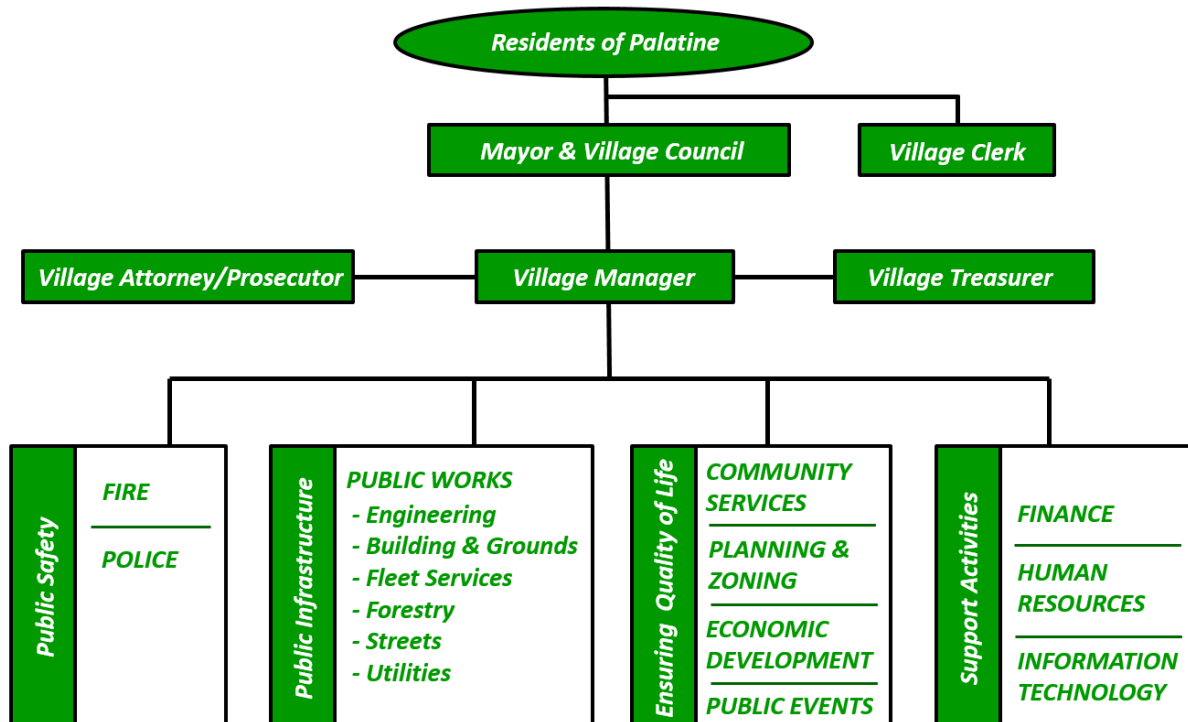




	2017	2018	2018 % of
	Adopted Budget	Proposed Budget	Total
Personnel Services	\$ 51,033,565	\$ 52,538,565	44.7%
Supplies	2,427,740	2,291,345	2.0%
Services & Charges	17,143,520	17,116,707	14.6%
Other Expenses	100,000	95,000	0.1%
Sub-Total Operations	70,704,825	72,041,617	61.3%
Transfers Out	678,500	689,000	0.6%
Pension Benefits & Administration	10,840,650	11,560,900	9.8%
Development (TIF)	1,234,000	1,439,425	1.2%
Capital Items	10,468,808	11,884,786	10.1%
Debt Service	11,357,305	10,798,430	9.2%
Self-Insurance Programs	8,531,138	9,038,835	7.7%
All Expenditures Total	\$ 113,815,226	\$ 117,452,993	

The Proposed Budget continues to reflect the Village Council’s vision and commitment to invest in our public safety, the development and maintenance of our infrastructure, and ensuring a strong quality of life for our residents. Our organization is structured to deliver on these commitments. The following organizational chart reflects our organizational structure.

VILLAGE OF PALATINE - ORGANIZATIONAL CHART





Financial Outlook

Ongoing financial stability is critical to an organization's ability to plan for the future. With nearly 20% of our revenues coming through other units of government – primarily the State of Illinois, our current situation is uncertain at best and that has been considered in the development of the Proposed Budget.

Despite finally adopting a budget, the State of Illinois has had a devastating effect on our budget. Palatine receives more than \$18 million in funds that in some way are allocated by the State or pass through the State. This past year, the State Legislature again failed to address needed public safety pension reform, driving our costs up by \$917,000. Additionally, the Legislature took more than \$600,000 of Local Government Distributive Fund (LGDF) monies that were due to Palatine. To add insult to injury, they then decided that they need to withhold a 2% fee on our sales tax collections to administer what they have always administered. This is an additional \$85,000 in lost revenues. The ongoing threat to these revenues makes responsible planning very difficult. It is critical that our organization remain flexible and lean. As an organization, we continue to identify structural changes in our operations to decrease dependency on State funds and prepare ourselves for rapid response should revenues dramatically change.

The Proposed 2018 Budget continues to again bring change to our organizational structure to further our efficiencies and flexibilities.

The budget reduces our overall employee count by 3 full-time employees. This was a result of restructuring in the Village Manager's Office and Human Resources (full-time positions to part-time) and the elimination of the Assistant Village Engineer through the consolidation of Engineering into Public Works. Not only did the Engineering consolidation streamline our service delivery and coordination efforts, these three changes will result in savings of \$235,000 in the 2018 Budget.

In order to successfully manage the already existing impacts, there are staffing adjustments that will be made for at least the first half of the year while we monitor the legislative session in Springfield and pursue several economic development opportunities

to restore sales tax receipts.

Palatine has done everything it can to provide a stable future. It is unfortunate that the State continues to wreak havoc on an otherwise strong organization. In last year's Budget Message, I stated:

"2017 is likely the last year we can withstand the lack of State intervention without either facing a double-digit property tax increase or significant restructuring of our public safety functions."

Unfortunately, the time has come and I am recommending an increase in property taxes and staffing changes in our Public Safety Departments, none of which would be necessary if we had a State Legislature that had the political courage to do the right thing.

Budget Policies and Parameters

As it has been over the past several years, the uncertainty created by the fiscal affairs of the State and the skyrocketing public safety pension costs make it necessary to focus on trying to maintain our current services rather than looking at any expansion of services. Every effort is made to live within the existing revenue streams. Any increase in tax rates or other fees was to be a last resort authorized by the Village Council after weighing service and personnel reductions.

Operating budget guidelines were established by the Village Manager as part of the budget development process. These guidelines, as they have been for many years, were as follows:

- All budgets would be predicated upon providing our core services. Any new initiatives should drive efficiency improvements, cost savings, or further the implementation of the Strategic Plan.
- All non-personnel operating expenditures, including commodities and contractual services, were to be funded at 2017 levels. No increase would be available for the second consecutive year due to public safety pension cost increases. All Departments would need to reallocate funds between accounts to meet any increased funding needs.



- Benefit related expenditures would meet all statutory requirements for funding.
- The Capital Investment Plan must continue to address the needs of our residents and a systematic replacement of our aging infrastructure, roads, and facilities.
- Any existing or anticipated personnel vacancy shall be fully reviewed as to necessity and available options to replace work through outsourcing, realignment of responsibility, or transfer between Departments.

Revenues

Each year, the preparation of the budget starts with a detailed review of our existing revenue sources. Staff utilizes a model that examines the previous three years of receipts and weighted factors are assigned to the more recent years to develop estimates for the upcoming calendar year. The estimates are then adjusted based upon known factors such as new or closed businesses. This model has proven to be dependable in both prosperous and declining economic conditions. This practice was again followed this year for our existing revenue sources.

Based upon the ever-increasing Police and Fire pension costs, there was a need to look at increased or new revenue sources. The underlying philosophy is that our core revenues (property taxes, sales taxes, state income taxes) should cover our basic staffing demands and services. It is the extra services, such as permits, as well as ordinance violators that should cover the additional costs necessary to operate our Village.

Some of the more significant revenue sources and/or sources experiencing significant changes or recommended for inclusion are:

- **Property Tax** – Following six consecutive years of either reductions to our property tax levy or a constant levy, the Proposed Budget is recommending a property tax increase to fund our basic services. The property tax levy is recommended to increase by \$925,000 or 4.26%. Our track record in reducing and stabilizing property taxes has been nothing short of outstanding. Unfortunately, the disfunction in Springfield and their irresponsible actions have finally been too much to overcome and the property tax is recommended for increase. The \$925,000 will

cover the following:

- \$540,000 Public safety pension increases
- \$300,000 State retention of LGDF funds
- \$85,000 State fee for sales tax collections

Again, if it weren't for the State taking our money and failing to provide pension reform, our property tax levy would again be constant or decreasing.

- **Sales Tax** – This past year continued our sales tax challenges. In 2016, we had the impact of the Cook County sales tax increase driving customers to Lake County. Additionally, we had a full year of lost revenues from Arlington Lexus. Last year we had two of our top producers leave Palatine. Richards Building Supply relocated to a larger facility in Rolling Meadows and A.C. Imports was acquired by another dealership and relocated out of our community. Richards Building Supply and A.C. Imports was a combined \$375,000 in sales tax revenues. In addition to these two losses, sales tax receipts in general are very flat. Add to this the new state administrative fee and we are seeing a net reduction of \$468,400.

Staff continues to put forth significant effort to not only work with our existing business community to retain businesses that have already invested in Palatine, but to also market our community and vacant sites to both end users as well as the commercial brokers. Expansion of our retail base is critical if we are to continue to provide property tax relief to our residents. To this end, there are several exciting opportunities that Staff is trying to finalize that, if successful, would not only offset the losses of A.C. Imports and Richards, but bring additional sales tax receipts to the community. 2018 could be a very exciting year in this regard.

- **State Income Tax** – Based upon information provided by the State to the Illinois Municipal League, our projected receipts for 2018 are \$5,972,500. This represents a decrease of \$794,600 over the 2017 Budget. Just over 37% of this decrease is presumably a temporary reduction by the State. That would allow those dollars to

be restored in 2019 if the State takes no further actions.

- **Building Permit/Inspection/Review Fees** – We continue to experience strong performance in our building permit revenues and related fees. Our community remains a strong place for investment in both new construction as well as updates to existing structures. Following a 5% increase from 2016 to 2017, we expect these revenues to increase by \$227,000 (15.5%) to \$1,685,000.
- **Fines and Violation Fees** – Cook County has recently started reducing the charges that they will prosecute in Circuit Court. This has led suburban Police Departments to look at the administrative adjudication process to continue prosecution. Palatine is no different. This past year we began the process of writing local ordinance tickets for the possession of marijuana. We expect to see our compliance tickets increase as this expands to other areas.
- **Residential Rental Licenses** – We continue to see an increase in the number of residential rental licenses. The increase is a combination of identifying properties that were not registered and an ongoing shift to rental units. The budget is projecting an increase of \$90,000 in this revenue source going from \$375,000 in 2017 to a projected \$465,000 in 2018.

Many of our other revenues continue to remain relatively constant. Our Code of Ordinances provides for all other Village fees to increase in an amount equal to the Municipal Cost Index (MCI). For next year, that increase will be 3.4%. This cost index is a representation of the costs for goods and services incurred by municipal government.

Reserves

A multi-year view is necessary when considering the existence of reserves and the year-to-year surpluses or deficits that create or deplete them. Often, a surplus or deficit is merely a timing difference between receiving revenues and paying expenditures. This is particularly evident in capital and utility funds. In these funds we try to maintain level funding each year knowing that the expenses will vary from year to year. Thus,



establishing a surplus for several years or spending down reserves is completely appropriate and, in fact, planned.

As recognized by the bond rating agencies, sound and conservative financial management over the years has positioned Palatine to withstand economic downturns and maintain financial strength. One primary measure of a city's financial strength is the size and relationship of the General Fund's unrestricted fund balance to the Operating Budget. The Annual Budget continues to recognize the need to maintain these sound practices. The Budget anticipates 2017 will mark the 14th consecutive year that the general fund will end within or above our targeted reserve range of three to four months operating costs. We should finish 2018 in that same position as well. This meaningful accomplishment demonstrates the commitment of the Council and Village leadership to fiscal constraint. These reserve levels have had a significant impact on the Village maintaining our outstanding bond rating over the past several years. Our conservative approach to finance, and the strong fund balance coupled with untapped revenue resources, continues to place us in high stature with the rating agencies. This subsequently saves the Village money when we need to utilize the bond market.

The targeted operating reserves set by the Reserve Policy are at levels considered prudent to provide for uninterrupted municipal services and preferred bond ratings. These reserves serve as a stabilizer during reduced revenue collections, which in turn allows for a consistent delivery of our most important services.

As part of our efforts to counteract the public safety pension cost increases, as well as what we hope is a short-term reduction in our sales tax receipts, the Proposed 2018 Budget includes an appropriation of reserves. Specifically, a plan has been developed to appropriate \$180,000 per year over five years to smooth the pension cost increases. This total of \$900,000 was specifically earmarked out of the 2017 surplus. Additionally, it is recommended that \$300,000 from the Economic Stabilization Fund be utilized to offset a portion of the sales tax reductions. As referenced earlier, our economic development efforts will hopefully negate any further appropriation or tax increase for this temporary loss.

The General Fund Operating Reserves are projected to be approximately \$19.14 million, which exceeds the reserve policy maximum of \$19.0 million. This is in addition to the \$2.15 million Economic Stabilization Fund that the Village maintains.

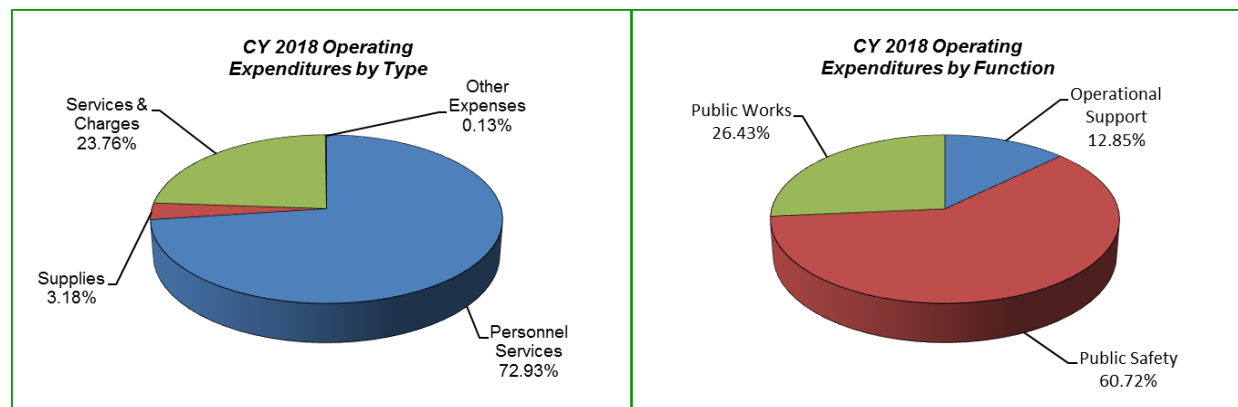
In the case of capital related reserves, these funds are considered sinking funds. It would not be fiscally prudent or responsible to fund current capital expenditures with current dollars nor to issue bonds for all capital purchases. In this case, these reserves can be likened to a savings account to pre-fund expected purchases. Additionally, these funds can be used to fund one-time emergency purchases. These fund balance levels will fluctuate from year to year based upon our capital project needs.

Annual Operating Budget

The entire Village organization is committed to delivering on our core services in the most cost effective and efficient manner. The operating budget demonstrates a real commitment to efficiency and living within our means.

Our operating expenditures are summarized as follows:

Expenditures by Category	Adopted 2017	Proposed 2018	% Change
Personnel	\$51,033,565	\$52,536,565	2.95%
Supplies	2,427,740	2,291,345	-5.62%
Services & Charges/Other	17,243,520	17,211,707	-0.18%
Total Operations	\$70,704,825	\$72,041,617	1.89%





Municipal government is a service business. Our job is to protect the public safety, maintain the infrastructure, and ensure a high quality of life. To accomplish this task, it takes a committed work force. 301 of our 331 employees (91%) work directly in our field services (Police, Fire, Public Works, Planning and Community Services).

With personnel costs being nearly 73% of our cost of doing business, it has been paramount that we focus on controlling our personnel count whenever possible. Since the economic collapse in 2008, there has been a continuous focus on how we conduct business and the application of technology and cross-training in the workplace. This has allowed services to remain constant and the organization to reduce our personnel counts. As benefit costs continue to rise through outside influences, the head count reduction has allowed the Village to live within our means and limit tax adjustments.

PERSONNEL CHANGES OVER PAST DECADE

Date	Full-Time Employees	PT/Seasonal Employees
January 1, 2008	367	53
January 1, 2012	343	53
January 1, 2014	339	59
January 1, 2016	338	59
January 1, 2017	334	60
January 1, 2018	331	64

In 2017, our staffing level dropped below our staffing levels in 1999. Over that time period, the Village had an 18% increase in population, added a new Fire Station and Police Beat, and saw significant increases in the quantity of roads, water, and sewer infrastructure that we maintain. We now have dropped even further with a reduction of 3 more full time employees. Again, through a dedicated workforce, the utilization of technology and expansion of partnerships, we are delivering more services to more people than we did 20 years ago – all with less staff. This is only possible through the commitment and dedication of our employees.

Pensions

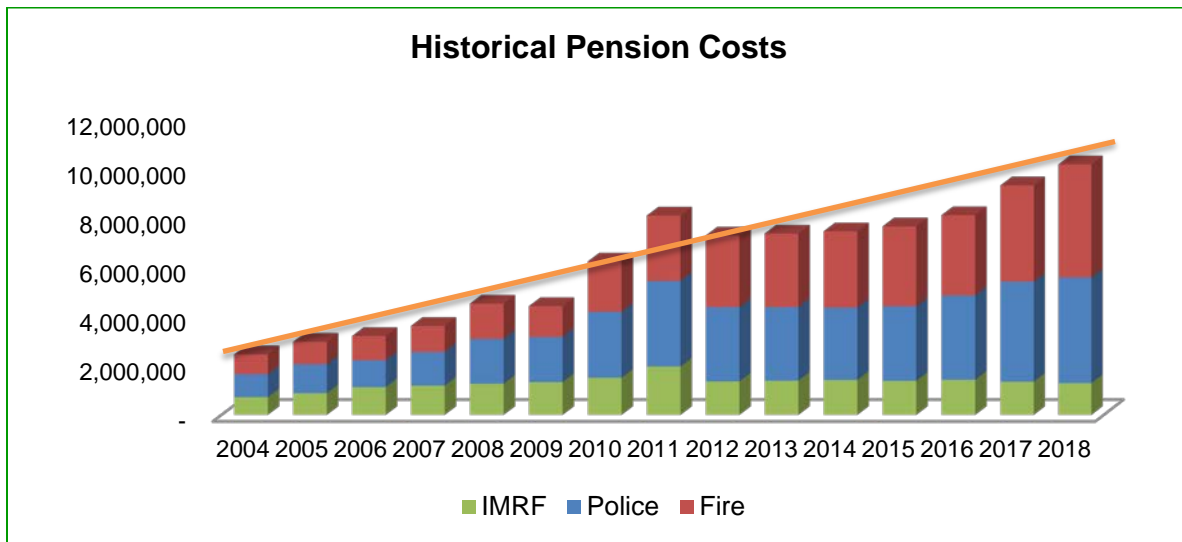
The controls and reductions in personnel count are driven in large part by our ever-rising pension contributions. By State statute, the Village is mandated to fund pension benefits for all municipal employees. The Illinois General Assembly determines the benefits afforded to our employees as well as the employee contributions. The Village of Palatine has no control over these benefits. The system is broken and is not sustainable. Our elected State officials have proven completely incapable of setting aside politics and addressing this growing crisis. Last year, the Budget Message stated:

"If the current model does not change, the staffing levels in public safety will need to be reduced or double-digit property tax increases will need to be passed."

That time has come. The Proposed Budget not only increases property taxes for pension purposes, but it will result in holding open a sworn position in Police and reductions in the Fire budget that equate to the cost of one full-time firefighter/paramedic. With no legal way to increase the employee contributions or reduce benefits, the Village and its residents are left with the obligation to fund these pension programs. This situation is very unfortunate but not surprising.

The budget includes a total of \$10,197,125 to simply meet the statutory obligations we face for all of our pension systems. This represents an increase of \$858,445 over 2017. Our 2018 pension obligations represent an increase of \$5.7 million or 230% over the past decade. The two public safety pensions alone account for most of this increase as the civilian pension (Illinois Municipal Retirement Fund) has actually been decreasing due to our personnel reductions.

The public safety system is not sustainable and our State leaders don't seem to give a damn. Every year we show the following chart demonstrating the unsustainable path which Springfield has failed to acknowledge.



Insurance

The Budget continues to fund the Village's self-insurance programs for our liability insurance and health insurance. Both of these funds have excess insurance policies to help guard against significant exposures. We continue to see strong performance in our liability program with actual claims coming in under expected claims. This has led to strong fund balances. Subsequently, we will be utilizing a portion of the excess fund balance to offset costs in the coming year.

The past two years (2015 and 2016) mark the first time in over a decade that our health insurance program did not outperform expectations or national trends. This has led our Health Insurance Advisory Committee, as well as upper level management staff, to undertake a comprehensive review of the plan and some of the potential causes of our recent financial performance. Last year, two significant changes to the plan were implemented in an effort to align our expected costs with available revenues. First, the plan made a significant shift to a focus on wellness and prevention. The Village has offered voluntary wellness screenings for many years. Through a concerted effort of management, the health insurance committee and union leadership, participation levels increased by 32%.

The other significant change in 2017 was the shifting of post-65 retirees to a market based plan. State law requires a municipality to offer health insurance to all retirees under the



age of Medicare eligibility. Palatine has always done this and the retirees pay 100% of the premium cost. An actuarial study undertaken by our consultant indicated that the post-65 participants were utilizing a disproportionate portion of the plan. In fact, the premiums would need to rise by 254% for this category of plan participants to cover expected claims exposure. Rather than imposing such a significant increase to this group, or raising all premiums by approximately 10% to subsidize the group, the Village worked with our plan consultants to offer post-65 retirees a Medicare supplement plan through Benistar. This allowed all retirees a Medicare supplement option priced at group rates. Of the 40 participants over the age 65, 27 entered the Benistar program and 13 left plan coverage all together.

As of mid-year 2017, the plan was running approximately 6.5% better than the same time period from 2016. Thus, we are optimistic that the changes are working. Nonetheless, the upcoming year will see additional changes to the plan design in an effort to further control costs.

In 2018, the individual deductible will increase from \$300 to \$500 with corresponding increases in out-of-pocket maximums and family deductibles. Additionally, we will introduce a telemedicine benefit which will allow participants to consult a physician through a website or over the phone for basic medical needs. This will be done at a lower cost to the plan as well as the participant.

Total health insurance costs are anticipated to increase by 4.26% in 2018. Additionally, the recently approved Public Works labor contract will have the Public Works employees beginning to contribute to their wellness benefits to the extent the union plan costs exceed that of the Village.

Departmental Budgets and New Initiatives

The operating budgets of each department are very similar to their respective 2017 budgets. There are several notable changes. Some of the program and personnel changes for CY 2018 include:

- **Personnel Changes** – The budget has been developed with a reduction of three full-time positions. This represents a 10% reduction in our full-time workforce over the past decade. Included in the reduction is a full-time position going to part-time in Administration and Human Resources as well as the elimination of the Assistant Village Engineer position. Additionally, both Fire and Planning have a clerical position being reassigned for budgeting purposes to Community Services as we complete the transition to the shared support roles and cross-training in this area.

The only new positions are a part-time plumbing inspector and a part-time combination inspector. Both of these positions are funded within the existing resources in the budget. Due to a vacant position, we were able to reallocate salary savings as well as reduce outside consulting services to create both of these positions. This will allow us to meet the customer service standards in our building related activities.

Change is a continuous process for our organization. We have again made adjustments to optimize our organizational structure to deliver the highest level of services in the most efficient manner. Our organization will continue to be one of the leanest and most efficient anywhere in suburban Chicago. Staffing levels remain as low as possible while still being able to deliver on our core services.

Additionally, as some positions take on additional responsibilities in an effort to meet customer demands and avoid additional staffing needs, there will be several reclassifications that take place during the year. All funds are included within the Proposed Budget.

- **Public Safety Pension Impact** – As discussed previously, the employer contribution to the public safety pensions are increasing by \$917,000 from 2017 to 2018. In an effort to address this increase, Police and Fire both were to identify areas of cost savings that could be implemented for the upcoming calendar year. It is my hope that these measures are temporary and that there will be pension reform. If the legislature does nothing, the Council will need to decide between larger tax increases or a reduction in services.

In order to balance the budget, the Police Department will operate with one fewer officer in the Traffic Unit. While the position will remain authorized, the funding for the position (\$108,000) will not be included in the budget. This will reduce the proactive enforcement that takes place.

The Fire Department will also be generating \$108,000 in savings through a \$74,000 reduction in overtime which impacts our hireback process. Additionally, they have identified \$34,000 in miscellaneous reductions including public education, training and supplies.

In the case of both departments, we will review the status of operations at mid-year. At that time, we hope to better understand what impact – positive or negative – the legislative session has had on our budget as well as provide an opportunity to see where our economic development initiatives have taken us. Should things be positive at that point, the Village Council could consider a mid-year reinstatement of funds.

- **Motor Fuel Savings** – Based upon favorable markets, as well as our fixed price contracting, we anticipate a savings of \$70,000 in motor fuel expenses. This savings has provided flexibility for funding ongoing street maintenance programs.
- **Full Engineering Integration to Public Works** – The upcoming year will mark the first full year of our engineering function being part of the Public Works Department. This implementation throughout 2017 has been very successful. The 2018 Proposed Budget represents a savings of \$117,000 through this integration.
- **Northwest Central Dispatch Fees** – The budget includes a reduction of \$30,000 for our membership in Northwest Central Dispatch (NWCD). The dispatch agency has done an outstanding job of controlling costs which has helped this reduction. Additionally, the funding formula is tied to calls received and cases assigned. We have experienced a reduction in that area which has also helped reduce our costs.
- **Newsletter** – With the expanding use of our eNews, website and social media, we are recommending a reduction in our print newsletter to twice per year rather than 3 times per year. This will result in a savings of \$10,500.

Annual Capital Investment Plan

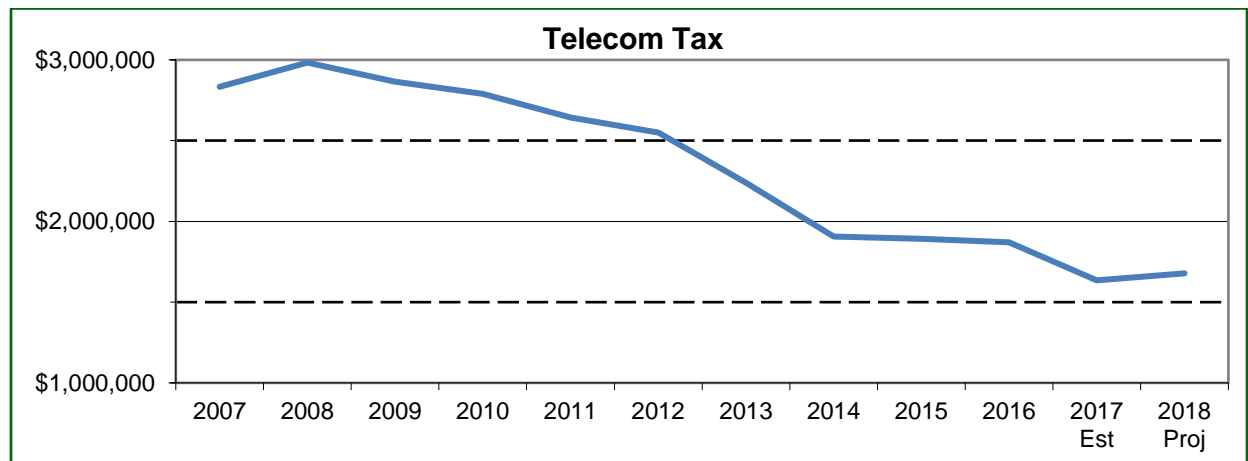
Two years ago, the Village Council established new permanent revenues to fund our capital needs through an adjustment in the utility tax on electricity. The approved plan also called for the expenditure of up to \$300,000 per year in sinking fund reserves, continued support from the enterprise funds, and for Village management to seek out a combination of grant opportunities or further spending reductions of up to \$400,000 per

year.

The funding adjustment and management commitment has continued to pay off. Our 2018 Capital Investment Plan is balanced and provides the necessary investment in our utilities, streets, equipment, and facilities. This annual investment is necessary for Palatine to remain a strong and safe community. Further, our ongoing fleet optimization review process along with insurance proceeds for an ambulance have allowed us to transfer \$60,000 of utility tax revenues back to the operating budget while still maintaining our sinking funds necessary to meet our long-term obligations. Any larger transfer would adversely impact our long term sinking fund.

The primary funding source for our capital equipment and improvements continues to be the Telecommunications Tax. As discussed over the years, this revenue source had experienced nearly a decade of decline reflecting society's move to a more mobile environment. We now have back to back years of stability and even a slight increase. The 2018 Budget is projected to see an increase of \$43,740.

The following illustrates the actual receipts of this revenue source over the past decade:



Our capital program operates as a sinking fund where it is planned that some years the expenditures will exceed revenues and other years the revenues exceed the expenditures. This is the nature of capital investments. Thus, you can't just look at fund balance levels and defer the need for permanent funding sources.



Our commitment to identify grant monies has been successful with the award of nearly \$1.8 million in federal funding for the complete resurfacing and other associated improvements for Plum Grove Road from Northwest Highway to Aldridge Avenue in 2017. In the coming two years, we will leverage \$1.32 million in Federal funds for the resurfacing and improvements to Smith Street from Palatine Road to Dundee Road. This frees up money to be utilized for other local roads.

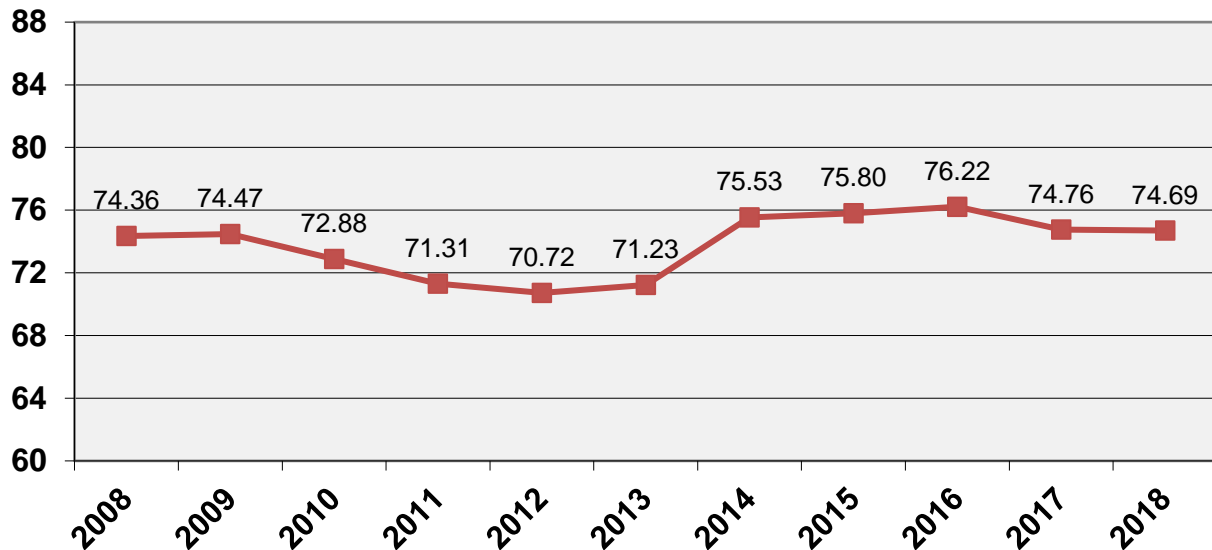
Additionally, Staff continued to modify our Vehicle and Equipment Optimization Study this past year, which is reflected in our long-range planning for fleet purchases. This was initially undertaken in preparation for the 2017 Budget whereby we were able to save \$3.9 million over the next 10 years. Further evaluation, along with an insurance settlement for an ambulance, have allowed us to reduce our costs by an additional \$60,000 over the next 10 years.

The following sections highlight the Capital Investment Plan for 2018.

Street Maintenance Programs

On an annual basis, streets are physically evaluated/inspected and assigned a numeric rating (1 to 100) utilizing a computer model. All streets are evaluated at least every two years. A street rated 100 represents a new street. When streets fall below 60 they generally begin to enter the 5 year capital plan for resurfacing.

Historic and present funding levels for street maintenance have been designed to provide a street system throughout the Village that carries an average rating in the lower “very good” range (70-75 PCI). The following graph illustrates the current average Pavement Condition Index (PCI) for the Village.

Street Conditions Average PCI

The primary funding source for our road resurfacing program are the Motor Fuel Tax (MFT) dollars we receive from the State. These funds continue to be very flat, with little if any growth. The funds have also been subject to the whims of the State legislature who recently did a one-time sweep of funds. Unfortunately, the cost of resurfacing roads has been increasing at a pace that exceeds the growth in our revenue source. The grant funding we have received the past several years has allowed us to maintain our program.

Over the next several years, there will be a need to revisit the funding methodology for our streets program. Without stable and increasing revenues to fund the resurfacing program, it is expected that the average PCI rating will be in the 60's within the next three to four years.

2018 PROPOSED STREET RESURFACING PROGRAM

Street	From	To
Brighton Court	Whytecliff	Cul-de-Sac N
Borders Drive	Roselle	Teal
Borders Drive	Teal	White Willow Bay
Chewink Court	Benton	Dead End E
Cunningham Drive	King Charles	Thackeray
Drovers Lane	Whitehall	Kensington
Eagle Lane	Heron	Hawk
Eagle Lane	Hawk&Eagle	Northwest Hwy
Forest Avenue	Lincoln	Palatine
Geri Avenue	Geri Ct	Stephen
Geri Avenue	Stephen	End of ROW
Geri Court	N Cul-de-Sac	S Cul-de-Sac
Gilbert Avenue	Middleton	Quentin
Glencoe Road	Harrison	Middleton
Glencoe Road	Middleton	Quentin
Hawk Street	Dead End N	Eagle
Karen Lane	Stephen	Dead End West
Kelsey Court	Middleton	Cul-de-Sac
Kensington Court	Whytecliff	Cul-de-Sac N
Lincoln Street	Plum Grove	Fremont
North Court	Renaissance	Northwest Hwy
Reseda Pkwy	Reseda	Cul-de-Sac
Reseda Pkwy	Dead End West	Hicks
Stark Drive	Carpenter	Tahoe
Stark Drive	Tahoe	Rohlwing
Stonehedge Lane	Elm	Peregrine
Thomas Street	Wilke	Dead End West
West Court	Renaissance	First Bank
White Willow Bay	Illinois	Dead End South
Willow Court	Willow Wood	Cul-de-Sac

Resurfacing may be the highest profile activity in our comprehensive road program, but it is just one activity in a much larger effort. In addition to resurfacing, our comprehensive road maintenance program will again include the following activities:

- **Crack-filling:** Performed within the first three or four years after a street is constructed or resurfaced.
- **Milling & Patching:** This activity removes the surface course of asphalt, undertakes any base repair and then places a new layer of asphalt. In some instances, patching of streets precedes resurfacing by two or three years and in other cases, it will address isolated problems. This expense is actually funded through our operations budget.
- **Surface Rejuvenation/Micro-Surfacing:** This maintenance effort provides a new sealed driving surface to the roads that will generally provide an additional 6 to 8 years of life to the roadway prior to the need to fully resurface. \$75,000 is budgeted for this program.
- **Curb and Gutter:** There are multiple programs designed to extend, repair and upgrade curb and gutters throughout the Village. These programs include: spot curb repair; 50/50 curb replacement; concrete edging; as well as repairs to curbing under the street resurfacing program.
- **Street Rehabilitation/Reconstruction Program:** This effort will vary from year to year. In some cases, this program traditionally includes widening, curb and gutter, sidewalk, base patching, and installation of storm sewer to bring neighborhood collectors to Village standards.
- **Partial or Total Street Reconstruction:** This activity occurs whenever the condition of the street has fallen to a PCI range of 30 or below or where other maintenance activities are no longer cost effective. This activity is usually applied to streets where base failure has occurred or where resurfacing has an anticipated life of less than 10 years.

Capital Equipment and Improvements

Separate from our road system, the Village maintains a long-range plan for the systematic maintenance, replacement, and new investment in our equipment and other improvements throughout the Village. While these investments are all discussed in detail in the budget document, some highlights and higher cost items include:

- ***Combined Service Facility (Public Works) Maintenance (\$120,000)*** – The Village and Park District share the facility on Illinois Avenue. The building was constructed in 1991 and as such, is now in need of routine maintenance and replacement activities. In 2017, the budget included funds for the replacement of the roof on the administrative building as well as replacement of much of the HVAC system. The 2018 Budget will complete the roof project. The Park District will be covering 28% of these costs based upon their square footage of the building.
- ***Fire Station 85 (\$150,000)*** – There is uncertainty as to the future of Station 85 as we struggle to deal with long-term pension funding and the impact that could have on fire staffing and subsequently station configuration. While not wanting to move forward with land acquisition and new station construction, there is a need to replace the roof on Station 85. This would be an investment in the future as the station could continue to be utilized for equipment storage even if we had to close or relocate the operations from this station.
- ***Bike Plan Implementation (\$10,000)*** – This funding represents the Village's ongoing commitment to improving bicycle access throughout the community.
- ***Parking Deck Improvements (\$100,000)*** – The next phase of our reinvestment with the parking deck will include the painting of the interior elevator and stair towers as well as the ground floor interior.
- ***Sidewalk Replacement/Hazardous/Extension Program (\$310,000)*** – The sidewalk program for 2018 represents a \$30,000 increase in funding over last year. This includes a systematic replacement of sidewalks throughout the Village that have vertical displacements of 7/8 of an inch or greater, horizontal displacement greater than 1/2" and settlement that has resulted in back pitch of more than 5%.

- **Technology Investment (\$419,000)** – The Budget continues our systematic replacement schedule for our network and computer equipment. Of particular note in 2018 is the replacement of the in-car ticket printers for all squad cars as well as the implementation of a new software system for our community development/building permit system.
- **Replacement of Equipment and Vehicles (\$1,672,730)** – The Budget continues with implementation of the Vehicle Equipment and Optimization Plan. Included in the 2018 budget are the following equipment and vehicle replacements:
 - **Fire Engine**
 - **Fire Command Vehicle**
 - **Dive Team Surface Air System**
 - **3 Public Works Plow Trucks**
 - **Asphalt Roller**
 - **9 Police Vehicles**
 - **Administrative Fleet**

All of our replaced equipment will either move to a reserve status or be sold at public auction. There is no expansion in the fleet as a result of these acquisitions.

Water and Sewer Funds

The 2018 Capital Investment Plan continues to invest in storm water management, sanitary sewers, and our water system. Nearly \$6.1 million in improvements are proposed for the water and sewer systems. Highlights of these improvements include:

- **Storm and Sanitary Sewer Sliplining Program (\$210,000)** – This is a proactive program to help seal our sewer systems.
- **Private and Isolated Public Drainage Improvements (\$75,000)** – This will offer assistance to residents with isolated water management areas as well as the conversion to overhead plumbing. Additionally, this funding source will aid in some minor drainage corrections in conjunction with larger road projects.
- **Storm Inlet Reconstruction (\$60,000)** – This program reconstructs failing and

deteriorating storm sewer inlets throughout the Village.

- ***Ditch Drainage Modifications (\$200,000)*** – 2018 will again provide funds to continue the focus in areas where there are not, nor can there be, storm sewers installed due to physical challenges.
- ***Storm Sewer and Drain Tile Replacement/Extension (\$75,000)*** – The project focus for this program in 2018 will be prioritized as several studies are completed and necessary easements are received.
- ***Lift Station Improvements (\$2,000,000)*** – Last year the design work was completed and in 2018 we will undertake the abandonment of the Peppertree Lift Station and convert the area to gravity sewers.
- ***Water Main Replacement/Extensions/Looping (\$1,456,940)*** – The Capital Investment Plan for 2018 includes the replacement of water main sections on Peppertree, Del Mar, Rosalie and Mallard.
- ***Well Maintenance (\$150,000)*** – As a back-up source for our water system, the Village maintains five wells that have a capacity of approximately 4 million gallons per day. Routine inspection and maintenance of these wells is critical. The well on Old Hicks will be inspected and repaired as needed in 2018.
- ***Water Tank Maintenance (\$1,601,920)*** – This represents our contractual obligation for our water tank maintenance contract as well as the repainting/refurbishment of South Supply #2.

In 2011, the Village Council adjusted the water rates for Palatine customers as part of a long-term plan to maintain and reinvest within our water system. At the time of the adjustment, the plan outlined rate increases for the next five years (2012-2016) of 5% annually to continue with implementation of the plan. This carried forward for the 2017 increase as well. Part of our action plan this past year was to look to the future to determine a range for water and sewer rates for the next five years.

This process has become complicated with the ongoing reduction in water usage. Unfortunately, with consumption dropping yet the costs of maintaining the system increasing, rates will tend to rise by a higher percentage. On a positive note, both the



Village and Northwest Water Commission have been very diligent about containing costs wherever possible. We are recommending an increase of 5% for next year and the subsequent four years (2019-2022) will be in the 3% to 4% range unless there are unforeseen changes. Our proposed rate of \$4.25 per 1,000 gallons will allow full funding of all of our improvements while continuing to maintain Palatine as one of the cheapest water rates in Illinois.

TIF Districts

The Village continues to promote development within our various TIF Districts in an effort to further expand our sales tax revenues and increase shopping, dining and convenience options for our residents. Following a number of years with declining revenues as a result of the economic collapse and dropping property values, all of our TIF Districts are back to positive cash flows and increasing increment.

2018 will also mark the beginning of the process to bring closure to the initial TIF District on Dundee Road. The 2018, payable 2019, taxes will be the last increment deposited into this TIF account. We will be monitoring all tax appeals during the coming year so that we properly account for any future liabilities prior to closing out the TIF District.

The Downtown TIF District is back on solid financial ground and as such, 2018 will mark the return of infrastructure investment within the downtown. We will be undertaking an improvement to Wilson Street between Brockway and Bothwell.

The Rand Road and Lake Cook corridors should be active as well with potential new projects in the planning stage for the old Menards property as well as ongoing development adjacent to the Grossinger Hyundai property.

Refuse Fund

The Annual Budget includes no rate increase for refuse collection for the tenth consecutive year for single-family homes. Our 2018 rates are below our rates from 19 years ago. The refuse and recycling market is in the midst of a great deal of change. Our current contract with Groot expires in two years. In 2018, Staff intends to begin a



comprehensive review of the market in an effort to establish a new refuse contract that will lead to continued rate stability.

Debt Service

The Village has an AA+ bond rating from Standard & Poor's. This rating helps drive lower interest rates for any borrowing done by the Village.

The annual budget includes an appropriation of \$10,783,580 for the purpose of paying annual principal and interest on the Village's outstanding debt. Only a small portion of this payment comes through the property tax levy. There are five other sources of this debt payment listed in the chart below.

Other Sources of Debt 2018

Source of Payment	Principal & Interest	Percent of Debt
TIF Revenues	\$5,139,940	47.60%
Water & Sewer Revenues	902,650	8.40%
Flood Control Fees	1,039,815	9.60%
Build America Bonds	476,985	4.40%
Special Service Area Revenues	588,450	5.14%
Total	\$8,147,840	75.50%

These other sources reduce the property tax burden on our stakeholders by a total of \$8,147,840. More than 75% of our 2018 debt will be paid through sources other than Village-wide property taxes.

Understanding our total outstanding debt is also important as we assess the long term financial stability of the Village. At the end of 2017, the Village will have \$73,365,000 in outstanding principal on our bonds. Many sources outside of the property tax are responsible for guaranteeing these bonds. The following table represents the breakdown of all outstanding debt.

Total Outstanding Debt
(Principal Due as of December 31, 2017)

Source of Payment	Outstanding Principal	Percent of Total Debt
Property Tax	\$33,405,000	45.5%
Water Fees	4,764,000	6.5%
Sewer Fees	1,191,000	1.6%
Flood Control Fees	6,360,000	8.7%
TIF Districts	27,645,000	37.7%
Total	\$73,365,000	100.00%

The Future

In Palatine, efficiency is a way of life and we demonstrate on a daily basis the financial stewardship that the public expects. Unfortunately, we are but a small cog in a much larger wheel known as the State of Illinois. Our Elected Officials and Staff understand financial responsibility and sustainability must go hand in hand. Our elected leaders in Springfield do not have this same understanding. The lack of pension reform coupled with the retention of \$600,000 in Local Government Distributive Funds as well as the administrative fee to process the same sales tax receipts they have always processed has led to our first property tax increase in seven years.

Thank you, Springfield.

Palatine makes decisions based upon the future. Springfield makes political decisions based upon the here and now and who is contributing to campaigns. This is no way to govern.

Last year I wrote:

“If pension reform for public safety pensions is not achieved in the coming year, the development of the 2018 Budget will likely need to include a complete restructuring of how we provide public safety services and their respective staffing levels or a property tax increase in excess of 10% or \$2 million. The current system simply is not

sustainable. This is through no fault of our employees, but rather the elected leaders in Springfield that historically enhanced public safety pensions and now refuse to correct their mistakes.”

That time has come. Fortunately, through reallocations and cuts elsewhere in the Village, our property tax increase will be limited to 4.26% or \$925,000. We potentially will also begin the process of restructuring our public safety programs. For at least the first half of 2018, the Police Department will be down one officer and Fire will be operating with a reduced training budget as well as overtime necessary to cover all hire backs.

Again, thank you Springfield.

All employees, along with our private sector partners, and the Village Council remain committed to working together to deliver the most efficient and responsive local government services. There remain great challenges ahead of us if we are to remain a strong community. We have always risen to the challenge and will continue to do so.

In closing, I would like to once again express my appreciation to all the employees of the Village of Palatine. Without their dedication and commitment 24 hours a day, 7 days a week, 365 days a year, this Village would not be what it is for our residents and businesses. You will not find a more committed and efficient Staff anywhere. I could not do my job without all their effort. This Budget demonstrates our commitment to the Village.

Respectfully submitted,

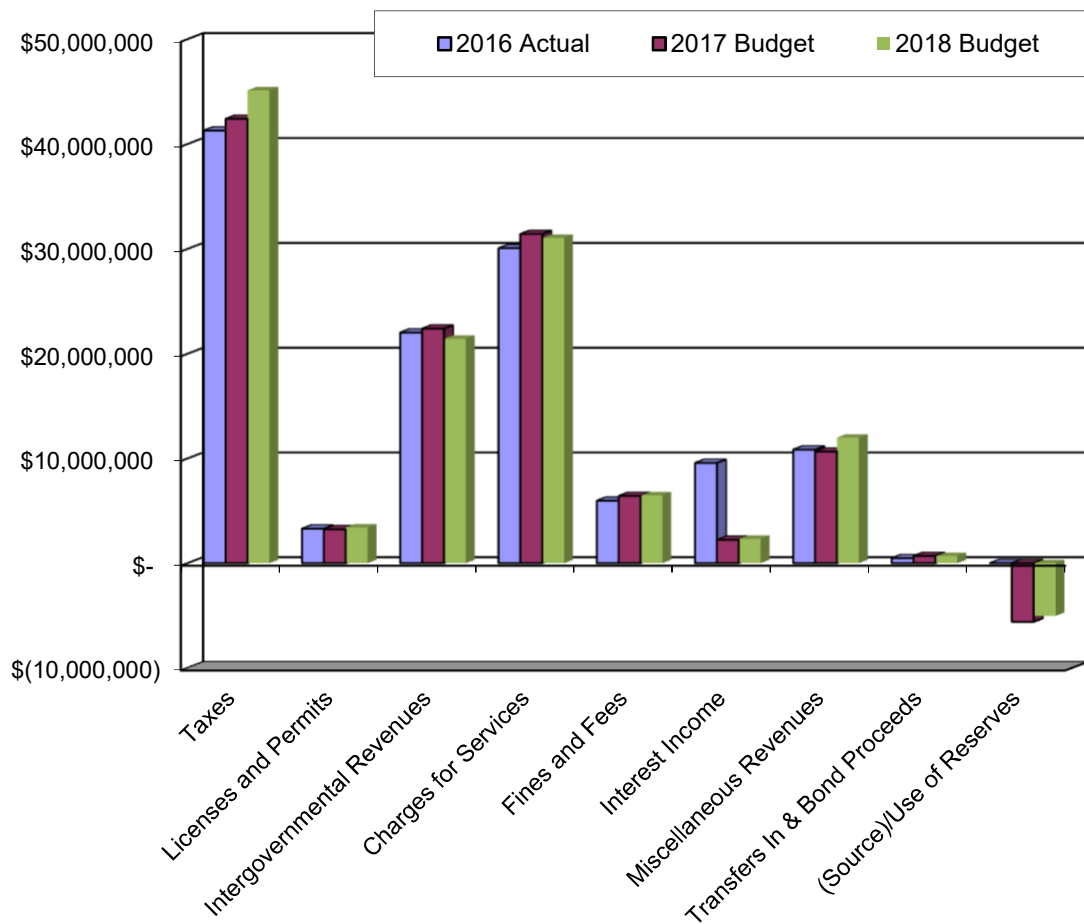
A handwritten signature in blue ink, reading "Reid T. Ottesen".

Reid T. Ottesen
Village Manager

Village of Palatine
CY 2018 Proposed Budget - Budget Overview

All Funds Revenues

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Taxes	\$ 41,289,796	\$ 42,400,012	\$ 45,123,253	6.42%
Licenses and Permits	3,296,731	3,226,800	3,406,700	5.58%
Intergovernmental Revenues	22,027,561	22,401,092	21,433,183	-4.32%
Charges for Services	30,068,668	31,420,715	31,045,711	-1.19%
Fines and Fees	5,961,180	6,414,350	6,474,590	0.94%
Interest Income	9,572,737	2,231,504	2,320,370	3.98%
Miscellaneous Revenues	10,847,506	10,647,570	11,995,941	12.66%
Transfers In & Bond Proceeds	466,031	678,500	689,000	1.55%
(Source)/Use of Reserves	-	(5,605,317)	(5,035,755)	-10.16%
All Revenues Total	\$ 123,530,210	\$ 113,815,226	\$ 117,452,993	3.20%



Village of Palatine
CY 2018 Proposed Budget - Budget Overview

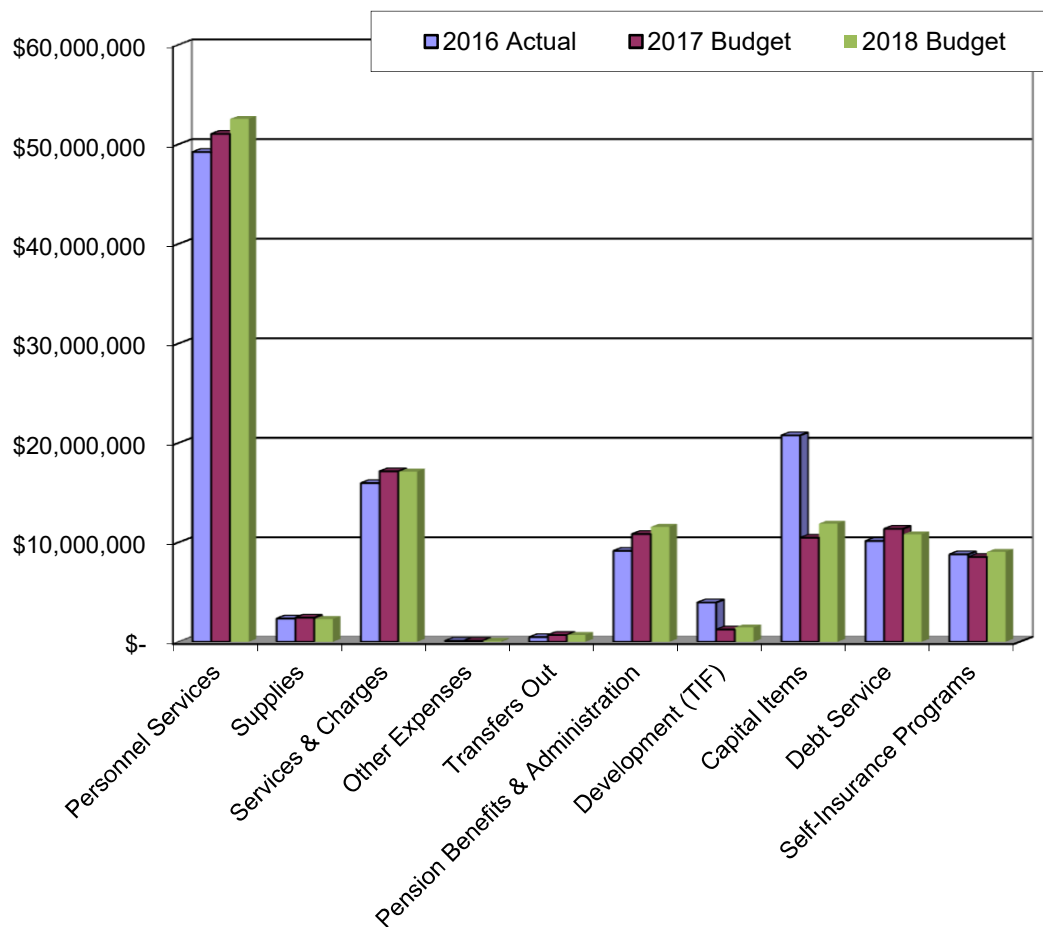
Fund Revenue Summary

		2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
100	General	\$ 55,043,043	\$ 55,879,340	\$ 57,047,715	2.09%
205	Motor Fuel Tax	1,798,088	1,663,935	1,921,125	15.46%
210	CDBG	581,806	402,158	419,608	4.34%
221	Federal Equitable Sharing	14,395	94,050	20,000	-78.73%
222	State Equitable Sharing	54,936	5,000	5,000	0.00%
223	DUI Fines	30,317	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax	87,082	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)	2,537,213	783,000	828,000	5.75%
232	Rand/Dundee TIF (TIF #2)	271,586	81,000	84,000	3.70%
233	Downtown TIF (TIF #3)	5,120,378	3,774,520	3,865,430	2.41%
234	Rand Corridor TIF (TIF #4)	1,769,362	2,092,045	2,038,035	-2.58%
235	Rand/Lake Cook TIF (TIF #5)	8,100	-	213,900	-
300	Debt Service	3,165,413	3,167,175	3,127,575	-1.25%
401	Capital Equipment	1,497,485	1,771,390	2,066,730	16.67%
402	Capital Improvements	1,773,308	1,633,325	910,325	-44.27%
430	Village Hall Renovation Fund	104,684	-	-	100.00%
605	Waterworks	11,523,715	11,485,725	10,617,400	-7.56%
610	Sewerage	3,834,210	3,771,345	5,766,980	52.92%
615	Refuse	4,523,467	4,607,220	4,699,580	2.00%
620	Parking System	636,493	638,625	659,595	3.28%
701	Health Insurance	6,495,628	7,241,143	7,253,275	0.17%
702	Liability Insurance	1,784,265	1,289,995	1,785,560	38.42%
710	Fleet Services	1,993,281	1,932,485	1,898,810	-1.74%
801	Police Pension	9,297,204	5,281,900	5,547,400	5.03%
802	Fire Pension	8,955,869	5,558,750	6,013,500	8.18%
825	SSA #5	628,882	586,100	588,450	0.40%
All Funds Revenue Total		123,530,210	113,815,226	117,452,993	3.20%

Village of Palatine
CY 2018 Proposed Budget - Budget Overview

All Funds Expenditures

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Personnel Services	\$ 49,213,535	\$ 51,033,565	\$ 52,538,565	2.95%
Supplies	2,338,717	2,427,740	2,291,345	-5.62%
Services & Charges	15,954,876	17,143,520	17,116,707	-0.16%
Other Expenses	93,741	100,000	95,000	-5.00%
Sub-Total Operations	67,600,869	70,704,825	72,041,617	1.89%
Transfers Out	466,031	678,500	689,000	1.55%
Pension Benefits & Administration	9,145,280	10,840,650	11,560,900	6.64%
Development (TIF)	3,950,065	1,234,000	1,439,425	16.65%
Capital Items	20,755,577	10,468,808	11,884,786	13.53%
Debt Service	10,134,358	11,357,305	10,798,430	-4.92%
Self-Insurance Programs	8,795,422	8,531,138	9,038,835	5.95%
All Expenditures Total	120,847,602	113,815,226	117,452,993	3.20%



Village of Palatine
CY 2018 Proposed Budget - Budget Overview

Fund Expenditure Summary

		2016	2017	2018	
		Actual	Adopted Budget	Proposed Annual Budget	% Change
100	General	\$ 53,591,719	\$ 55,879,340	\$ 57,047,715	2.09%
205	Motor Fuel Tax	1,749,592	1,663,935	1,921,125	15.46%
210	CDBG	581,806	402,158	419,608	4.34%
221	Federal Equitable Sharing	182,797	94,050	20,000	-78.73%
222	State Equitable Sharing	7,708	5,000	5,000	0.00%
223	DUI Fines	7,149	5,000	5,000	0.00%
224	Foreign Fire Insurance Tax	125,165	70,000	70,000	0.00%
231	Dundee Road TIF (TIF #1)	700,000	783,000	828,000	5.75%
232	Rand/Dundee TIF (TIF #2)	82,000	81,000	84,000	3.70%
233	Downtown TIF (TIF #3)	5,739,621	3,774,520	3,865,430	2.41%
234	Rand Corridor TIF (TIF #4)	2,080,705	2,092,045	2,038,035	-2.58%
235	Rand/Lake Cook TIF (TIF #5)	-	-	213,900	-
300	Debt Service	3,137,195	3,167,175	3,127,575	-1.25%
401	Capital Equipment	1,158,098	1,771,390	2,066,730	16.67%
402	Capital Improvements	1,956,772	1,633,325	910,325	-44.27%
430	Village Hall Renovation	6,346,086	-	-	0.00%
605	Waterworks	13,730,828	11,485,725	10,617,400	-7.56%
610	Sewerage	4,210,105	3,771,345	5,766,980	52.92%
615	Refuse	4,494,918	4,607,220	4,699,580	2.00%
620	Parking System	742,561	638,625	659,595	3.28%
701	Health Insurance	7,525,901	7,241,143	7,253,275	0.17%
702	Liability Insurance	1,269,521	1,289,995	1,785,560	38.42%
710	Fleet Services	1,694,000	1,932,485	1,898,810	-1.74%
801	Police Pension	4,448,772	5,281,900	5,547,400	5.03%
802	Fire Pension	4,696,508	5,558,750	6,013,500	8.18%
825	SSA #5	588,075	586,100	588,450	0.40%
All Funds Expenditure Total		120,847,602	113,815,226	117,452,993	3.20%

Village of Palatine
CY 2018 Proposed Budget - Budget Overview

Fund Balance Summary

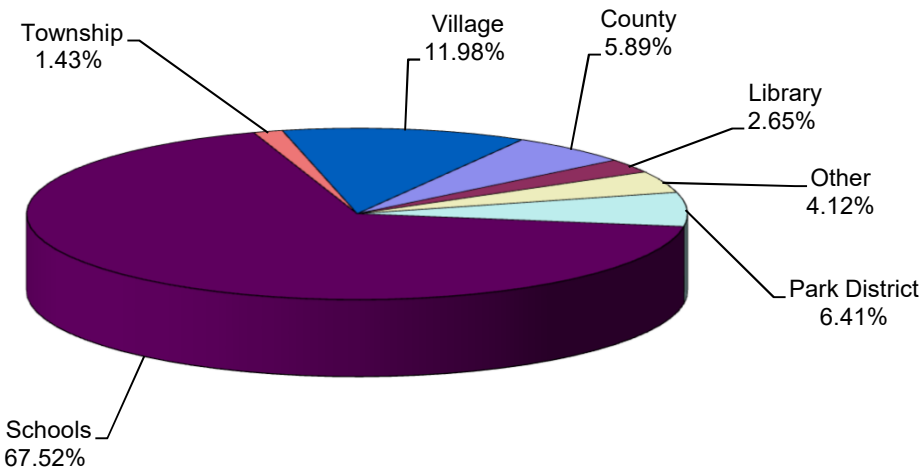
		Estimated Beginning Fund Balance	2018 Projected (Source)/Use of Reserves	Estimated Ending Fund Balance
100	General (Includes \$2.45M Economic Stabilization Reserve)	\$ 23,240,224	\$ 480,000	\$ 22,760,224
205	Motor Fuel Tax	1,051,668	106,175	945,493
210	CDBG	-	-	-
221	Federal Equitable Sharing	266,128	-	266,128
222	State Equitable Sharing	166,568	-	166,568
223	DUI Fines	58,578	(25,000)	83,578
224	Foreign Fire Insurance Tax	92,798	-	92,798
231	Dundee Road TIF (TIF #1)	7,785,960	(1,929,550)	9,715,510
232	Rand/Dundee TIF (TIF #2)	943,041	(195,350)	1,138,391
233	Downtown TIF (TIF #3)	1,975,491	(2,056,465)	4,031,956
234	Rand Corridor TIF (TIF #4)	4,425,792	(1,043,865)	5,469,657
235	Rand/Lake Cook TIF (TIF #5)	(35,515)	57,300	(92,815)
300	Debt Service	192,428	-	192,428
401	Capital Equipment	3,259,429	(538,115)	3,797,544
402	Capital Improvements	3,212,120	(300,235)	3,512,355
420	Police Facility Construction	-	-	-
430	Village Hall Renovation	13,710	-	13,710
605	Waterworks	4,990,858	(541,600)	5,532,458
610	Sewerage	2,053,682	1,590,930	462,752
615	Refuse	989,465	95,965	893,500
620	Parking System	1,299,743	(39,405)	1,339,148
701	Health Insurance	1,392,948	244,600	1,148,348
702	Liability Insurance	4,522,947	272,360	4,250,587
710	Fleet Services	809,666	164,060	645,606
801	Police Pension	68,280,408	(878,745)	69,159,153
802	Fire Pension	63,325,874	(498,815)	63,824,689
825	SSA #5	1,214,126	-	1,214,126
All Funds Total		195,528,137	(5,035,755)	200,563,892

An operating reserve is set aside to provide a cushion against unexpected events, losses of revenue, and large unbudgeted expenditures. The most common trigger for use of reserves is on the income side, such as when a previously reliable source is reduced or withdrawn. Another common reason for either creating or using reserves is when there is a timing difference between when a revenue is recorded and the underlying expenditure is made.

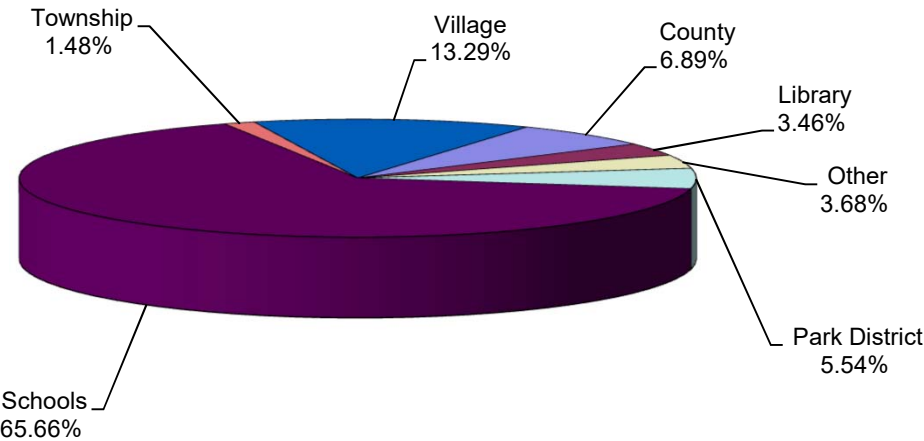
In many cases, one of the main purposes of a fund is to accumulate funds today for a known or planned future outlay. Pension funds and funds that provide for capital outlay (Capital Projects and Enterprise Funds) are a good example of this accumulation of funds today for future outlays.

Property Taxes

2016 Property Taxes (Payable in 2017)



2006 Property Taxes (Payable in 2007)



Village of Palatine
CY 2018 Proposed Budget - Budget Overview

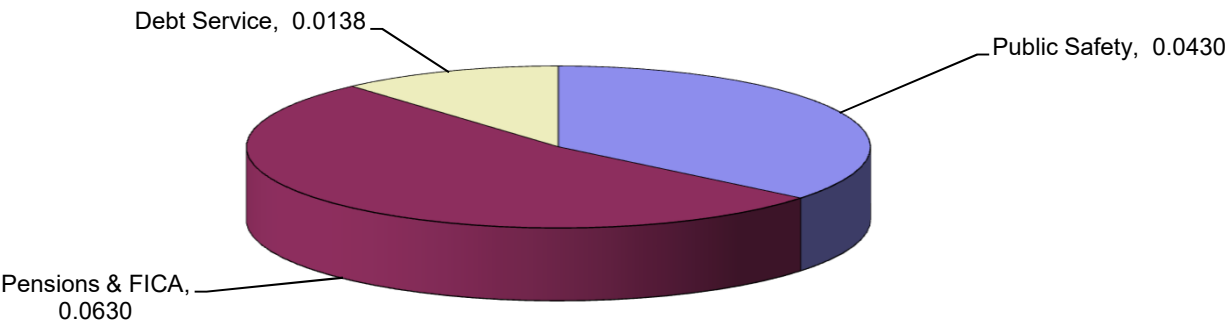
Property Taxes

Property Taxes fund Public Safety (Police and Fire Protection), the Village's share of Retirement Plan funding (FICA, IMRF, Police and Firefighters' Pensions), and Debt Service.

The Village has been diligent in monitoring its use of property taxes; the level of the Village's EAV; and the resultant tax rate. It has been the policy of the Village to be cognizant of the impact that the use of property taxes has upon its citizenry. This fact is represented in 6 consecutive years of either decreasing or constant property tax levies. Additionally, as can be seen from the graphs on the previous page, as compared to the other taxing districts within the Village, the Village's portion of the tax bill has remained fairly constant and relatively minor in relation to the total tax bill.

Unfortunately, because of actions by the State Legislature, as well as their failure to implement pension reform, the Village will need to raise the property tax levy for the first time in 7 years. The levy will be increasing by 4.26% to cover a portion of the pension increases as well as make up for a State's redirection of local government revenues.

Where Does the Village's 11.98 Cents of a Property Tax Dollar Go



Village of Palatine

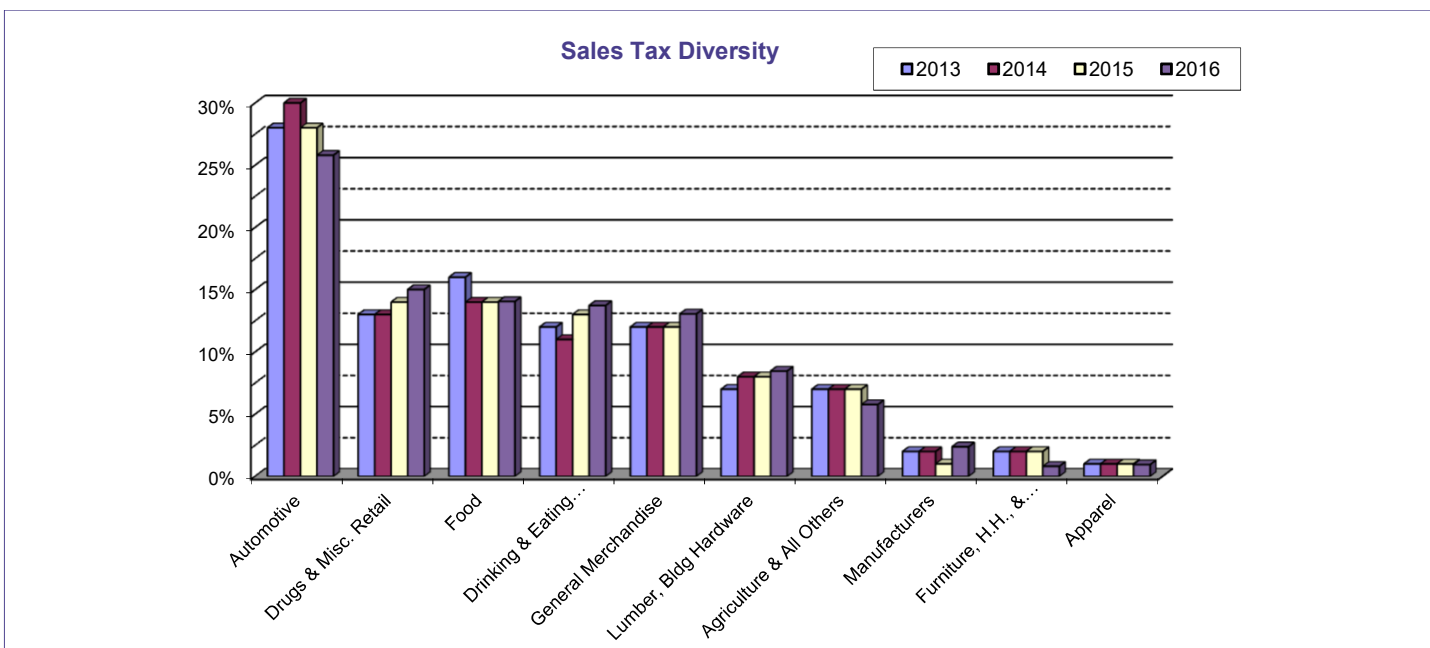
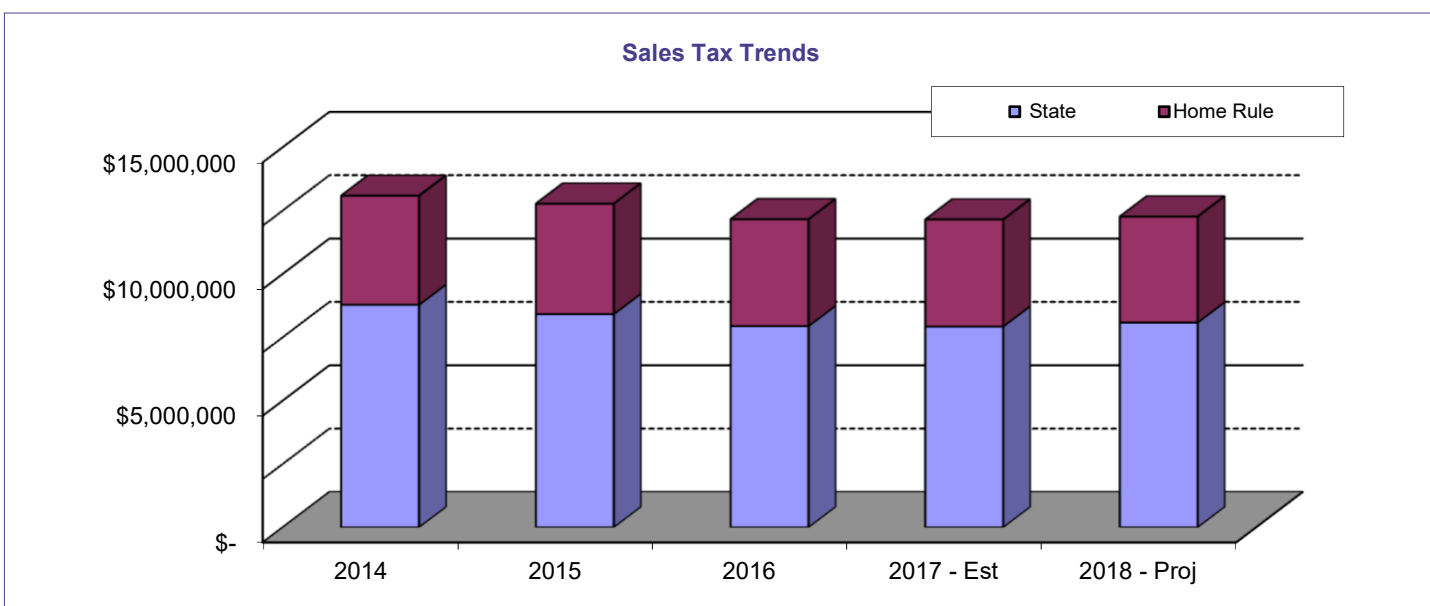
CY 2018 Proposed Budget - Budget Overview

Sales Tax

The CY 2018 projection is based upon the current trend of receipts. This revenue source is very dependent on the strength of the economy and is a significant source of revenue to the general fund. The first graph below illustrates the trend of total collections.

The major strength in this revenue source for the Village of Palatine is the relative diversity in our sales tax generators. As can be seen in the second chart on this page, Palatine does not rely solely on one main sector of the local economy.

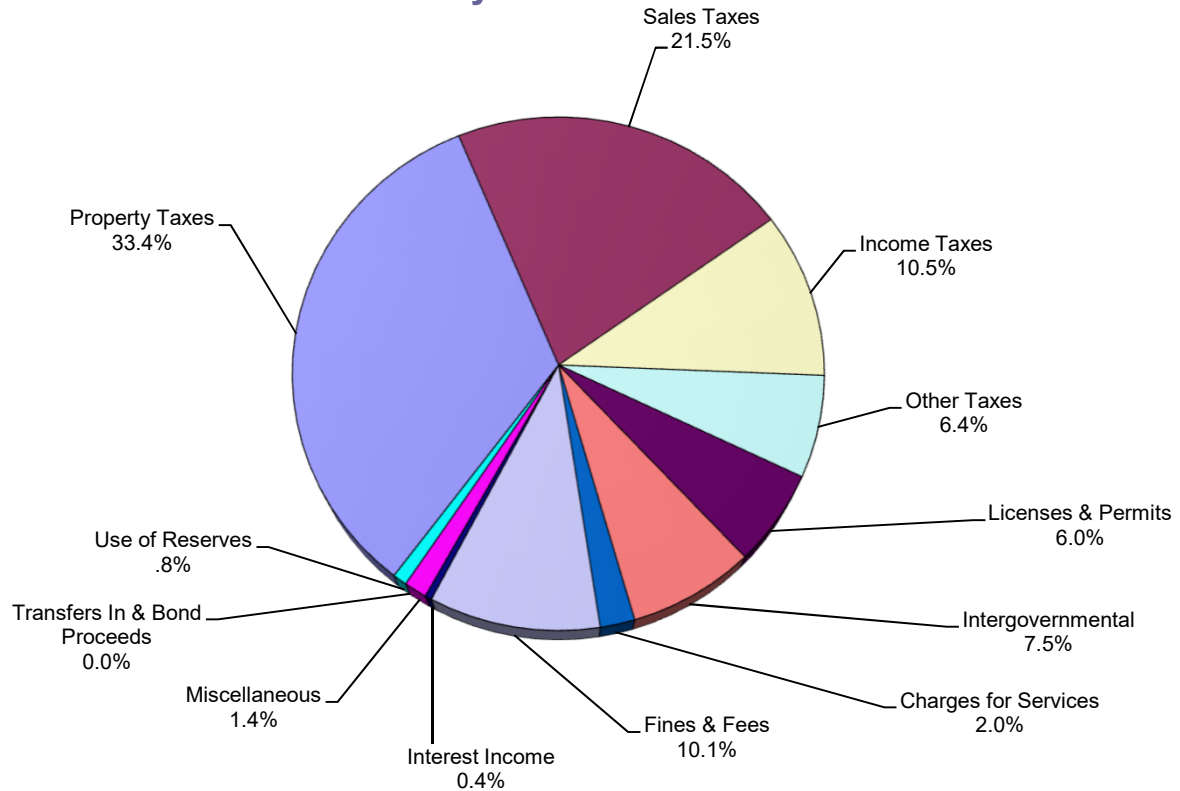
The diversity of the sales tax generators means that if one sector were to experience a downturn, the other sectors would compensate for it. As can be seen, four of the top five producers, excluding automotive, account for 56% of sales tax dollars and are for sectors that are not generally discretionary in nature.



Village of Palatine
CY 2018 Proposed Budget - Budget Overview

General Fund Revenue

Where The Money Comes From CY 2018

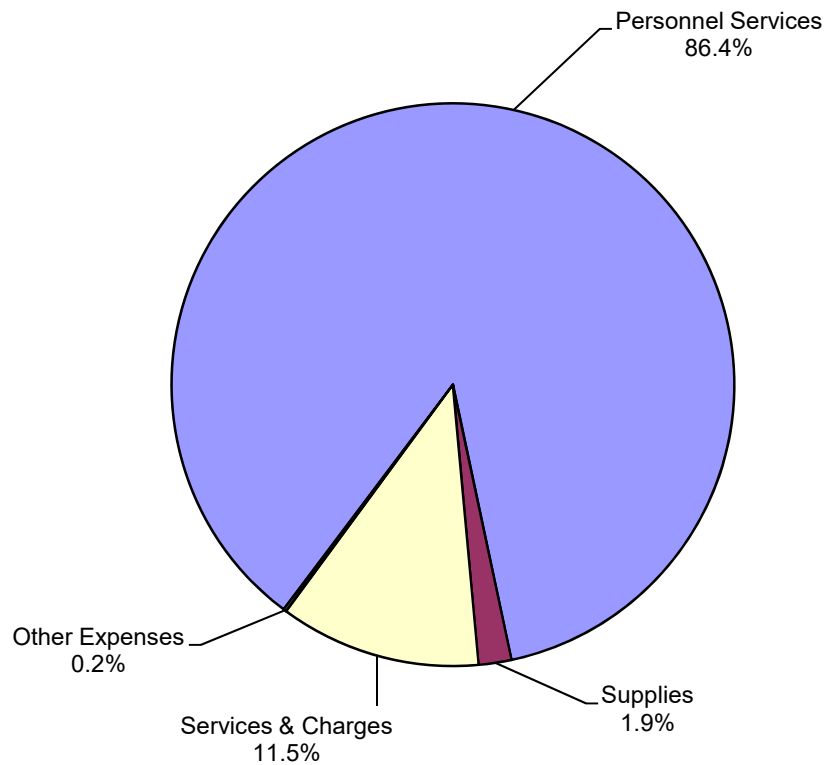


Revenues By Type	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Taxes	\$ 26,055,993	\$ 26,319,974	\$ 26,891,648	2.17%
Licenses & Permits	3,284,114	3,214,800	3,394,700	5.60%
Intergovernmental	18,532,715	19,109,795	18,343,890	-4.01%
Charges for Services	796,260	1,068,430	1,167,921	9.31%
Fines & Fees	5,213,660	5,708,350	5,767,090	1.03%
Interest Income	300,885	192,810	228,520	18.52%
Miscellaneous	859,416	378,500	773,946	104.48%
Transfers In & Bond Proceeds	-	-	-	-
Use of Reserves	-	(113,319)	480,000	-523.58%
Total Revenues	55,043,043	55,879,340	57,047,715	2.09%

Village of Palatine
CY 2018 Proposed Budget - Budget Overview

General Fund Expenditures

Where The Money Goes in CY 2018



Expenditures by Type	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Personnel Services	\$ 45,818,557	\$ 47,834,680	\$ 49,276,970	3.02%
Supplies	1,080,684	1,075,070	1,077,225	0.20%
Services & Charges	6,598,737	6,869,590	6,598,520	-3.95%
Other Expenses	93,741	100,000	95,000	-5.00%
Total Expenditures	53,591,719	55,879,340	57,047,715	2.09%

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

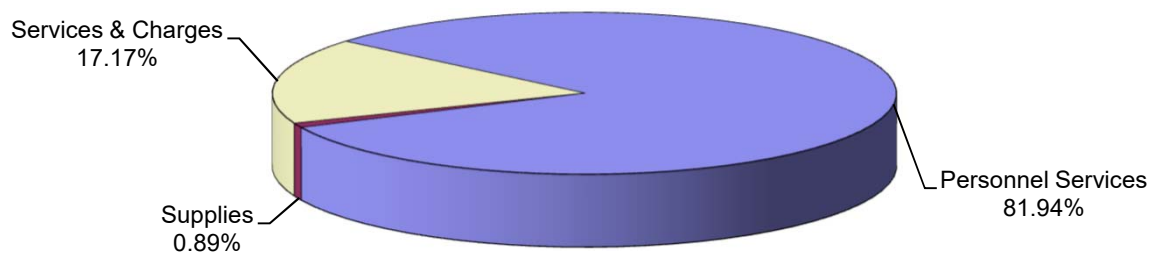
Department 10 Mayor & Council

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 242,845	\$ 241,195	-0.68%
Department Total: Mayor & Council	242,845	241,195	-0.68%

Expenditures by Type

Personnel Services	\$ 199,140	\$ 197,630	-0.76%
Supplies	2,150	2,150	0.00%
Services & Charges	41,555	41,415	-0.34%
Department Total: Mayor & Council	242,845	241,195	-0.68%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 10 Mayor & Council

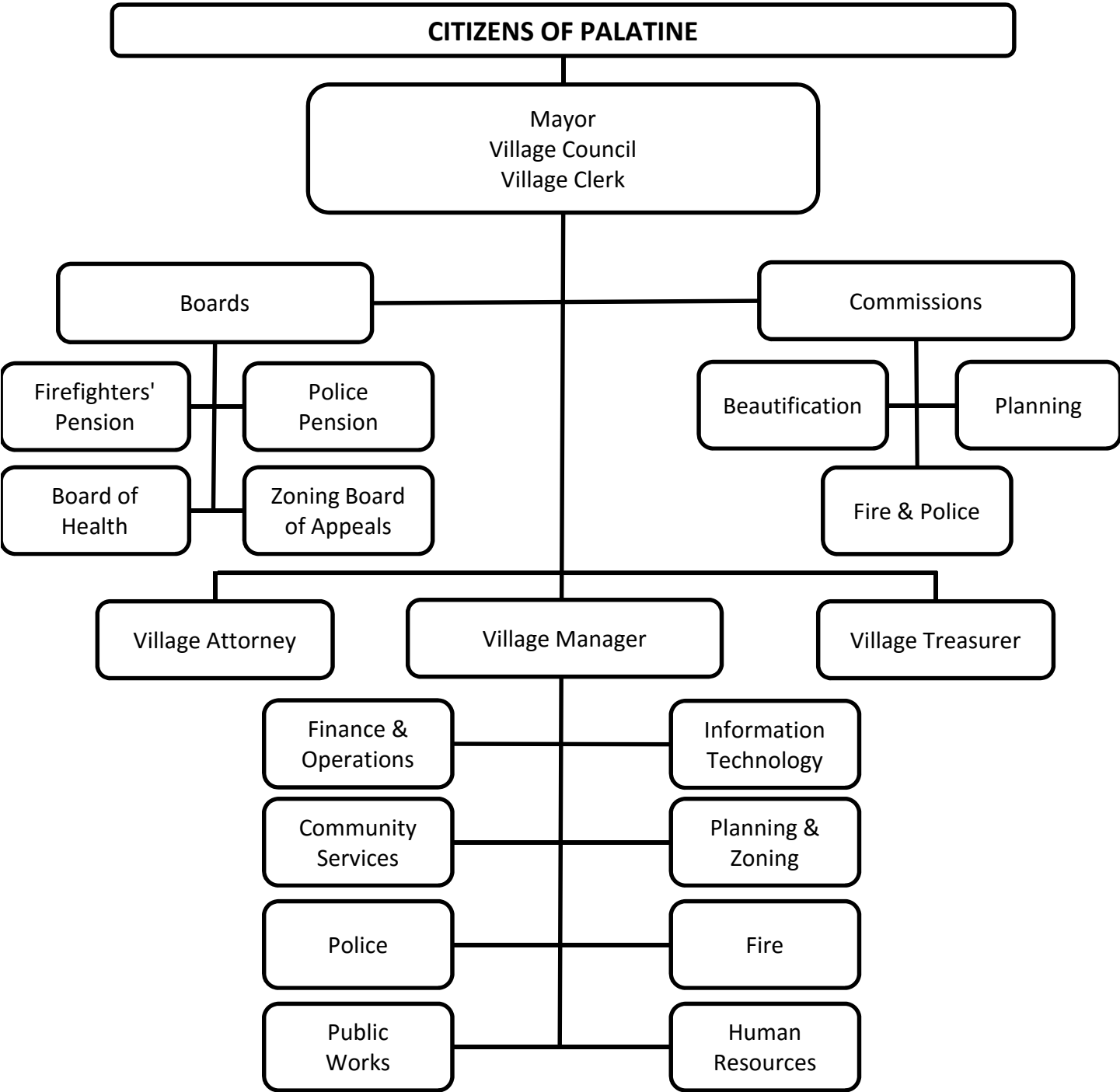
Current Year

- * Continue and expand the use of intergovernmental relationships to reduce costs to residents and improve services.
- * Continue to support projects to provide revenue diversification to maintain a steady revenue base.
- * Maintain focus on core services of public safety and infrastructure.

The organization's mission is:

"To be a financially sound, responsive and responsible Village government recognized for excellence in municipal services delivered by a workforce dedicated to the Palatine community that provides:

- High Performing Village Organization: Financially strong, highest level of services
- Great Community for Families
- Highly Positive Environment for Business Investment
- Upgraded Village Facilities and Infrastructure"



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 10 Mayor & Council

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Mayor	1	1	1
Council Members	6	6	6
<u>Full-Time Total</u>	7	7	7
Department Total: Mayor & Council	7	7	7

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 10 Mayor & Council

Department Description

The Mayor and Village Council serve as the legislative and policy making body of the Village of Palatine. The Mayor and Council set goals and provide leadership to facilitate the attainment of citizen satisfaction. This is accomplished by addressing constituent service requests in a timely manner; assuring broad citizen input/representation on issues; enacting ordinances for the benefit of citizens' health and safety; and representing Palatine's interests at the local, regional, state, and national levels.

Department Objectives

- 1 Financially stable Village Government.
- 2 Provide a safe place to live.
- 3 Cost effective services responsive to citizens.
- 4 Downtown as a Community focal point.
- 5 Open Government with involved citizens.
- 6 Promote Regional Partnerships.

Budget Summary

	2016		2017		2018	
	Actual		Adopted		Proposed	
			Budget		Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	176,033	\$	199,140	\$	197,630
Supplies		1,995		2,150		2,150
Services & Charges		31,326		41,555		41,415
Department Total	\$	209,354	\$	242,845	\$	241,195

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 10	Mayor & Council			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	94,262	111,000	100,500
<u>Total: Salaries</u>		\$ 94,262	\$ 111,000	\$ 100,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,369	1,845	1,695
510.15	Taxes & Benefits Social Security	5,852	7,805	7,170
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.35	Taxes & Benefits Medical/Dental Insurance	60,361	63,285	73,070
510.40	Taxes & Benefits Life Insurance	417	525	515
510.60	Taxes & Benefits Allowances	13,772	14,680	14,680
<u>Total: Taxes & Benefits</u>		81,771	88,140	97,130
<u>Supplies</u>				
520.05	Office Supplies General	214	250	250
520.10	Office Supplies Paper	37	100	100
520.15	Office Supplies Printed Forms	-	350	350
525.35	Operating Supplies Clothing	500	500	500
525.95	Operating Supplies Other	1,244	950	950
<u>Total: Supplies</u>		1,995	2,150	2,150
<u>Services & Charges</u>				
540.05	Services Management Consulting	-	10,500	10,500
575.10	Other Memberships & Publications	29,493	30,415	30,415
575.15	Other Training & Travel	1,833	640	500
<u>Total: Services & Charges</u>		31,326	41,555	41,415
Division Total: Administration		209,354	242,845	241,195
Department Total: Mayor & Council		209,354	242,845	241,195
Fund Total: General Fund		209,354	242,845	241,195

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

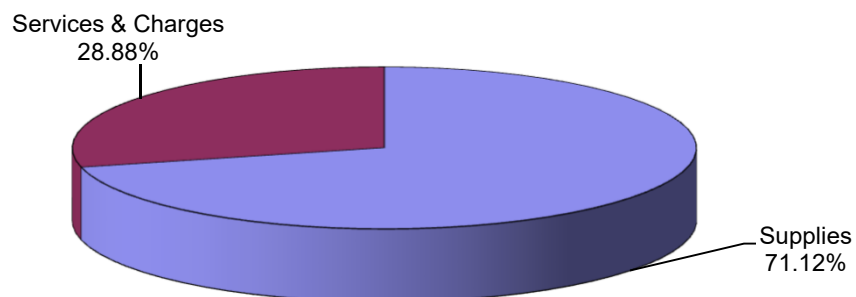
Department 12 Boards & Commissions

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Police & Fire Commission	\$ 14,530	\$ 19,430	33.72%
Board of Health	4,650	4,650	0.00%
Beautification Commission	29,440	29,440	0.00%
Police Pension Board	5,281,900	5,547,400	5.03%
Fire Pension Board	5,558,750	6,013,500	8.18%
Department Total: Boards & Commissions	10,889,270	11,614,420	6.66%

Expenditures by Type

Supplies	\$ 33,165	\$ 38,065	14.77%
Services & Charges	15,455	15,455	0.00%
Pension Benefits & Administration	10,840,650	11,560,900	6.64%
Department Total: Boards & Commissions	10,889,270	11,614,420	6.66%

2018 Proposed Annual Budget by Type



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 12 Boards & Commissions

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Recording Secretary	2	-	-
<u>Part-Time Total</u>	2	-	-
Department Total: Boards & Commissions	2	-	-

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Department Description

Through advisory boards and commissions, volunteer Village residents gain direct input on the legislation of the Village of Palatine by making interpretations and recommendations to the Village Council.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 947	\$ -	\$ -
Supplies	32,073	33,165	38,065
Services & Charges	22,079	15,455	15,455
Pension Benefits & Administration	9,145,281	10,840,650	11,560,900
Department Total	\$ 9,200,380	\$ 10,889,270	\$ 11,614,420

Personnel Summary

Full-Time	0	0	0
Part-Time	2	0	0

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 02 Plan Commission

Program Description

The Plan Commission is a citizen advisory board appointed by the Mayor with the concurrence of the Village Council. The Plan Commission hears rezoning petitions, reviews proposed subdivisions/planned developments, reviews amendments to the Zoning Ordinance and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and make recommendations on applications for rezoning and planned developments.
- 2 To hold public hearings and recommend amendments to the Master Plan.
- 3 To hold public hearings and recommend amendments to the Zoning Ordinance.
- 4 To review and recommend on proposed subdivisions.
- 5 To conduct planning studies as directed by the Village Board.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 331	\$ -	\$ -
Supplies	126	-	-
Services & Charges	1,454	-	-
Program Total	\$ 1,911	\$ -	\$ -

Personnel Summary

Full-Time	0	0	0
Part-Time	1	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 02	Plan Commission			
<u>Salaries</u>				
500.10	Salaries Part Time	308	-	-
<u>Total: Salaries</u>		\$ 308	\$ -	\$ -
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	4	-	-
510.15	Taxes & Benefits Social Security	19	-	-
<u>Total: Taxes & Benefits</u>		23	-	-
<u>Supplies</u>				
520.05	Office Supplies General	9	-	-
520.10	Office Supplies Paper	117	-	-
<u>Total: Supplies</u>		126	-	-
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	1,454	-	-
<u>Total: Services & Charges</u>		1,454	-	-
Division Total: Plan Commission		1,911	-	-
Department Total: Boards & Commissions		1,911	-	-
Fund Total: General Fund		1,911	-	-

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 03 Zoning Board

Program Description

The Zoning Board of Appeals is a citizen advisory board appointed by the Mayor with concurrence of the Village Council. The ZBA hears zoning petitions and makes recommendations to the Village Council.

Program Objectives

- 1 To hold public hearings and decide appeals of administrative interpretations and determination of the Zoning Ordinance.
- 2 To hold public hearings and submit recommendations on proposed variations of the Zoning Ordinance.
- 3 To hold public hearings and submit recommendations on Special Use applications.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 616	\$ -	\$ -
Supplies	221	-	-
Services & Charges	3,167	-	-
Program Total	\$ 4,004	\$ -	\$ -

Personnel Summary

Full-Time	0	0	0
Part-Time	1	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 03	Zoning Board			
<u>Salaries</u>				
500.10	Salaries Part Time	548	-	-
<u>Total: Salaries</u>		\$ 548	\$ -	\$ -
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	10	-	-
510.15	Taxes & Benefits Social Security	41	-	-
510.20	Taxes & Benefits IMRF Er Contribution	17	-	-
<u>Total: Taxes & Benefits</u>		68	-	-
<u>Supplies</u>				
520.05	Office Supplies General	221	-	-
520.10	Office Supplies Paper	-	-	-
<u>Total: Supplies</u>		221	-	-
<u>Services & Charges</u>				
550.05	Printing/Advertising Legal Notices	3,167	-	-
<u>Total: Services & Charges</u>		3,167	-	-
Division Total: Zoning Board		4,004	-	-
Department Total: Boards & Commissions		4,004	-	-
Fund Total: General Fund		4,004	-	-

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 04 Police & Fire Commission

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Fire and Police Commission consists of members who are appointed by the Mayor with the consent of the Village Council.

Program Objectives

- 1 To establish and maintain rules for the Fire and Police personnel administration regarding: appointment, promotion, dismissal, demotion and discipline of sworn personnel in the fire and police departments.
- 2 To conduct or cause to be conducted hiring examinations that include: a polygraph test, a written examination, an oral interview, a physical agility test, a psychological test, and a medical examination.
- 3 To conduct hearings on removal, discharge, demotion, or investigation of charges.
- 4 To follow the Code of Ordinances of the Village of Palatine in regard to the Fire and Police Commission.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	4,343	3,050	7,950
Services & Charges	14,583	11,480	11,480
Program Total	\$ 18,926	\$ 14,530	\$ 19,430

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 04	Police & Fire Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	-	-	-
520.15	Office Supplies Printed Forms	4,343	3,050	7,950
<u>Total: Supplies</u>		4,343	3,050	7,950
<u>Services & Charges</u>				
540.30	Services Legal	-	-	-
540.35	Services Medical	12,400	7,925	7,925
540.95	Services Other	1,808	2,430	2,430
550.10	Printing/Advertising Employment	-	-	-
575.10	Other Memberships & Publications	375	375	375
575.15	Other Training & Travel	-	750	750
<u>Total: Services & Charges</u>		14,583	11,480	11,480
Division Total: Police & Fire Commission		18,926	14,530	19,430
Department Total: Boards & Commissions		18,926	14,530	19,430
Fund Total: General Fund		18,926	14,530	19,430

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 05 Board of Health

Program Description

Created by the Code of Ordinances of the Village of Palatine, the Board of Health consists of members, each of whom shall be appointed by the Mayor with the consent of the Village Council. Its purpose is to take an advisory role in matters related to the sanitation and health of the Village.

Program Objectives

- 1 Develop and host community forums on environmental health issues.
- 2 Support Village blood drives.
- 3 Support the Village employee flu vaccination program.
- 4 Support Village Recycling programs.
- 5 Village education programs related to sanitation and health.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Supplies	-	675	675
Services & Charges	2,875	3,975	3,975
Program Total	\$ 2,875	\$ 4,650	\$ 4,650

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 05	Board of Health			
<u>Supplies</u>				
520.05	Office Supplies General	-	100	100
520.10	Office Supplies Paper	-	225	225
525.10	Operating Supplies Medical	-	-	-
525.95	Operating Supplies Other	-	350	350
<u>Total: Supplies</u>		-	675	675
<u>Services & Charges</u>				
540.35	Services Medical	2,875	3,735	3,735
540.95	Services Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	-	240	240
<u>Total: Services & Charges</u>		2,875	3,975	3,975
Division Total: Board of Health		2,875	4,650	4,650
Department Total: Boards & Commissions		2,875	4,650	4,650
Fund Total: General Fund		2,875	4,650	4,650

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 06 Beautification Commission

Program Description

The Beautification Commission is a citizen advisory committee appointed by the Mayor with concurrence of the Village Council. Its purpose is to take an advisory role in promoting beautification Village-wide.

Program Objectives

- 1 Define beautification objectives and recommend a beautification plan to the Council.
- 2 Encourage civic awareness in beautification efforts and foster increased awareness in beautification.
- 3 Encourage improvement of commercial property by establishing a recognition program.
- 4 Influence quality of new development and improvement of existing properties.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Supplies	27,383	29,440	29,440
Services & Charges	-	-	-
Program Total	\$ 27,383	\$ 29,440	\$ 29,440

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 12	Boards & Commissions			
Division 06	Beautification Commission			
<u>Supplies</u>				
520.10	Office Supplies Paper	\$ -	\$ 100	\$ 100
525.95	Operating Supplies Other	27,383	29,340	29,340
Total: Supplies		27,383	29,440	29,440
Division Total: Beautification Commission		27,383	29,440	29,440
Department Total: Boards & Commissions		27,383	29,440	29,440
Fund Total: General Fund		27,383	29,440	29,440

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 07 Police Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Police Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
<u>Expenditures</u>			Budget		Annual Budget
Pension Benefits	\$	4,140,445	\$	4,765,000	\$ 5,085,000
Pension Administration		308,327		516,900	462,400
Program Total	\$	4,448,772	\$	5,281,900	\$ 5,547,400

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 801	Police Pension Fund			
Department 12	Boards & Commissions			
Division 07	Police Pension Board			
<u>Salaries</u>				
505.05	Pension Service	3,614,717	4,200,000	4,425,000
505.10	Pension Duty Disability	250,504	325,000	230,000
505.15	Pension Non-Duty Disability	38,733	40,000	90,000
505.20	Pension Surviving Spouse	236,491	200,000	340,000
<u>Total: Pension Benefits</u>		\$ 4,140,445	\$ 4,765,000	\$ 5,085,000
<u>Supplies</u>				
520.05	Office Supplies General	-	500	500
<u>Total: Supplies</u>		-	500	500
<u>Services & Charges</u>				
540.10	Services Financial	211,567	360,000	300,000
540.15	Services Banking	1,453	2,000	2,500
540.30	Services Legal	16,405	20,000	25,000
540.35	Services Medical	19,441	15,000	15,000
540.95	Services Other	8,016	12,400	12,400
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	1,590	2,000	2,000
575.15	Other Training & Travel	2,647	5,000	5,000
<u>Total: Services & Charges</u>		261,119	416,400	361,900
<u>Other Expenses</u>				
805	Refunds	47,208	100,000	100,000
<u>Total: Other Expenses</u>		47,208	100,000	100,000
Division Total: Police Pension Board		4,448,772	5,281,900	5,547,400
Department Total: Boards & Commissions		4,448,772	5,281,900	5,547,400
Fund Total: Police Pension Fund		4,448,772	5,281,900	5,547,400

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 12 Boards & Commissions

Division 08 Fire Pension Board

Program Description

This Board provides the oversight and administration of the retirement benefits for the Village's retired sworn Fire Department employees as mandated by Illinois State Statute.

Program Objectives

- 1 Provide retirement benefits to the public safety employees of the Village of Palatine.
- 2 Prudently invest pension fund assets to earn the highest possible return without undue risk.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
<u>Expenditures</u>			Budget		Annual Budget
Pension Benefits	\$	4,513,085	\$	5,170,000	\$ 5,625,000
Pension Administration		183,424		388,750	388,500
Program Total	\$	4,696,509	\$	5,558,750	\$ 6,013,500

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 802	Fire Pension Fund			
Department 12	Boards & Commissions			
Division 08	Fire Pension Board			
<u>Salaries</u>				
505.05	Pension Service	4,074,903	4,600,000	5,050,000
505.10	Pension Duty Disability	334,087	410,000	410,000
505.15	Pension Non-Duty Disability	72,771	110,000	115,000
505.20	Pension Surviving Spouse	31,324	50,000	50,000
<u>Total: Pension Benefits</u>		\$ 4,513,085	\$ 5,170,000	\$ 5,625,000
<u>Supplies</u>				
520.05	Office Supplies General	214	750	500
<u>Total: Supplies</u>		214	750	500
<u>Services & Charges</u>				
540.10	Services Financial	169,029	250,000	250,000
540.15	Services Banking	1,403	2,000	2,000
540.30	Services Legal	1,994	10,000	10,000
540.35	Services Medical	550	10,000	10,000
540.95	Services Other	8,000	12,000	12,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
575.10	Other Memberships & Publications	795	1,000	1,000
575.15	Other Training & Travel	1,439	3,000	3,000
<u>Total: Services & Charges</u>		183,210	288,000	288,000
<u>Other Expenses</u>				
805	Refunds	-	100,000	100,000
<u>Total: Other Expenses</u>		-	100,000	100,000
Division Total: Fire Pension Board		4,696,509	5,558,750	6,013,500
Department Total: Boards & Commissions		4,696,509	5,558,750	6,013,500
Fund Total: Fire Pension Fund		4,696,509	5,558,750	6,013,500

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

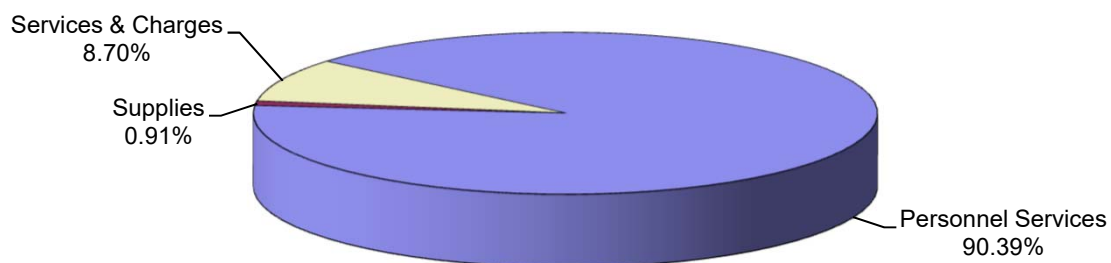
Department 14 Village Clerk

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 171,860	\$ 171,155	-0.41%
Department Total: Village Clerk	171,860	171,155	-0.41%

Expenditures by Type

Personnel Services	\$ 156,910	\$ 154,705	-1.41%
Supplies	1,550	1,550	0.00%
Services & Charges	13,400	14,900	11.19%
Department Total: Village Clerk	171,860	171,155	-0.41%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 14 Village Clerk

Prior Year - Status

- * Conduct comprehensive review of all Village Clerk's Office Records and digitize commonly used records.

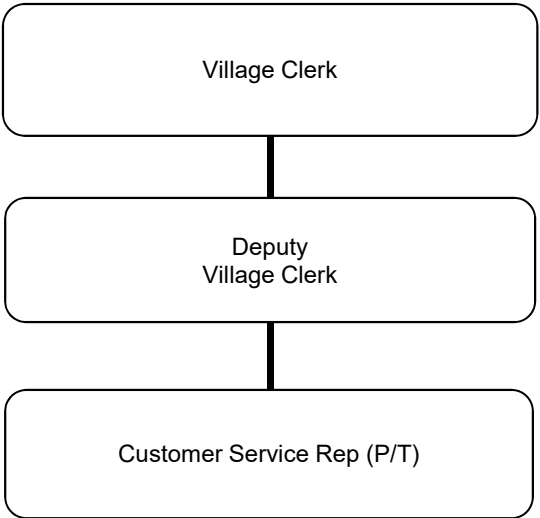
Ongoing. Completed a review of each Departments' records to be submitted to the State Records Commission for approval, thus establishing a new records inventory. Department records are now being reviewed to identify those that can be disposed and those that will be retained.

Current Year

- * Research public records request management systems to determine the feasibility of implementing a cost effective method to assist in the efficiency of complying with records requests as part of the Freedom of Information Act.
- * Continue to digitize Village files to electronic format.

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 14 Village Clerk



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 14 Village Clerk

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Village Clerk	1	1	1
Deputy Village Clerk	1	1	1
Admin Support Specialist	1	-	-
<u>Full-Time Total</u>	3	2	2
Customer Service Rep	-	1	1
<u>Part-Time Total</u>	-	1	1
Department Total: Village Clerk	3	3	3

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 14 Village Clerk

Department Description

The Village Clerk's office carries out the statutory requirements by complying with the Local Records Act, Freedom of information Act, Open Meetings Act & Election Laws. The Clerk's office administers both the Village's Ethics Ordinance and Cook County's Statement of Economic Interest, and keeps the Village properties tax-exempt. The Clerk's office provides research and retrieval of documents for all Departments, as well as the Village Attorneys. By drafting ordinances, resolutions, liens, and recording documents, the Clerk's office saves legal fees. Maximum electoral participation is encouraged by providing voter registration, assisting with early voting and accepting nominating petitions for consolidated elections. The Clerk's office manages and preserves records in compliance with state statutes and also provides notary service, accepts passport applications, and is utilizing Laserfiche (the document imaging system).

Department Objectives

- 1 Continued compliance with statutory requirements with Open Meetings Act, Freedom of Information Act and Local Records Act.
- 2 Combine previous indexes of minutes, ordinances and resolutions into Laserfiche for a more streamlined search process.
- 3 Continued conversion of previous years minutes, ordinances and resolutions into Laserfiche for easier and faster retrieval of records.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	188,898	\$	156,910	\$	154,705
Supplies		801		1,550		1,550
Services & Charges		6,302		13,400		14,900
Department Total	\$	196,001	\$	171,860	\$	171,155

Personnel Summary

Full-Time	3	2	2
Part-Time	0	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 14	Village Clerk			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	112,705	84,360	84,970
500.10	Salaries Part Time	635	27,410	26,075
500.20	Salaries Overtime	285	-	-
500.25	Salaries Special Compensation	1,495	550	550
500.95	Salaries Other	22,356	-	-
<u>Total: Salaries</u>		\$ 137,476	\$ 112,320	\$ 111,595
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,693	-	-
510.10	Taxes & Benefits Medicare	1,981	1,650	1,635
510.15	Taxes & Benefits Social Security	8,472	7,025	6,985
510.20	Taxes & Benefits IMRF Er Contribution	14,842	13,640	11,380
510.35	Taxes & Benefits Medical/Dental Insurance	23,474	21,100	21,925
510.40	Taxes & Benefits Life Insurance	249	235	245
510.60	Taxes & Benefits Allowances	711	940	940
<u>Total: Taxes & Benefits</u>		51,422	44,590	43,110
<u>Supplies</u>				
520.05	Office Supplies General	614	1,050	1,050
520.10	Office Supplies Paper	187	500	500
<u>Total: Supplies</u>		801	1,550	1,550
<u>Services & Charges</u>				
540.95	Services Other	1,540	4,000	4,000
545.20	Communications Postage	-	75	75
550.05	Printing/Advertising Legal Notices	3,972	7,000	7,000
565.35	Repair and Maintenance Software	-	-	1,500
575.10	Other Memberships & Publications	610	875	875
575.15	Other Training & Travel	180	1,450	1,450
<u>Total: Services & Charges</u>		6,302	13,400	14,900
Division Total: Administration		196,001	171,860	171,155
Department Total: Village Clerk		196,001	171,860	171,155
Fund Total: General Fund		196,001	171,860	171,155

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

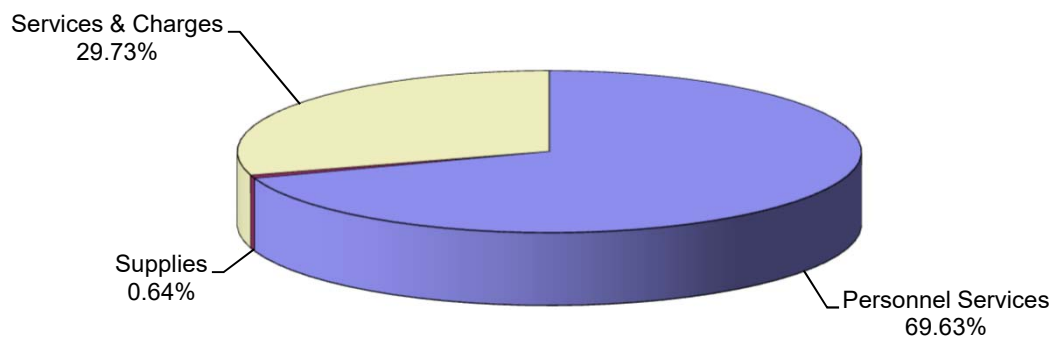
Department 20 Village Manager's Office

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 748,855	\$ 768,340	2.60%
Public Information/Events	347,200	271,785	-21.72%
Operating Total: Village Manager's Office	1,096,055	1,040,125	-5.10%

Expenditures by Type

Personnel Services	\$ 768,635	\$ 724,205	-5.78%
Supplies	7,630	6,630	-13.11%
Services & Charges	319,790	309,290	-3.28%
Operating Total: Village Manager's Office	1,096,055	1,040,125	-5.10%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 20 Village Manager's Office

Prior Year - Status

- * Work with various Village Departments to help facilitate the vision and goals outlined in the final Downtown TOD Plan adopted by the Village Council.

The Village continues its ongoing efforts to promote and implement the visions and goals outlined in the Downtown TOD Plan. Components of the TOD Plan will be incorporated into upcoming Village infrastructure projects, while other aspects of the plan will be raised by Staff in conjunction with future private development proposals.

- * Re-evaluate the Village's communication and public information methods and determine what changes could be implemented to continue to promote an open and transparent government while keeping our residents updated on various Village related matters. This process will include re-evaluating and reassigning some duties within the Village Manager's Office.

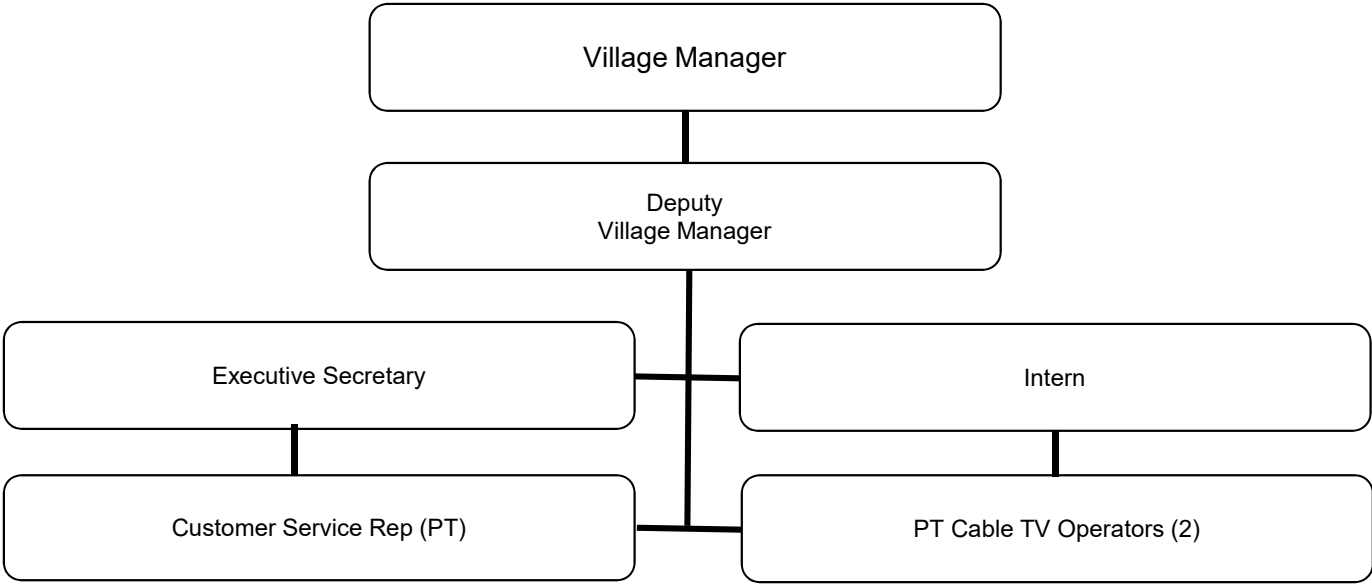
During 2017, the Village made a number of changes to our communication and public information methods. First off, in May the Village went live with our new website. Not only does the new website contain the technology needed to compliment the latest devices, but it was also redesigned to improve the how Village information was presented. The Village's website also contains a communication module that is being utilized to distribute a weekly PalatinE-Newsletter to those that have signed up. In addition, the Village has also created the Village of Palatine's official Facebook page. This effort further enhances the ways in which Village information can be shared with Palatine residents and businesses.

Current Year

- * The Village will continue to monitor the State's financial actions and their corresponding impacts on the Village of Palatine.
- * Administration will be reviewing all of the Village's communication methods to determine what modifications could be made to increase our penetration within the community while balancing the associated costs. This will include eliminating one Village newsletter and adjusting the timing of the other two newsletters.
- * Pursue grant opportunities for funding of infrastructure projects to decrease dependency on existing resources.
- * Pursue redevelopment opportunities with our TIF Districts as well as commercial centers.

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 20 Village Manager's Office



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 20 Village Manager's Office

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Management Analyst	1	1	-
Executive Secretary	1	1	1
Administrative Assistant	1	-	-
<u>Full-Time Total</u>	5	4	3
Cable TV Operator	2	2	2
Intern	-	-	1
Customer Service Rep	-	1	1
<u>Part-Time Total</u>	2	3	4
Department Total: Village Manager's Office	7	7	7

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 20 Village Manager's Office

Department Description

Administration ensures that all Village Departments operate effectively and efficiently and work towards the policy direction established by the Mayor and Village Council.

Department Objectives

- 1 Plan, organize, coordinate and direct the daily activities of the Village.
- 2 Ensure the professional management of the Village's policies, ordinances, and regulations.
- 3 Maintain effective labor/management relations.
- 4 Facilitate economic development to provide a broad base of commercial, office, manufacturing and service businesses within Palatine.
- 5 Identify opportunities to enhance Village services, while also being good stewards of the public's funds.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 826,568	\$ 768,635	\$ 724,205
Supplies	27,109	7,630	6,630
Services & Charges	285,924	324,390	312,890
Other Expenses	93,740	100,000	95,000
Economic Development - TIF	3,950,065	1,234,000	1,439,425
Department Total	\$ 5,183,406	\$ 2,434,655	\$ 2,578,150

Personnel Summary

Full-Time	5	4	3
Part-Time	2	3	4

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 20 Village Manager's Office

Division 01 Administration

Program Description

The Village Manager is the chief administrative officer of the Village and is appointed by the Mayor and Village Council and serves at their discretion. The Village Manager provides professional leadership in the administration and execution of the policies and objectives formulated by the Mayor and Village Council and proposes ordinances, policies and alternative solutions to Village problems for the Mayor and Village Council's consideration.

Program Objectives

- 1 Provide direction and leadership to department heads and those who provide direct services to the community.
- 2 Emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- 3 Recognize that the chief function of local government at all times is to serve the best interest of all people.
- 4 Work with the Mayor and Village Council as they develop policies. Discuss problems and recommendations, propose new plans, or discuss issues that affect community and residents.
- 5 Manage the day-to-day operations of the Village of Palatine.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	770,488	\$	678,430	\$	697,915
Supplies		2,864		1,665		1,665
Services & Charges		49,222		68,760		68,760
Program Total	\$	822,574	\$	748,855	\$	768,340

Personnel Summary

Full-Time	4	3	3
Part-Time	0	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	493,691	435,485	453,015
500.10	Salaries Part Time	-	27,410	26,075
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	37,135	13,135	13,725
500.95	Salaries Other	22,356	-	-
<u>Total: Salaries</u>		\$ 553,182	\$ 476,030	\$ 492,815
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	27,848	25,355	26,210
510.10	Taxes & Benefits Medicare	8,278	7,520	7,780
510.15	Taxes & Benefits Social Security	24,538	32,135	33,225
510.20	Taxes & Benefits IMRF Er Contribution	71,217	60,875	59,595
510.35	Taxes & Benefits Medical/Dental Insurance	67,068	56,255	58,455
510.40	Taxes & Benefits Life Insurance	2,487	3,520	3,095
510.60	Taxes & Benefits Allowances	15,870	16,740	16,740
<u>Total: Taxes & Benefits</u>		217,306	202,400	205,100
<u>Supplies</u>				
520.05	Office Supplies General	2,790	1,540	1,540
520.10	Office Supplies Paper	74	125	125
<u>Total: Supplies</u>		2,864	1,665	1,665
<u>Services & Charges</u>				
545.20	Communications Postage	37,181	50,150	50,150
570.05	Rental Office Equipment	4,184	7,000	7,000
575.05	Other Small Tools & Equipment	-	500	500
575.10	Other Memberships & Publications	4,405	4,610	4,610
575.15	Other Training & Travel	3,452	6,500	6,500
<u>Total: Services & Charges</u>		49,222	68,760	68,760
Division Total: Administration		822,574	748,855	768,340
Department Total: Village Manager's Office		822,574	748,855	768,340
Fund Total: General Fund		822,574	748,855	768,340

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 20 Village Manager's Office

Division 09 Public Information/Events

Program Description

The Village Manager's Office coordinates a variety of public information forms as well as several community events intended to present a positive image of the Village to its residents, businesses, as well as the surrounding metro area.

Program Objectives

- 1 Utilize various communication forms to disseminate information to the Village's residents and businesses.
- 2 Coordinate community events.

Budget Summary

	2016		2017		2018	
	Actual		Adopted		Proposed	
<u>Expenditures</u>			Budget		Annual Budget	
Personnel Services	\$	56,080	\$	90,205	\$	26,290
Supplies		24,245		5,965		4,965
Services & Charges		234,821		251,030		240,530
Program Total	\$	315,146	\$	347,200	\$	271,785

Personnel Summary

Full-Time	1	1	0
Part-Time	2	2	3

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 09	Public Information/Events			
<u>Salaries</u>				
500.05	Salaries Full Time	37,200	53,075	-
500.10	Salaries Part Time	1,120	5,000	5,000
500.15	Salaries Temporary	-	-	17,540
500.25	Salaries Special Compensation	-	-	-
500.95	Salaries Other	3,805	-	-
<u>Total: Salaries</u>		\$ 42,125	\$ 58,075	\$ 22,540
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,116	-	-
510.10	Taxes & Benefits Medicare	621	850	335
510.15	Taxes & Benefits Social Security	2,655	3,605	1,400
510.20	Taxes & Benefits IMRF Er Contribution	4,893	6,445	2,015
510.35	Taxes & Benefits Medical/Dental Insurance	4,192	21,095	-
510.40	Taxes & Benefits Life Insurance	58	135	-
510.60	Taxes & Benefits Allowances	420	-	-
<u>Total: Taxes & Benefits</u>		13,955	32,130	3,750
<u>Supplies</u>				
520.05	Office Supplies General	381	540	540
520.10	Office Supplies Paper	75	125	125
525.10	Operating Supplies Medical	211	300	300
525.95	Operating Supplies Other	23,578	5,000	4,000
<u>Total: Supplies</u>		24,245	5,965	4,965
<u>Services & Charges</u>				
540.95	Services Other	199,804	208,390	208,390
545.20	Communications Postage	11,000	18,000	11,000
550.15	Printing/Advertising Outside Printing Services	21,989	21,500	18,000
565.05	Repair and Maintenance Machinery & Equipment	-	-	-
570.10	Rental Machinery	882	1,000	1,000
575.05	Other Small Tools & Equipment	-	750	750
575.10	Other Memberships & Publications	555	390	390
575.15	Other Training & Travel	591	1,000	1,000
<u>Total: Services & Charges</u>		234,821	251,030	240,530
Division Total: Public Information/Events		315,146	347,200	271,785
Department Total: Village Manager's Office		315,146	347,200	271,785
Fund Total: General Fund		315,146	347,200	271,785

Village of Palatine
CY 2018 Proposed Budget - Expenditure Overview

Department 20 Village Manager's Office

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Economic Development - Non TIF	104,600	98,600	-5.74%
Economic Development - TIF	1,234,000	1,439,425	16.65%
Economic Development Total: Village Manager's Office	1,338,600	1,538,025	14.90%

Expenditures by Type

Services & Charges	4,600	3,600	-21.74%
Other Expenses	100,000	95,000	-5.00%
Economic Development - TIF	1,234,000	1,439,425	16.65%
Economic Development Total: Village Manager's Office	1,338,600	1,538,025	14.90%

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 20 Village Manager's Office

Division 10 Economic Development

Program Description

The Village's Economic Development efforts are intended to retain the Village's existing businesses while also attracting new businesses to Palatine.

Program Objectives

- 1 Continue support of the Palatine Chamber of Commerce and the Downtown Business Association.
- 2 Offer community information that will encourage positive economic development activities within the Village.
- 3 Help facilitate the redevelopment of under utilized properties throughout the Village.
- 4 Utilize the Village website to promote Palatine businesses while also providing pertinent information regarding the community to businesses considering locating within Palatine.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	1,881	4,600	3,600
Other Expenses	93,740	100,000	95,000
Economic Development - TIF	3,950,065	1,234,000	1,439,425
Program Total	\$ 4,045,686	\$ 1,338,600	\$ 1,538,025

ERR

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ -	\$ -	\$ -
545.20	Communications Postage	-	1,000	500
550.15	Printing/Advertising Outside Printing Services	-	1,000	500
575.10	Other Memberships & Publications	100	100	100
575.15	Other Training & Travel	1,781	2,500	2,500
<u>Total: Services & Charges</u>		1,881	4,600	3,600
<u>Other Expenses</u>				
805	Refunds	93,740	100,000	95,000
<u>Total: Other Expenses</u>		93,740	100,000	95,000
Division Total: Economic Development		95,621	104,600	98,600
Department Total: Village Manager's Office		95,621	104,600	98,600
Fund Total: General Fund		95,621	104,600	98,600

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 700,000	\$ 783,000	\$ 828,000
<u>Total: Other Expenses</u>		700,000	783,000	828,000
Division Total: Economic Development		700,000	783,000	828,000
Department Total: Village Manager's Office		700,000	783,000	828,000
Fund Total: Dundee Road TIF (TIF #1) Fund		700,000	783,000	828,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
815	Rebates	\$ 82,000	\$ 81,000	\$ 84,000
<u>Total: Other Expenses</u>		82,000	81,000	84,000
Division Total: Economic Development		82,000	81,000	84,000
Department Total: Village Manager's Office		82,000	81,000	84,000
Fund Total: Rand/Dundee TIF (TIF #2) Fund		82,000	81,000	84,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	19,998	5,000	5,000
540.30	Services Legal	13,133	5,000	5,000
540.95	Services Other	-	-	-
<u>Total: Services & Charges</u>		33,131	10,000	10,000
<u>Other Expenses</u>				
820	TIF Development	2,818,731	25,000	13,525
<u>Total: Other Expenses</u>		2,818,731	25,000	13,525
Division Total: Economic Development		2,851,862	35,000	23,525
Department Total: Village Manager's Office		2,851,862	35,000	23,525
Fund Total: Downtown Area TIF (TIF #3) Fund		2,851,862	35,000	23,525

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Services & Charges</u>				
540.10	Services Financial	\$ -	\$ 5,000	\$ 5,000
540.30	Services Legal	244	5,000	5,000
<u>Total: Services & Charges</u>		244	10,000	10,000
<u>Other Expenses</u>				
820	TIF Development	315,959	325,000	280,000
<u>Total: Other Expenses</u>		315,959	325,000	280,000
Division Total: Economic Development		316,203	335,000	290,000
Department Total: Village Manager's Office		316,203	335,000	290,000
Fund Total: Rand Corridor TIF (TIF #4) Fund		316,203	335,000	290,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund			
Department 20	Village Manager's Office			
Division 10	Economic Development			
<u>Other Expenses</u>				
820	TIF Development	-	-	213,900
<u>Total: Other Expenses</u>		-	-	213,900
Division Total: Economic Development		-	-	213,900
Department Total: Village Manager's Office		-	-	213,900
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		-	-	213,900

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

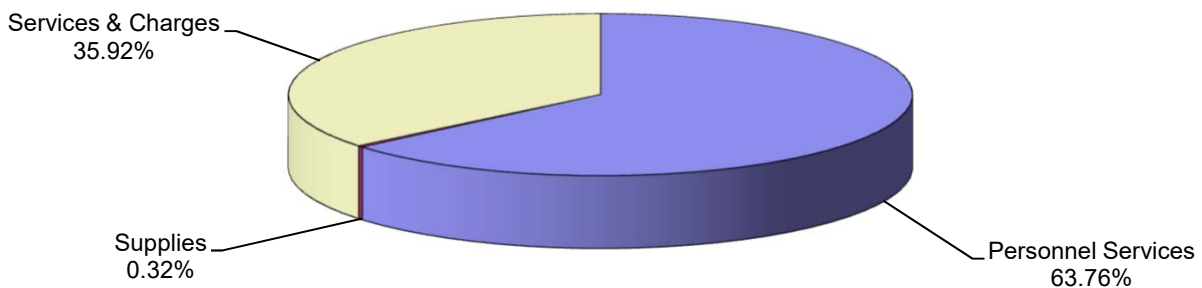
Department 30 Finance & Operations

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 484,750	\$ 496,085	2.34%
Accounting Services	639,950	639,590	-0.06%
Billing & Collections	566,065	607,105	7.25%
Operating Total: Finance & Operations	1,690,765	1,742,780	3.08%

Expenditures by Type

Personnel Services	\$ 1,048,795	\$ 1,111,290	5.96%
Supplies	5,550	5,550	0.00%
Services & Charges	636,420	625,940	-1.65%
Operating Total: Finance & Operations	1,690,765	1,742,780	3.08%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 30 Finance & Operations

Prior Year - Status

- * Complete the implementation of a new payment process for commuter parking permits.

Implemented.

- * Implementation of new credit card technology (chip readers).

Implemented.

- * Monitor and report on the Village's financial condition.

Staff prepared and presented quarterly financial reports to the Mayor and Council, in addition to coordinating the annual financial audit.

- * Seek opportunities to further reduce debt service costs through bond refundings.

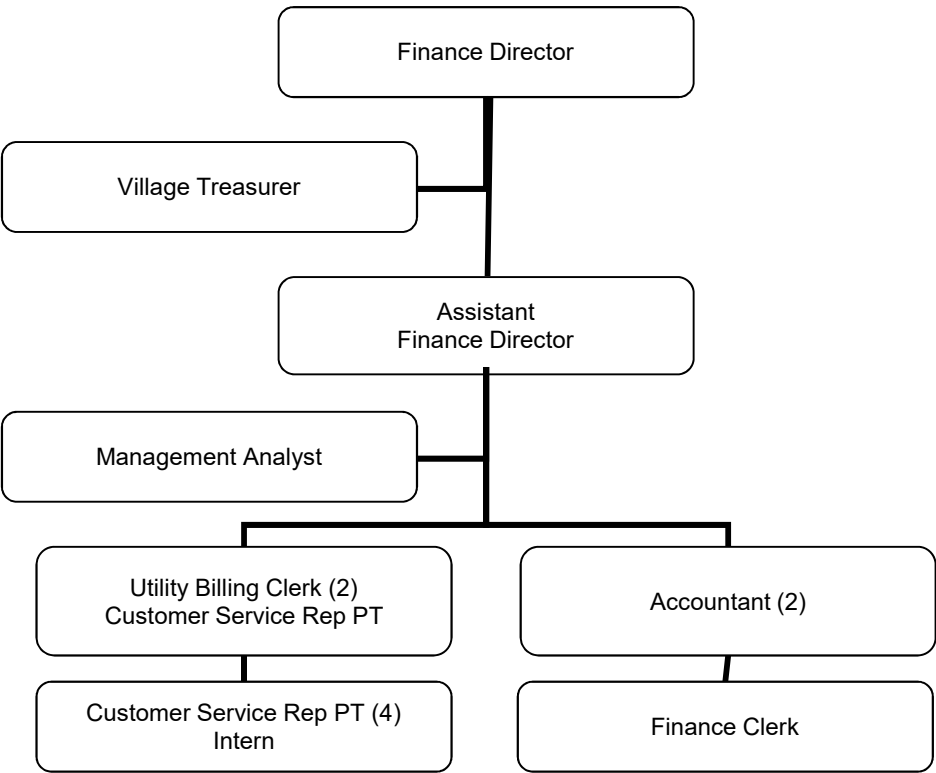
Staff refunded several outstanding bond issues to obtain a savings from lower interest rates.

Current Year

- * **Convert the cashiering software to communicate with the new Permitting System in Community Services.**
- * **Monitor and report on the Village's financial condition.**
- * **Research and investigate the requirements of and prepare all required documentation for the retirement of the Village's first TIF District.**
- * **Continue to keep apprised of further budgetary/financial related developments at the State-level and their impact on the Village's financial condition.**

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 30 Finance & Operations



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 30 Finance & Operations

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Finance Director	1	1	1
Asst Finance Director	1	1	1
Accountant	2	2	2
Administrative Assistant	-	-	-
Management Analyst	1	1	1
Finance Clerk	1	1	1
Customer Service Rep II	1	-	-
Utility Billing Clerk	2	2	2
<u>Full-Time Total</u>	9	8	8
Village Treasurer	1	1	1
Interns	2	1	1
Customer Service Rep PT	4	5	5
Meter Readers	5	-	-
<u>Part-Time Total</u>	12	7	7
Department Total: Finance & Operations	21	15	15

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 30 Finance & Operations

Department Description

The Department of Finance and Operations provides for village government general financial functions. The Department provides support and advice to the Village Manager, Village Council, and other Departments in matters related to financial issues, policy, and strategic planning. Specific functions in carrying out this mission include: management of the budget process, support in strategic planning, development of long-range financial options, revenue management, collection of various taxes and fees, cash management, accounting and financial reporting, financial controls, debt and capital planning, payroll, accounts payable, utility billing, public safety employee pension plan administration, and reception/information.

Department Objectives

- 1 Plan, organize, coordinate and direct the financial activities of the Village.
- 2 Review Village's financial reserve policy.
- 3 Develop and implement improved grant reporting.
- 4 Closely monitor the Village's revenue status.
- 5 Provide for the administration of Debt and Treasury management policies of the Village.
- 6 Maintain the general services of the Village for centralized accounts receivable billing, rental services, mail and copying services, Switchboard/Reception activities of the Village.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,177,776	\$ 1,048,795	\$ 1,111,290
Supplies	5,475	5,550	5,550
Services & Charges	507,318	636,420	625,940
Debt Service	10,134,358	11,357,305	10,798,430
Transfers	2,964,691	3,245,130	3,355,121
Department Total	\$ 14,789,618	\$ 16,293,200	\$ 15,896,331

Personnel Summary

Full-Time	9	8	8
Part-Time	12	7	7

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 30 Finance & Operations

Division 01 Administration

Program Description

Financial Administration is responsible for financial analysis and reporting, development of financial policies, economic analysis, cash management, and investments. The Director serves as the Chief Fiscal Officer of the Village and acts as the primary contact with the Village's outside auditors, bond counsel, rating agencies, and underwriters. The Financial Administration division also is the process and monitoring agent of the Village's economic incentive agreements and tax increment financing districts. It also provides general supervision and oversight of the Accounting and Customer Service Divisions.

Program Objectives

- 1 Continue Downtown Redevelopment and Support
- 2 Develop and implement financial plan for the construction of public buildings.
- 3 Continually monitor the fiscal condition of the Village and report to the Council.
- 4 Maximize interest earnings through aggressive cash management.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 528,778	\$ 470,480	\$ 481,565
Supplies	1,144	1,500	1,500
Services & Charges	6,954	12,770	13,020
Program Total	\$ 536,876	\$ 484,750	\$ 496,085

Personnel Summary

Full-Time	3	3	3
Part-Time	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 215,208	\$ 223,485	\$ 229,830
500.10	Salaries Part Time	\$ 3,115	\$ 3,000	\$ 3,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	13,284	4,450	4,535
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 231,607	\$ 230,935	\$ 237,365
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	10,090	9,040	9,310
510.10	Taxes & Benefits Medicare	3,514	3,585	3,685
510.15	Taxes & Benefits Social Security	11,873	15,320	15,740
510.20	Taxes & Benefits IMRF Er Contribution	30,222	28,775	27,980
510.35	Taxes & Benefits Medical/Dental Insurance	26,827	28,130	29,230
510.40	Taxes & Benefits Life Insurance	(532)	590	625
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		89,014	92,460	93,590
<u>Supplies</u>				
520.05	Office Supplies General	1,000	1,000	1,000
520.10	Office Supplies Paper	144	500	500
<u>Total: Supplies</u>		1,144	1,500	1,500
<u>Services & Charges</u>				
545.20	Communications Postage	248	250	250
575.05	Other Small Tools & Equipment	500	500	500
575.10	Other Memberships & Publications	1,524	2,520	2,520
575.15	Other Training & Travel	4,582	6,500	6,750
<u>Total: Services & Charges</u>		6,854	9,770	10,020
Division Total: Administration		328,619	334,665	342,475
Department Total: Finance & Operations		328,619	334,665	342,475
Fund Total: General Fund		328,619	334,665	342,475

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 115,387	\$ 118,615	\$ 122,165
500.25	Salaries Special Compensation	3,225	3,285	3,350
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 118,612	\$ 121,900	\$ 125,515
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,756	-	-
510.10	Taxes & Benefits Medicare	1,859	1,780	1,835
510.15	Taxes & Benefits Social Security	7,412	7,605	7,830
510.20	Taxes & Benefits IMRF Er Contribution	76,583	14,800	14,410
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	215	280	300
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		89,545	25,185	25,095
<u>Services & Charges</u>				
575.10	Other Memberships & Publications	100	250	250
575.15	Other Training & Travel	-	2,750	2,750
<u>Total: Services & Charges</u>		100	3,000	3,000
Division Total: Administration		208,157	147,085	150,610
Department Total: Finance & Operations		208,257	150,085	153,610
Fund Total: Waterworks Fund		208,257	150,085	153,610

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 30 Finance & Operations

Division 11 Accounting Services

Program Description

Accounting Services is responsible for the proper, accurate, and timely recording of all fiscal transactions of the Village and the reporting of these transactions in accordance with Generally Accepted Accounting Principals (GAAP). Specific areas of concentration include but are not limited to intergovernmental grants, public safety pension plans, and administration of various Village loan programs. It also provides for the preparation and distribution of all bi-weekly disbursement and payroll checks.

Program Objectives

- 1 Receive GFOA's audit award for the Comprehensive Annual Financial Report.
- 2 Review all fiscal operations under a best business approach to identify areas for improvement.
- 3 Provide for the issuance of the bi-weekly warrant on a timely basis.
- 4 Provide for the issuance of the bi-weekly paychecks on a timely basis.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 271,291	\$ 277,980	\$ 308,570
Supplies	3,067	2,050	2,050
Services & Charges	274,036	359,920	328,970
Program Total	\$ 548,394	\$ 639,950	\$ 639,590

Personnel Summary

Full-Time	3	3	3
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 137,075	\$ 143,745	\$ 156,000
500.20	Salaries Overtime	76	750	750
500.25	Salaries Special Compensation	1,000	1,000	1,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 138,151	\$ 145,495	\$ 157,750
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,280	-	-
510.10	Taxes & Benefits Medicare	1,992	2,120	2,295
510.15	Taxes & Benefits Social Security	8,516	9,030	9,785
510.20	Taxes & Benefits IMRF Er Contribution	17,899	17,675	18,120
510.35	Taxes & Benefits Medical/Dental Insurance	28,504	28,130	36,535
510.40	Taxes & Benefits Life Insurance	266	340	395
<u>Total: Taxes & Benefits</u>		59,457	57,295	67,130
<u>Supplies</u>				
520.05	Office Supplies General	743	750	750
520.10	Office Supplies Paper	165	500	500
520.15	Office Supplies Printed Forms	2,159	800	800
<u>Total: Supplies</u>		3,067	2,050	2,050
<u>Services & Charges</u>				
540.10	Services Financial	47,080	53,850	53,850
540.15	Services Banking	113,882	175,250	155,000
565.35	Repair and Maintenance Software	41,104	52,800	27,100
575.05	Other Small Tools & Equipment	500	500	500
575.10	Other Memberships & Publications	100	750	750
575.15	Other Training & Travel	140	2,250	2,250
<u>Total: Services & Charges</u>		202,806	285,400	239,450
Division Total: Accounting Services		403,481	490,240	466,380
Department Total: Finance & Operations		403,481	490,240	466,380
Fund Total: General Fund		403,481	490,240	466,380

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 11	Accounting Services			
<u>Salaries</u>				
500.05	Salaries Full Time	\$ 59,958	\$ 62,635	\$ 70,090
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		\$ 59,958	\$ 62,635	\$ 70,090
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,052	-	-
510.10	Taxes & Benefits Medicare	980	910	1,020
510.15	Taxes & Benefits Social Security	3,805	3,885	4,350
510.20	Taxes & Benefits IMRF Er Contribution	7,778	7,605	8,050
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	110	155	180
<u>Total: Taxes & Benefits</u>		13,725	12,555	13,600
<u>Services & Charges</u>				
540.10	Services Financial	\$ 13,000	\$ 13,000	\$ 13,000
540.15	Services Banking	57,960	60,000	75,000
575.10	Other Memberships & Publications	100	600	600
575.15	Other Training & Travel	170	920	920
<u>Total: Services & Charges</u>		71,230	74,520	89,520
Division Total: Accounting Services		144,913	149,710	173,210
Department Total: Finance & Operations		144,913	149,710	173,210
Fund Total: Waterworks Fund		144,913	149,710	173,210

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 30 Finance & Operations

Division 11 Billing & Collections

Program Description

The Customer Service Division is responsible for providing the initial point of contact between the Village and its customers, either by telephone or in-person traffic. The significant areas of responsibility include cash collections, issuance of commuter parking permits, general office support, the billing of commercial and residential water, sewer, and refuse collection accounts, and administration (billing, collection, and monitoring) of various local taxes and miscellaneous billings.

Program Objectives

- 1 Provide front-line reception/information service in the Community Center main lobby.
- 2 Receipt and balance cash collections and make bank deposits on a daily basis.
- 3 Answer and direct all phone calls made to the main Village phone line.
- 4 Present water, sewer and refuse customers an accurate bill on a timely basis.
- 5 Maintain accurate records of customer account activity.
- 6 To coordinate with Community Services and Public Works to maintain courteous and timely levels of service for installation and replacement of meters.
- 7 Provide mail collection and distribution services to Village departments.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 377,707	\$ 300,335	\$ 321,155
Supplies	1,264	2,000	2,000
Services & Charges	226,328	263,730	283,950
Program Total	\$ 605,299	\$ 566,065	\$ 607,105

Personnel Summary

Full-Time	3	2	2
Part-Time	11	6	6

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	51,584	-	-
500.10	Salaries Part Time	46,669	47,890	49,810
500.15	Salaries Temporary	4,182	6,000	6,000
500.20	Salaries Overtime	9,355	12,500	12,500
500.25	Salaries Special Compensation	1,000	-	-
500.95	Salaries Other	22,356	-	-
<u>Total: Salaries</u>		\$ 135,146	\$ 66,390	\$ 68,310
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,584	975	1,005
510.15	Taxes & Benefits Social Security	6,773	4,120	4,240
510.20	Taxes & Benefits IMRF Er Contribution	13,749	7,340	7,155
510.35	Taxes & Benefits Medical/Dental Insurance	6,707	-	-
510.40	Taxes & Benefits Life Insurance	99	-	-
<u>Total: Taxes & Benefits</u>		28,912	12,435	12,400
<u>Supplies</u>				
520.05	Office Supplies General	500	500	500
520.10	Office Supplies Paper	228	500	500
<u>Total: Supplies</u>		728	1,000	1,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	7,520	5,000	12,500
540.95	Services Other	441	3,000	5,000
545.20	Communications Postage	12,500	12,500	12,500
550.15	Printing/Advertising Outside Printing Services	31,608	34,000	38,500
565.05	Repair and Maintenance Machinery & Equipment	543	1,000	1,000
565.35	Repair and Maintenance Software	-	1,000	1,000
575.05	Other Small Tools & Equipment	623	750	750
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		53,235	57,750	71,750
Division Total: Billing & Collections		218,021	137,575	153,460
Department Total: Finance & Operations		218,021	137,575	153,460
Fund Total: General Fund		218,021	137,575	153,460

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Salaries</u>				
500.05	Salaries Full Time	96,143	101,555	110,710
500.10	Salaries Part Time	47,630	69,815	70,905
500.20	Salaries Overtime	1,683	1,250	1,250
500.25	Salaries Special Compensation	425	300	300
500.95	Salaries Other	14,556	-	-
<u>Total: Salaries</u>		\$ 160,437	\$ 172,920	\$ 183,165
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,102	2,525	2,670
510.15	Taxes & Benefits Social Security	9,100	10,730	11,370
510.20	Taxes & Benefits IMRF Er Contribution	16,397	21,010	21,040
510.35	Taxes & Benefits Medical/Dental Insurance	25,430	14,065	21,925
510.40	Taxes & Benefits Life Insurance	183	260	275
<u>Total: Taxes & Benefits</u>		53,212	48,590	57,280
<u>Supplies</u>				
520.05	Office Supplies General	359	500	500
520.10	Office Supplies Paper	177	500	500
<u>Total: Supplies</u>		536	1,000	1,000
<u>Services & Charges</u>				
545.20	Communications Postage	61,000	61,000	61,000
550.15	Printing/Advertising Outside Printing Services	36,229	39,000	39,000
565.35	Repair and Maintenance Software	18,060	14,280	30,500
575.05	Other Small Tools & Equipment	346	500	500
575.15	Other Training & Travel	-	500	500
<u>Total: Services & Charges</u>		115,635	115,280	131,500
Division Total: Billing & Collections		329,820	337,790	372,945
Department Total: Finance & Operations		329,820	337,790	372,945
Fund Total: Waterworks Fund		329,820	337,790	372,945

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 12	Billing & Collections			
<u>Services & Charges</u>				
540.15	Services Banking	\$ 1,541	\$ 32,200	\$ 22,200
550.15	Printing/Advertising Outside Printing Services	\$ 989	\$ -	\$ -
570.20	Rental Buildings	54,928	58,500	58,500
Total: Services & Charges		57,458	90,700	80,700
Division Total: Billing & Collections		57,458	90,700	80,700
Department Total: Finance & Operations		57,458	90,700	80,700
Fund Total: Parking System Fund		57,458	90,700	80,700

Village of Palatine
CY 2018 Proposed Budget - Expenditure Overview

Department 30 Finance & Operations

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Debt Service	11,357,305	10,798,430	-4.92%
Transfers	3,245,130	3,355,121	3.39%
Debt Service & Transfers Total: Finance & Operations	14,602,435	14,153,551	-3.07%

Expenditures by Type

Debt Service	11,357,305	10,798,430	-4.92%
Transfers	3,245,130	3,355,121	3.39%
Debt Service & Transfers Total: Finance & Operations	14,602,435	14,153,551	-3.07%

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 30 Finance & Operations

Division 70 Debt Service

Program Description

This program provides for the payment of principal and interest due on the Village's long-term debt.

Program Objectives

- 1 Long-term debt shall only be used to fund capital projects and not operations.
- 2 Take advantage of refunding opportunities, when available, to lower total debt service payments.
- 3 Utilize funds reserves and other sources of revenue to abate property taxes on bonds whenever fiscally possible.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Principal	\$ 5,968,391	\$ 7,025,000	\$ 7,150,000
Interest	4,503,767	4,315,355	3,633,580
Paying Agent Fees	11,200	16,950	14,850
Bond Issue Costs	-	-	-
Other Debt Service - Transfer to Escrow Agent	(349,000)	-	-
Program Total	\$ 10,134,358	\$ 11,357,305	\$ 10,798,430

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,888,391	\$ 2,780,000	\$ 2,900,000
710	Interest	997,218	945,020	578,905
715	Paying Agent Fees	2,150	4,500	3,000
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		<u>2,887,759</u>	<u>3,729,520</u>	<u>3,481,905</u>
Division Total: Debt Service		2,887,759	3,729,520	3,481,905
Department Total: Finance & Operations		2,887,759	3,729,520	3,481,905
Fund Total: Downtown Area TIF (TIF #3) Fund		2,887,759	3,729,520	3,481,905

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,160,000	\$ 1,200,000	\$ 1,270,000
710	Interest	595,670	554,795	385,785
715	Paying Agent Fees	1,350	2,250	2,250
720	Bond Issue Costs	-	-	-
725	Other Debt Service	-	-	-
<u>Total: Debt Service</u>		1,757,020	1,757,045	1,658,035
Division Total: Debt Service		1,757,020	1,757,045	1,658,035
Department Total: Finance & Operations		1,757,020	1,757,045	1,658,035
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,757,020	1,757,045	1,658,035

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 300	Debt Service Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 1,300,000	\$ 1,370,000	\$ 1,410,000
710	Interest	1,834,295	1,792,675	1,713,075
715	Paying Agent Fees	2,900	4,500	4,500
Total: Debt Service		3,137,195	3,167,175	3,127,575
Division Total: Debt Service		3,137,195	3,167,175	3,127,575
Department Total: Finance & Operations		3,137,195	3,167,175	3,127,575
Fund Total: Debt Service Fund		3,137,195	3,167,175	3,127,575

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 646,000	\$ 672,000	\$ 516,000
710	Interest	255,532	232,360	205,240
715	Paying Agent Fees	1,100	1,200	600
720	Bond Issue Costs	-	-	-
750	Principal Reduction	-	-	-
Total: Debt Service		902,632	905,560	721,840
Division Total: Debt Service		902,632	905,560	721,840
Department Total: Finance & Operations		902,632	905,560	721,840
Fund Total: Waterworks Fund		902,632	905,560	721,840

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 899,000	\$ 923,000	\$ 964,000
710	Interest	310,977	287,405	255,125
715	Paying Agent Fees	700	1,500	1,500
720	Bond Issue Costs	-	-	-
750	Principal Reduction	(349,000)	-	-
Total: Debt Service		861,677	1,211,905	1,220,625
Division Total: Debt Service		861,677	1,211,905	1,220,625
Department Total: Finance & Operations		861,677	1,211,905	1,220,625
Fund Total: Sewerage Fund		861,677	1,211,905	1,220,625

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 825	Special Service Area #5 Fund			
Department 30	Finance & Operations			
Division 70	Debt Service			
<u>Debt Service</u>				
705	Principal	\$ 75,000	\$ 80,000	\$ 90,000
710	Interest	510,075	503,100	495,450
715	Paying Agent Fees	3,000	3,000	3,000
725	Other Debt Service - Transfer to Escrow Agent	-	-	-
Total: Debt Service		588,075	586,100	588,450
Division Total: Debt Service		588,075	586,100	588,450
Department Total: Finance & Operations		588,075	586,100	588,450
Fund Total: Special Service Area #5 Fund		588,075	586,100	588,450

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 30 Finance & Operations

Division 17 & 80 Transfers

Program Description

This program provides for the movement of funds from one Village fund to another.

Program Objectives

- 1 Allocate "overhead" costs to user Departments.
- 2 Provide for one-time transfer of funds, when appropriate.
- 3 Per the Fund Reserve Policy, transfer excess reserves from the General Fund to the various funds.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Services & Charges	2,498,660	2,566,630	2,666,121
Other Financing Uses	466,031	678,500	689,000
Program Total	\$ 2,964,691	\$ 3,245,130	\$ 3,355,121

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	\$ 1,612,400	\$ 1,398,200	\$ 1,388,200
<u>Total: Services & Charges</u>		1,612,400	1,398,200	1,388,200
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		-	-	-
Department Total: Finance & Operations		1,612,400	1,398,200	1,388,200
Fund Total: General Fund		1,612,400	1,398,200	1,388,200

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 210	Community Dev Block Grant Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 74,260	\$ 80,430	\$ 83,921
<u>Total: Services & Charges</u>		74,260	80,430	83,921
Division Total: Interfund Transfers		74,260	80,430	83,921
Department Total: Finance & Operations		74,260	80,430	83,921
Fund Total: Community Dev Block Grant Fund		74,260	80,430	83,921

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 402	Capital Improvement Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 98,031	\$ -	\$ -
<u>Total: Other Financing Uses</u>		98,031	-	-
Division Total: Interfund Transfers		98,031	-	-
Department Total: Finance & Operations		98,031	-	-
Fund Total: Capital Improvement Fund		98,031	-	-

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 155,000	\$ 404,000	\$ 425,000
555.10	Insurance Liability Premiums	\$ 45,000	\$ 50,000	\$ 55,000
<u>Total: Services & Charges</u>		200,000	454,000	480,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	134,000	288,000	292,000
<u>Total: Other Financing Uses</u>		134,000	288,000	292,000
Division Total: Interfund Transfers		334,000	742,000	772,000
Department Total: Finance & Operations		334,000	742,000	772,000
Fund Total: Waterworks Fund		334,000	742,000	772,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 610	Sewerage Fund			
Department 30	Finance & Operations			
Division 17 & 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 392,000	\$ 404,000	\$ 425,000
555.10	Insurance Liability Premiums	\$ 45,000	\$ 50,000	\$ 55,000
<u>Total: Services & Charges</u>		437,000	454,000	480,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	134,000	288,000	292,000
<u>Total: Other Financing Uses</u>		134,000	288,000	292,000
Division Total: Interfund Transfers		571,000	742,000	772,000
Department Total: Finance & Operations		571,000	742,000	772,000
Fund Total: Sewerage Fund		571,000	742,000	772,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 615	Refuse Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 113,000	\$ 116,000	\$ 119,000
<u>Total: Services & Charges</u>		113,000	116,000	119,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ 100,000	\$ 102,500	\$ 105,000
<u>Total: Other Financing Uses</u>		100,000	102,500	105,000
Division Total: Interfund Transfers		213,000	218,500	224,000
Department Total: Finance & Operations		213,000	218,500	224,000
Fund Total: Refuse Fund		213,000	218,500	224,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 620	Parking System Fund			
Department 30	Finance & Operations			
Division 80	Interfund Transfers			
<u>Services & Charges</u>				
540.90	Services Administrative Service Charge	\$ 62,000	\$ 64,000	\$ 115,000
<u>Total: Services & Charges</u>		62,000	64,000	115,000
<u>Other Financing Uses</u>				
905	Interfund Transfers Out	\$ -	\$ -	\$ -
<u>Total: Other Financing Uses</u>		-	-	-
Division Total: Interfund Transfers		62,000	64,000	115,000
Department Total: Finance & Operations		62,000	64,000	115,000
Fund Total: Parking System Fund		62,000	64,000	115,000

Village of Palatine
CY 2018 Proposed Budget - Expenditure Overview

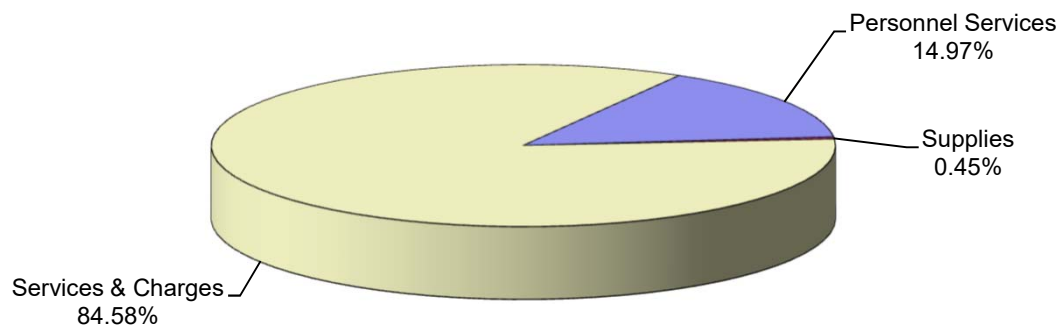
Department 32 Legal

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Village Attorney	\$ 290,100	\$ 290,100	0.00%
Village Prosecutor	42,000	42,000	0.00%
Labor/Collective Bargaining	50,000	50,000	0.00%
Administrative Adjudication	119,185	102,160	-14.28%
Department Total: Legal	501,285	484,260	-3.40%

Expenditures by Type

Personnel Services	\$ 89,535	\$ 72,510	-19.01%
Supplies	2,150	2,150	0.00%
Services & Charges	409,600	409,600	0.00%
Department Total: Legal	501,285	484,260	-3.40%

2018 Proposed Annual Budget by Type



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 32 Legal

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Secretary	1	-	-
Admin Support Specialist		1	1
<u>Full-Time Total</u>	1	1	1
Department Total: Legal	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 32 Legal

Department Description

The Legal Department provides premiere legal services to the Village and maintains the highest level of confidence and trust with the Citizens, Mayor, Village Council, and Staff.

Department Objectives

- 1 Prepare resolutions and ordinances without legal defect.
- 2 Represent the Village during any court or legal proceeding.
- 3 Provide legal advice to Village staff on Village related business.
- 4 Provide special legal opinions.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	99,681	\$	89,535	\$	72,510
Supplies		1,581		2,150		2,150
Services & Charges		348,654		409,600		409,600
Department Total	\$	449,916	\$	501,285	\$	484,260

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 32 Legal

Division 13 Village Attorney

Program Description

The Village Attorney is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Attorney works to prepare Village Ordinances, defend the Village in litigation, and provide interpretation, opinions, and counsel for the Mayor and Village Council and Village Staff.

Program Objectives

- 1 Prepare ordinances and resolutions without legal defect.
- 2 Review contracts and proposals.
- 3 Provide specific legal opinions when requested.
- 4 Represent the Village during any court or legal proceedings, except prosecution.
- 5 Provide analysis and makes recommendations on proposed Village policies.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	226,491	290,100	290,100
Program Total	\$ 226,491	\$ 290,100	\$ 290,100

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 32	Legal			
Division 13	Village Attorney			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 226,491	\$ 290,000	\$ 290,000
545.20	Communications Postage	-	100	100
575.10	Other Memberships & Publications	-	-	-
Total: Services & Charges		226,491	290,100	290,100
Division Total: Village Attorney		226,491	290,100	290,100
Department Total: Legal		226,491	290,100	290,100
Fund Total: General Fund		226,491	290,100	290,100

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 32 Legal

Division 14 Village Prosecutor

Program Description

The Village Prosecutor is appointed by the Mayor and the Village Council and serves at the Council's discretion. The Village Prosecutor handles the prosecution of violations of municipal ordinances and regulations.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide legal opinions regarding possible prosecution or investigative action.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	41,400	42,000	42,000
Program Total	\$ 41,400	\$ 42,000	\$ 42,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 32	Legal			
Division 14	Village Prosecutor			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 41,400	\$ 42,000	\$ 42,000
<u>Total: Services & Charges</u>		41,400	42,000	42,000
Division Total: Village Prosecutor		41,400	42,000	42,000
Department Total: Legal		41,400	42,000	42,000
Fund Total: General Fund		41,400	42,000	42,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 32 Legal

Division 15 Labor/Collective Bargaining

Program Description

Attorneys specializing in Labor/Collective Bargaining representing the Village in matter related to employee labor and Collective Bargaining issues.

Program Objectives

- 1 Represent the Village during Collective Bargaining discussions
- 2 Provide specific legal opinions related to Labor/Collective Bargaining
- 3 Represent the Village during any court or legal proceeding related to Labor/Collective Bargaining

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	56,189	50,000	50,000
Program Total	\$ 56,189	\$ 50,000	\$ 50,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 32	Legal			
Division 15	Labor/Collective Bargaining			
<u>Services & Charges</u>				
540.30	Services Legal	\$ 56,189	\$ 50,000	\$ 50,000
<u>Total: Services & Charges</u>		56,189	50,000	50,000
Division Total: Labor/Collective Bargaining		56,189	50,000	50,000
Department Total: Legal		56,189	50,000	50,000
Fund Total: General Fund		56,189	50,000	50,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 32 Legal

Division 16 Administrative Adjudication

Program Description

The Administrative Hearing Division is a Village Judicial System to address Village Code violations that are not currently transferred to the Cook County Court System. The Hearing Body consists of an Administrative Law Judge who presides over cases, similar to a Courtroom.

Program Objectives

- 1 Provide for prompt and vigorous prosecution of violations of Village ordinances.
- 2 Provide a formal appeals of Compliance Tickets.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	99,681	\$	89,535	\$	72,510
Supplies		1,581		2,150		2,150
Services & Charges		24,574		27,500		27,500
Program Total	\$	125,836	\$	119,185	\$	102,160

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 32	Legal			
Division 16	Administrative Adjudication			
<u>Salaries</u>				
500.05	Salaries Full Time	56,317	56,750	60,475
500.10	Salaries Part Time	-	-	-
500.20	Salaries Overtime	673	250	250
500.25	Salaries Special Compensation	833	-	-
500.95	Salaries Other	22,356	-	-
<u>Total: Salaries</u>		\$ 80,179	\$ 57,000	\$ 60,725
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,305	-	-
510.10	Taxes & Benefits Medicare	853	830	885
510.15	Taxes & Benefits Social Security	3,647	3,540	3,770
510.20	Taxes & Benefits IMRF Er Contribution	7,605	6,925	6,975
510.35	Taxes & Benefits Medical/Dental Insurance	5,984	21,095	-
510.40	Taxes & Benefits Life Insurance	108	145	155
<u>Total: Taxes & Benefits</u>		19,502	32,535	11,785
<u>Supplies</u>				
520.05	Office Supplies General	598	1,350	1,350
520.10	Office Supplies Paper	187	500	500
520.15	Office Supplies Printed Forms	796	300	300
<u>Total: Supplies</u>		1,581	2,150	2,150
<u>Services & Charges</u>				
540.30	Services Legal	24,488	27,400	27,400
565.90	Repair and Maintenance Other	-	-	-
575.10	Other Memberships & Publications	86	100	100
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		24,574	27,500	27,500
Division Total: Administrative Adjudication		125,836	119,185	102,160
Department Total: Legal		125,836	119,185	102,160
Fund Total: General Fund		125,836	119,185	102,160

Village of Palatine CY 2018 Proposed Annual Budget - Expenditure Overview

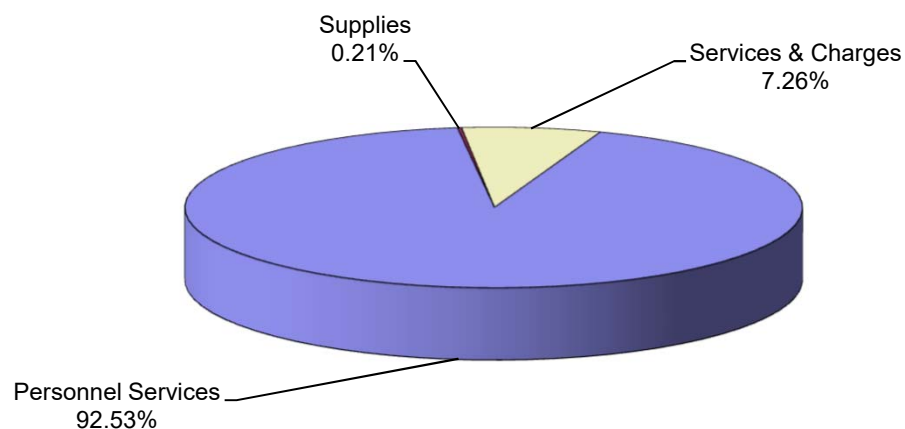
Department 34 Human Resources

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 430,750	\$ 414,485	-3.78%
Village Wide Benefit Programs	383,205	479,095	25.02%
Operating Total: Human Resources	813,955	893,580	9.78%
Health Insurance Program	7,241,143	7,253,275	0.17%
Liability & Casualty Insurance Program	1,289,995	1,785,560	38.42%
Department Total: Human Resources	9,345,093	9,932,415	6.28%

Expenditures by Type

Personnel Services	\$ 760,030	\$ 826,885	8.80%
Supplies	1,850	1,850	0.00%
Services & Charges	52,075	64,845	24.52%
Operating Total: Human Resources	813,955	893,580	9.78%
Insurance Programs	8,531,138	9,038,835	5.95%
Department Total: Human Resources	9,345,093	9,932,415	6.28%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Annual Budget - Issues & Initiatives

Department 34 Human Resources

Prior Year - Status

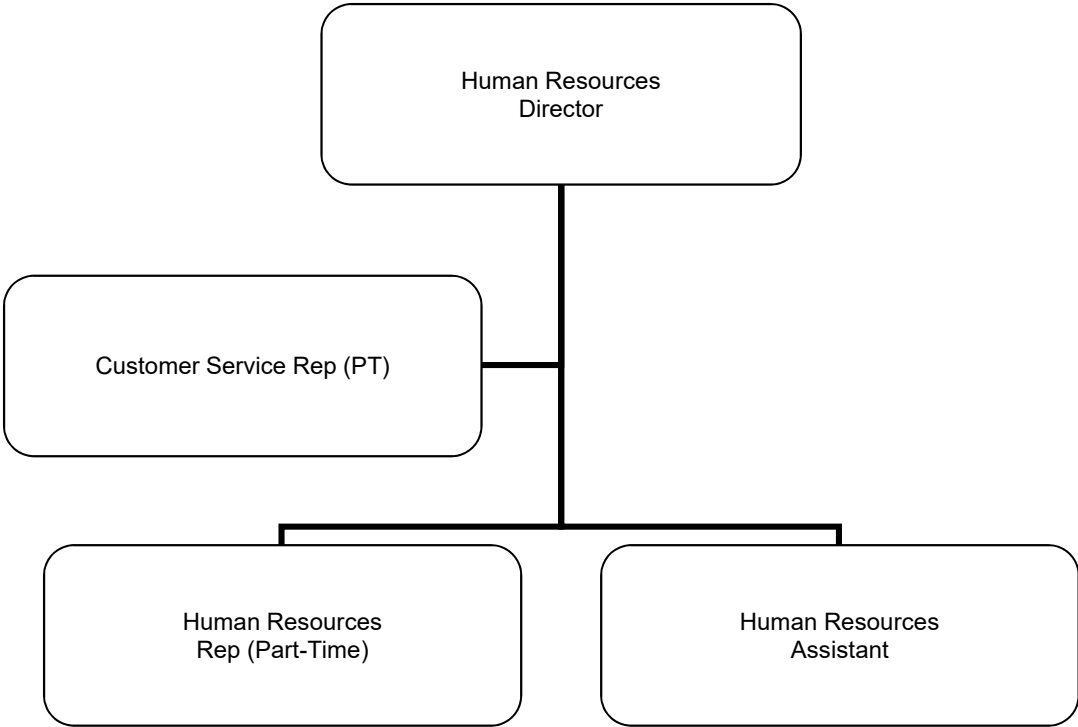
- * Implement new applicant tracking system and website tools for onboarding new employees.
Implemented applicant tracking system in May 2017. Onboarding program is in the process of rollout and is expected before December 2017.
- * Create partnership with local municipalities to provide on-site organizational training to employees.
Joined resources with Arlington Heights, Buffalo Grove and Wheeling to construct an RFP. Selected a vendor and preparing for implementation of local training for fourth quarter in Palatine using the identified vendor, Franczek-Radelet.
- * Implement recently recommended standards for contract administration to reduce Village liability in subcontracting.
In the process of identifying who should be involved in the training. Roll out will continue.
- * Participate in collective bargaining sessions with Fraternal Order of Police for the purpose of negotiating a successor Agreement.
A new agreement was completed with Fraternal Order of Police in January 2017.
- * Complete a comprehensive salary survey of exempt and non-exempt positions.
Completed exempt and management/professional position studies and submitted recommendations.

Current Year

- * Implement the miscellaneous billing portion of New World for the purpose of conducting Retiree Open Enrollment using an electronic process.
- * Develop a comprehensive salary study, including progression of positions where limited comparable or unclear comparable positions exist. This includes Engineering and Information Technology.
- * Conduct Request For Proposals for Risk Management Program components including third party administrator and broker.
- * Ensure the completion of an actuarial study of claims for risk management program.
- * Update village-wide job descriptions.
- * Review PSEBA process and update as needed.

Village of Palatine
CY 2018 Proposed Annual Budget - Organization Chart

Department 34 Human Resources



Village of Palatine
CY 2018 Proposed Annual Budget - Personnel Summary

Department 34 Human Resources

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Human Resources Director	1	1	1
Human Resources Assistant	-	1	1
Human Resources Rep	1	-	-
Customer Service Rep	-	1	-
<u>Full-Time Total</u>	2	3	2
Human Resources Rep	1	1	1
Intern	1	-	-
Customer Service Rep	-	-	1
<u>Part-Time Total</u>	2	1	1
Department Total: Human Resources	4	4	4

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Department 34 Human Resources

Department Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Department Objectives

- 1 Maintain effective labor/management relations through open communication of policies, programs and employee practices.
- 2 Coordinate the Village's casualty/liability and health insurance programs.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	295,050	\$	760,030	\$	826,885
Supplies		1,185		1,850		1,850
Services & Charges		41,109		52,075		64,845
Insurance Programs		8,795,422		8,531,138		9,038,835
Department Total	\$	9,132,766	\$	9,345,093	\$	9,932,415

Personnel Summary

Full-Time	2	3	2
Part-Time	2	1	2

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Department 34 Human Resources

Division 01 Administration

Program Description

Human Resources provides overall management and administration over compensation and employment, employee benefits, risk management, occupational health, employee relations, and employee safety.

Program Objectives

- 1 Ensure quality applicants for Village positions through effective recruitment, examination, and selection.
- 2 Ensure compliance with federal and state labor laws.
- 3 Negotiate and administer labor/management contracts of organized employee groups.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	295,050	\$	406,100	\$	377,065
Supplies		1,185		1,850		1,850
Services & Charges		19,929		22,800		35,570
Program Total	\$	316,164	\$	430,750	\$	414,485

Personnel Summary

Full-Time	2	3	2
Part-Time	2	1	2

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	173,166	233,475	204,155
500.10	Salaries Part Time	34,693	46,750	69,945
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	302	-	-
500.25	Salaries Special Compensation	2,550	3,215	3,260
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 210,711	\$ 283,440	\$ 277,360
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	7,519	7,680	7,835
510.10	Taxes & Benefits Medicare	3,204	4,335	4,250
510.15	Taxes & Benefits Social Security	12,480	18,490	18,130
510.20	Taxes & Benefits IMRF Er Contribution	27,809	35,355	32,750
510.35	Taxes & Benefits Medical/Dental Insurance	25,988	49,225	29,230
510.40	Taxes & Benefits Life Insurance	319	555	490
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		84,339	122,660	99,705
<u>Supplies</u>				
520.05	Office Supplies General	998	1,350	1,350
520.10	Office Supplies Paper	187	500	500
<u>Total: Supplies</u>		1,185	1,850	1,850
<u>Services & Charges</u>				
545.20	Communications Postage	69	300	300
550.10	Printing/Advertising Employment	-	750	-
565.35	Repair and Maintenance Software	14,480	14,480	28,000
575.05	Other Small Tools & Equipment	125	250	250
575.10	Other Memberships & Publications	2,040	2,270	2,270
575.15	Other Training & Travel	3,215	4,750	4,750
<u>Total: Services & Charges</u>		19,929	22,800	35,570
Division Total: Administration		316,164	430,750	414,485
Department Total: Human Resources		316,164	430,750	414,485
Fund Total: General Fund		316,164	430,750	414,485

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Department 34 Human Resources

Division 17 Village Wide Benefit Programs

Program Description

To provide for programs that provide Village-wide benefits, such as the Employee Assistance Program (EAP), Translation Incentive Program, Tuition Reimbursement Program, Village-wide Goal Setting, etc. Additionally, contained within this program is the Village-wide premium for the Village's Self-Insured Liability Insurance Program.

Program Objectives

- 1 Provide funding for programs and initiatives that benefit the entire organization.

Budget Summary

	2016		2017	2018
	Actual		Adopted Budget	Proposed Annual Budget
<u>Expenditures</u>				
Personnel Services	\$	-	\$ 353,930	\$ 449,820
Services & Charges		21,180	29,275	29,275
Program Total	\$	21,180	\$ 383,205	\$ 479,095

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	297,500	387,500
<u>Total: Salaries</u>		-	297,500	387,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	4,320	5,625
510.15	Taxes & Benefits Social Security	-	18,445	24,025
510.20	Taxes & Benefits IMRF Er Contribution	-	21,675	26,700
<u>Total: Taxes & Benefits</u>		-	44,440	56,350
<u>Services & Charges</u>				
540.05	Services Management Consulting	2,213	200	400
540.40	Services Management Fees	9,000	9,075	8,875
555.10	Insurance Liability Premiums	-	-	-
575.15	Other Training & Travel	-	10,000	10,000
575.20	Other Tuition Assistance	9,967	10,000	10,000
<u>Total: Services & Charges</u>		21,180	29,275	29,275
Division Total: Village Wide Benefit Programs		21,180	371,215	473,125
Department Total: Human Resources		21,180	371,215	473,125
Fund Total: General Fund		21,180	371,215	473,125

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	5,000	3,750
<u>Total: Salaries</u>		-	5,000	3,750
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	75	55
510.15	Taxes & Benefits Social Security	-	310	235
510.20	Taxes & Benefits IMRF Er Contribution	-	610	435
<u>Total: Taxes & Benefits</u>		-	995	725
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	-	-	-
<u>Total: Services & Charges</u>		-	-	-
Division Total: Village Wide Benefit Programs		-	5,995	4,475
Department Total: Human Resources		-	5,995	4,475
Fund Total: Waterworks Fund		-	5,995	4,475

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 610	Sewerage Fund			
Department 34	Human Resources			
Division 17	Village Wide Benefit Programs			
<u>Salaries</u>				
500.25	Salaries Special Compensation	-	5,000	1,250
<u>Total: Salaries</u>		-	5,000	1,250
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	-	75	20
510.15	Taxes & Benefits Social Security	-	310	80
510.20	Taxes & Benefits IMRF Er Contribution	-	610	145
<u>Total: Taxes & Benefits</u>		-	995	245
<u>Services & Charges</u>				
555.10	Insurance Liability Premiums	-	-	-
<u>Total: Services & Charges</u>		-	-	-
Division Total: Village Wide Benefit Programs		-	5,995	1,495
Department Total: Human Resources		-	5,995	1,495
Fund Total: Sewerage Fund		-	5,995	1,495

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Department 34 Human Resources

Division 18/20 Health Insurance Program

Program Description

The program proactively manages health and dental claims through a variety of resources. Claims are handled through a third party administrator and coverage is negotiated through a broker. A Village-wide employee insurance committee provides review and feedback on the plan and benefit levels.

Program Objectives

- 1 Provide employees with quality health insurance coverage at the most cost effective price.
- 2 Ensure plan remains in compliance with regulations affecting health insurance plan administration including ACA, COBRA, HIPPA, etc.
- 3 Work with Employee Health Insurance Advisory Committee to maintain open communication regarding health benefit plans.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	114	600	500
Services & Charges	7,525,787	7,240,543	7,252,775
Program Total	\$ 7,525,901	\$ 7,241,143	\$ 7,253,275

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 701	Health Insurance Fund			
Department 34	Human Resources			
Division 18/20	Health Insurance Program			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 114	\$ 600	\$ 500
<u>Total: Supplies</u>		114	600	500
<u>Services & Charges</u>				
540.05	Services Management Consulting	36,000	36,000	36,000
540.10	Services Financial	-	-	-
540.15	Services Banking	2,815	3,500	3,500
540.35	Services Medical	45,600	94,325	94,325
540.55	Services Claims Administration	422,479	338,500	165,800
555.05	Insurance Health Premiums	1,363,108	1,241,353	1,327,375
555.15	Insurance Medical Claims	3,966,500	3,800,000	3,900,000
555.20	Insurance Dental Claims	393,620	430,000	400,000
555.25	Insurance Prescription Claims	1,295,665	1,296,000	1,325,000
565.05	Repair and Maintenance Machinery & Equipment	-	550	475
575.05	Other Small Tools & Equipment	-	315	300
575.10	Other Memberships & Publications	-	-	-
<u>Total: Services & Charges</u>		7,525,787	7,240,543	7,252,775
Division Total: Health Insurance Program		7,525,901	7,241,143	7,253,275
Department Total: Human Resources		7,525,901	7,241,143	7,253,275
Fund Total: Health Insurance Fund		7,525,901	7,241,143	7,253,275

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Department 34 Human Resources

Division 19 Liability Insurance Program

Program Description

The program proactively manages risk and claims through a variety of resources. Claims are handled through a third party administrator; coverage is negotiated through a broker. Loss prevention practices are reviewed through an independent auditor. Safety training is handled through a variety of resources including internal trainers and outsourced training. Department safety committees and a village-wide safety committee review provide feedback on auto accidents, work-related injuries and general safety and liability practices. Safety practices are guided by a Safety Policy Manual and Fleet Safety Policy. A light duty return-to-work program is actively used.

Program Objectives

- 1 Continually strive for best work practices in safety by using positive reinforcement of safe work practices (even in unsafe conditions), open communication between supervisors and staff and review of accidents.
- 2 Provide aggressive defense of all claims against the Village.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	1,269,521	1,289,995	1,785,560
Program Total	\$ 1,269,521	\$ 1,289,995	\$ 1,785,560

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Annual Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 702	Liability Insurance Fund			
Department 34	Human Resources			
Division 19	Casualty/Liability Insurance Program			
<u>Services & Charges</u>				
540.05	Services Management Consulting	\$ 15,000	\$ 14,710	\$ 15,000
540.10	Services Financial	-	-	-
540.15	Services Banking	2,382	2,550	2,550
540.40	Services Management Fees	27,000	34,500	34,500
540.55	Services Claims Administration	50,482	45,310	45,310
540.95	Services Other	-	39,200	359,200
555.10	Insurance Liability Premiums	472,572	474,680	475,000
555.30	Insurance General Liability Claims	(9,024)	50,000	50,000
555.35	Insurance Property Claims	30,367	50,000	50,000
555.40	Insurance Automotive Claims	(3,546)	50,000	50,000
555.45	Insurance Work Comp Claims	664,420	500,000	675,000
555.50	Insurance Unemployment Claims	6,618	15,000	15,000
575.10	Other Memberships & Publications	13,250	14,045	14,000
<u>Total: Services & Charges</u>		1,269,521	1,289,995	1,785,560
Division Total: Casualty/Liability Insurance Program		1,269,521	1,289,995	1,785,560
Department Total: Human Resources		1,269,521	1,289,995	1,785,560
Fund Total: Liability Insurance Fund		1,269,521	1,289,995	1,785,560

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

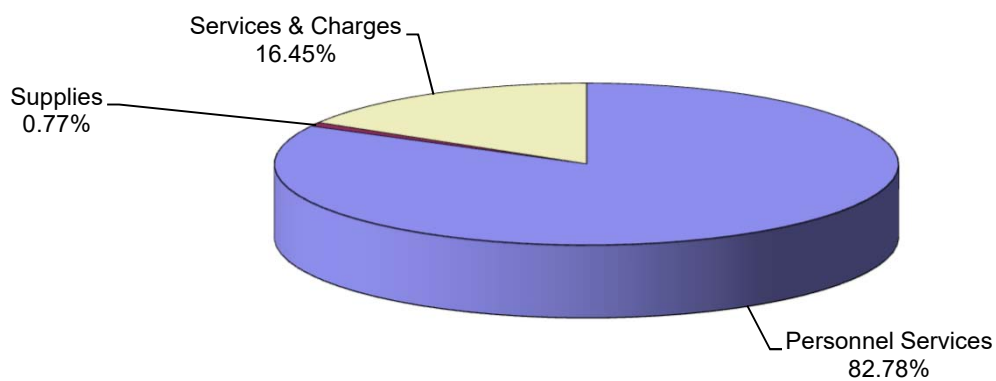
Department 36 Planning & Zoning

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 552,270	\$ 503,815	-8.77%
Community Development	60,300	82,941	37.55%
Department Total: Planning & Zoning	612,570	586,756	-4.21%

Expenditures by Type

Personnel Services	\$ 534,155	\$ 485,700	-9.07%
Supplies	4,545	4,545	0.00%
Services & Charges	73,870	96,511	30.65%
Department Total: Planning & Zoning	612,570	586,756	-4.21%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 36 Planning & Zoning

Prior Year - Status

- * Propose text amendments as recommended as part of the TOD Plan to create a separate Sign Code for Downtown Palatine. The Downtown Sign Code will be drafted to appropriately recognize the pedestrian scale and unique quality of the Downtown.

This is in process. Staff will present a draft amendment to the Plan Commission for initial review by the end of 2017.

- * Review the current Permitted and Special Uses and applicable zoning districts within the TOD Plan's recommended overlay areas (Downtown and Colfax Street) and then present text amendments to the Zoning Ordinance for Plan Commission and Village Council review.

This is an ongoing process. Staff completed the background review and research for creating overlay districts within the Zoning Ordinance. An initial draft is being prepared with the intention of a Plan Commission review in the first quarter of 2018.

- * Complete a comprehensive review of all of the Business District use lists in order to consolidate redundant uses, eliminate outdated uses, and align the revised uses lists with the Legislative Intent in the business districts. This will result in a series of proposed Text Amendments to the Zoning Ordinance for consideration in 2017.

The Plan Commission held an initial Public Hearing in summer 2017 and provided an initial review of the proposed amendments. The Plan Commission recommended approval of the Amendment. The final draft will be reviewed by the Village Council in 2017.

Current Year

- * In conjunction with the input and review of the other relevant departments (Community Services, Environmental Health, Fire Prevention), complete a review of the Village Code to determine the feasibility of drafting a Code amendment to create an expedited review process for restaurants within the Village.

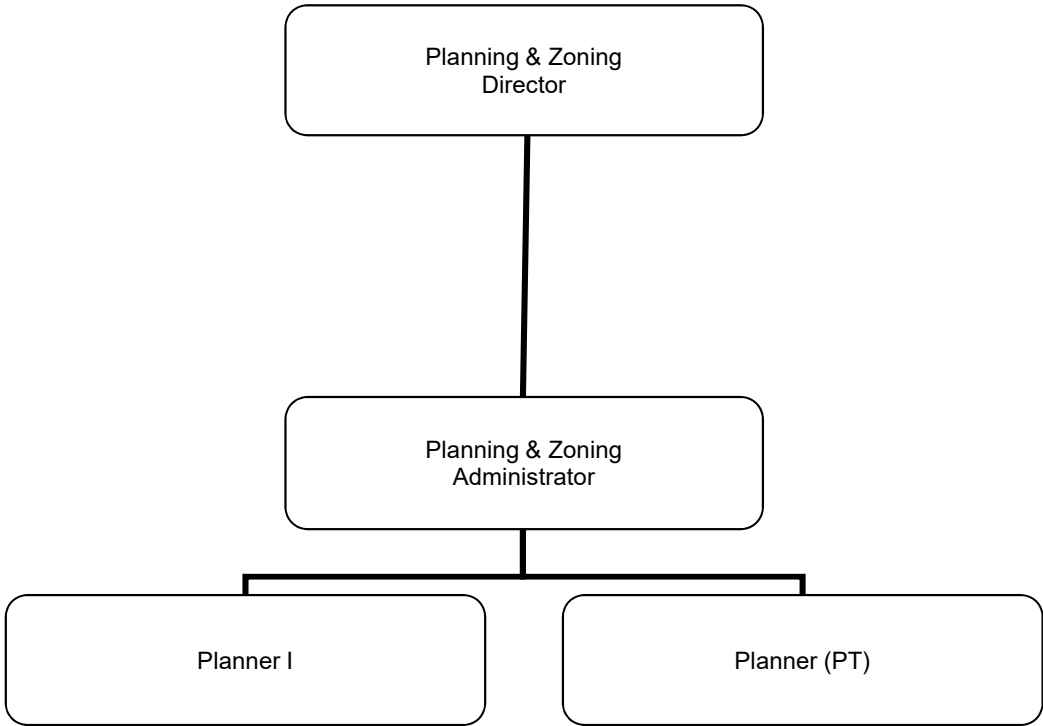
In furtherance of the 2016 TOD Plan, continue the implementation efforts identified on the Action List Matrix, including

- * completing the necessary Code Amendments regarding bicycle parking areas for new developments and where appropriate for substantial modifications to existing commercial and multi-family developments, revising the existing sign ordinance to create a Downtown Signage Code, and reviewing the creation of an Overlay Zoning district within the Downtown to align with Village's goals for Downtown Palatine.

- * Review the 2010 Comprehensive Plan Action Items (Chapter 9 - immediate, mid-range, long-range, and on-going) to determine their status and if any amendments or modifications are necessary. This will result in a presentation to the Plan Commission and report to the Village Council.

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 36 Planning & Zoning



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 36 Planning & Zoning

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Dir of Planning & Zoning	1	1	1
Planning & Zoning Administrator	1	1	1
Planner I	1	1	1
Administrative Assistant	1	1	-
<u>Full-Time Total</u>	4	4	3
Planner I	1	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Planning & Zoning	5	5	4

Village of Palatine

CY 2018 Proposed Budget - Expenditures

Department 36 Planning & Zoning

Department Description

The Planning & Zoning Department has, as its primary mission, the improvement and maintenance of the general living conditions (physical environment) of the community. The Department is responsible for providing professional input, technical advice and quality services in the areas of current and long range planning and community development. The Planning and Zoning Department also recommends plans, programs, and policies to successfully guide the future development of the Village and to adequately serve the public.

Department Objectives

- 1 Effectively and efficiently manage Palatine's present and future growth and development.
- 2 Improve the community awareness of and satisfaction with Department programs.
- 3 Better understand community needs and service demands.
- 4 Coordinate and control the Village programs affecting the community's development.
- 5 Achieve compliance with Zoning Ordinance violations.
- 6 Recommend land use strategies to improve the Village's Quality of Life.

Budget Summary

	2016		2017		2018	
	Actual		Adopted		Proposed	
Expenditures			Budget		Annual Budget	
Personnel Services	\$	557,643	\$	534,155	\$	485,700
Supplies		1,776		4,545		4,545
Services & Charges		59,373		73,870		96,511
Department Total	\$	618,792	\$	612,570	\$	586,756

Personnel Summary

Full-Time	4	4	3
Part-Time	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 36 Planning & Zoning

Division 01 Administration

Program Description

The Planning and Zoning program includes new development and redevelopment coordination, zoning administration and enforcement, long-range planning, and community information management. It also includes staff assistance to the Zoning Board of Appeals, the Plan Commission, and other citizen commissions.

Program Objectives

- 1 To maintain, administer, and enforce an up-to-date Zoning Ordinance.
- 2 To process zoning petitions in a timely and reasonable manner.
- 3 To immediately respond to complaints regarding zoning violations.
- 4 To maintain and implement the Comprehensive Plan and to conduct planning studies as directed.
- 5 To simplify the petition and review process without decreasing review quality.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	557,643	\$	534,155	\$	485,700
Supplies		1,776		4,545		4,545
Services & Charges		3,677		13,570		13,570
Program Total	\$	563,096	\$	552,270	\$	503,815

Personnel Summary

Full-Time	4	4	3
Part-Time	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 36	Planning & Zoning			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	331,908	337,580	304,035
500.10	Salaries Part Time	36,998	35,405	48,325
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	585	2,000	-
500.25	Salaries Special Compensation	8,238	3,520	3,790
500.95	Salaries Other	39,626	-	-
<u>Total: Salaries</u>		\$ 417,355	\$ 378,505	\$ 356,150
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	11,192	7,550	7,760
510.10	Taxes & Benefits Medicare	5,886	5,710	5,390
510.15	Taxes & Benefits Social Security	23,869	24,390	23,005
510.20	Taxes & Benefits IMRF Er Contribution	49,545	46,885	41,790
510.35	Taxes & Benefits Medical/Dental Insurance	42,197	63,290	43,845
510.40	Taxes & Benefits Life Insurance	579	805	740
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		140,288	155,650	129,550
<u>Supplies</u>				
520.05	Office Supplies General	1,364	3,415	3,415
520.10	Office Supplies Paper	412	930	930
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		1,776	4,545	4,545
<u>Services & Charges</u>				
545.20	Communications Postage	123	240	240
550.05	Printing/Advertising Legal Notices	-	5,000	5,000
575.10	Other Memberships & Publications	723	4,080	4,080
575.15	Other Training & Travel	2,831	4,250	4,250
<u>Total: Services & Charges</u>		3,677	13,570	13,570
Division Total: Administration		563,096	552,270	503,815
Department Total: Planning & Zoning		563,096	552,270	503,815
Fund Total: General Fund		563,096	552,270	503,815

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 36 Planning & Zoning

Division 21 Community Development

Program Description

The goal of the CDBG program is to provide public support services and public infrastructure improvements specifically benefitting Palatine's Low-mod income census areas. The public improvement projects have recently focused on further integrating annexed areas into Palatine and insuring the delivery of satisfactory infrastructure needs for residents in these areas. Public support services have focused on agencies supporting housing assistance, supportive services for older adults, homeless persons and abuse counseling and are applied for and evaluated on an annual basis.

Program Objectives

- 1 Implement the Village's Five Year Consolidated Plan and Annual Action Plan.
- 2 Comply with all of the applicable CDBG and HUD guidelines and reporting requirements.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	55,696	60,300	82,941
Program Total	\$ 55,696	\$ 60,300	\$ 82,941

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 210	Community Dev Block Grant Fund			
Department 36	Planning & Zoning			
Division 21	Community Development			
<u>Services & Charges</u>				
540.95	Services Other	\$ 55,696	\$ 60,300	\$ 82,941
<u>Total: Services & Charges</u>		55,696	60,300	82,941
Division Total: Community Development		55,696	60,300	82,941
Department Total: Planning & Zoning		55,696	60,300	82,941
Fund Total: Community Dev Block Grant Fund		55,696	60,300	82,941

Village of Palatine
CY 2018 Proposed Budget - Expenditure Overview

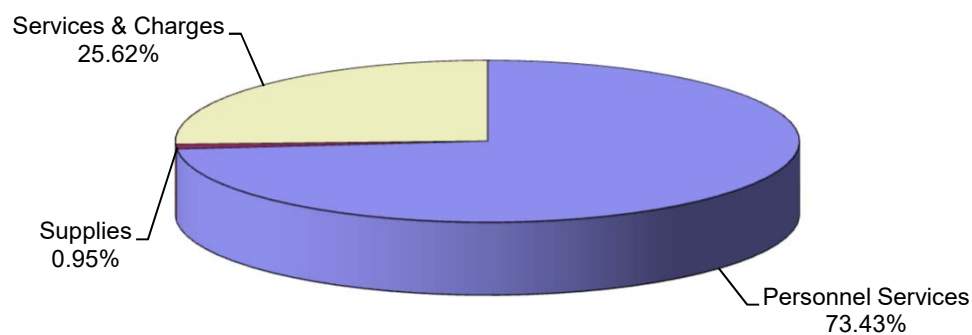
Department 38 Information Technology

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 959,235	\$ 936,455	-2.37%
Geographic Information Systems	265,890	271,575	2.14%
Communication Systems	95,910	72,910	-23.98%
Department Total: Information Technology	1,321,035	1,280,940	-3.04%

Expenditures by Type

Personnel Services	\$ 957,655	\$ 940,560	-1.79%
Supplies	12,150	12,150	0.00%
Services & Charges	351,230	328,230	-6.55%
Department Total: Information Technology	1,321,035	1,280,940	-3.04%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 38 Information Technology

Prior Year - Status

- * Support department driven implementation software solutions. Currently identified as: FD checklist automation, IT Help Desk solution, FD dash boarding.

Completed the FD Dashboarding, FD Checklist automation and Social Media Presence. In-progress with the IT Help Desk solution, HR Non-employee billing, PD & FD CAD selection and PD Records Selection.

- * Revise and update our IT policies and disaster recovery plans, incorporating in the changes for the new village hall along with documenting our current practices.

Currently In-progress.

- * Migrate electronic long-term data storage to cloud storage to reduce on premise storage requirements and reduce overall risk.

Currently In-progress with expected completion by the end of the year.

- * Select and deploy scheduling software in Fire Department, Police Department, and Public Works to help in managing schedules, time tracking, and other functions.

Selection complete and in negotiations on cost and implementation schedule.

- * Participate in the selection of the Community Development software and begin the implementation project.

Currently In-progress.

Migration/Update of our Website & Email News blasts system to modern platform, supporting newer technologies for customers.

- * Integrate 3rd party applications & websites to a unified look and feel to our users. Provide a stable backend to enable timely updates by department of published data.

Complete.

- * Deploy new HR Recruiting and onboarding software to departments/boards, allowing a modern recruiting to be employed.

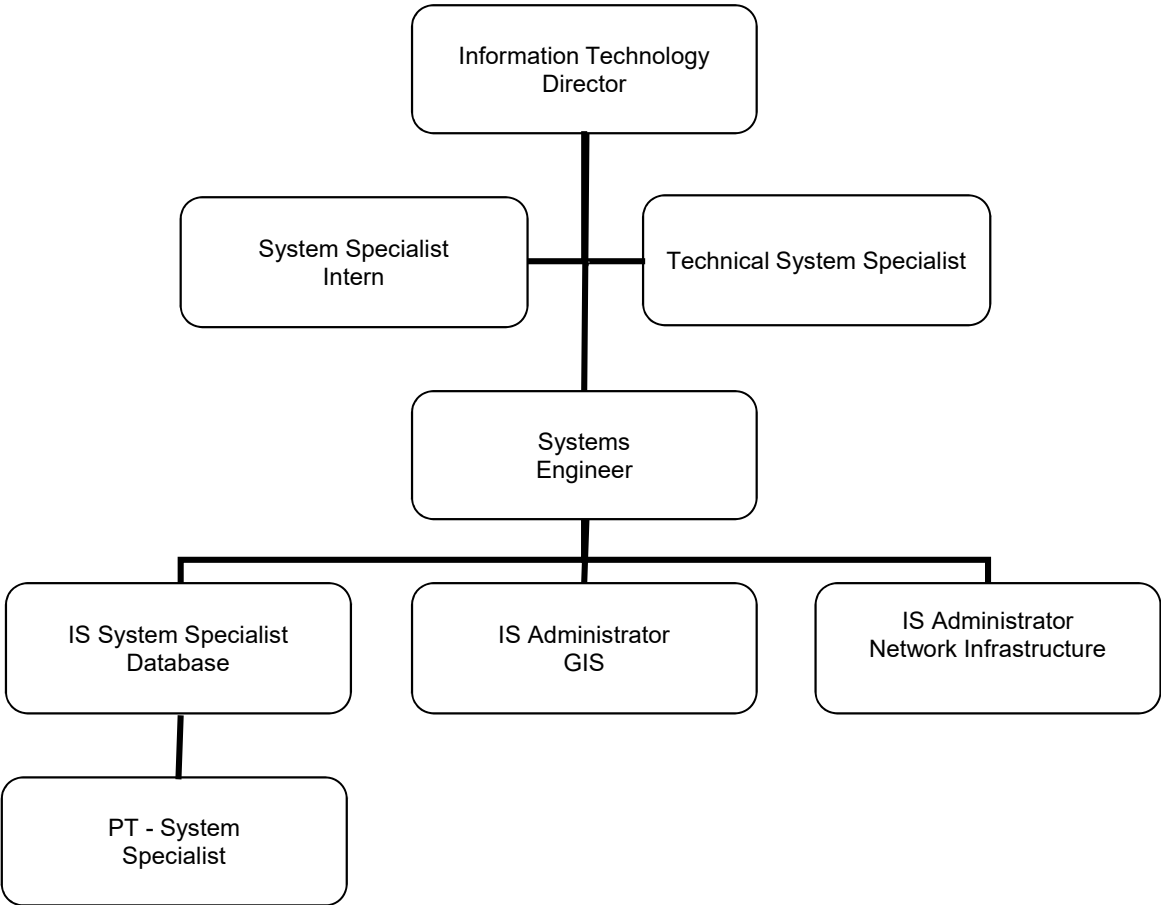
HR Recruiting - Complete/HR Onboarding - In-progress with expected completion in the 4th Quarter.

Current Year

- * Support department driven implementation software solutions. Currently identified as: PD Ticketing, Adjudication Management.
- * Address findings in the Information Security audit.
- * Begin the implementation of the Community Development software replacement.
- * Support the implementation of Computer Aided Dispatch and Report Management System in FD/PD.

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 38 Information Technology



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 38 Information Technology

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Information Technology Director	1	1	1
Systems Engineer	1	1	1
IS Administrator	3	2	2
Technical Systems Specialist	-	-	1
Systems Specialist	2	3	2
<u>Full-Time Total</u>	7	7	7
Intern	1	1	1
System Specialist	-	1	1
<u>Part-Time Total</u>	1	1	1
Department Total: Information Technology	8	9	9

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 38 Information Technology

Department Description

The Information Systems Department contributes to an efficient and productive village government, consistent with our enterprise mission and vision. We provide our Village team partners with timely, useful, and efficient access to information through modern technology.

Department Objectives

- 1 Provide vision, leadership, and a framework for evaluating emerging technologies and implementing proven information technology solutions.
- 2 Work with our internal partners to improve business operations by understanding business needs and by planning, implementing and managing the most effective information technology solutions available to meet those needs.
- 3 Provide a reliable communication and technology infrastructure foundation on which to efficiently conduct Village business operations today and into the future.
- 4 Develop and maintain a technically skilled staff that is competent in current and emerging information technology and a user group (CUG) that understands and can carry modern technologies back to their departments to maximize business benefits.
- 5 Provide effective technical and fiscal management of the department's operations, resources, technology projects and contracts.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	945,001	\$	957,655	\$	940,560
Supplies		8,255		12,150		12,150
Services & Charges		300,171		351,230		328,230
Department Total	\$	1,253,427	\$	1,321,035	\$	1,280,940

Personnel Summary

Full-Time	7	7	7
Part-Time	1	2	2

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 38 Information Technology

Division 01 Administration

Program Description

Evaluate business processes for design opportunities and automation. Use new technologies to make business methods a reality. Exploit functional commonality across organizational boundaries.

Program Objectives

- 1 To ensure Village standards in the implementation of all departmental requests for equipment purchases, software procurement, programming and file maintenance, access to mission critical applications and to facilitate the use of departmental personal computers.
- 2 To ensure system and data security for all operating systems.
- 3 To maintain an information system that meets the technological and informational needs of the Village in the most cost effective means possible.
- 4 To establish and maintain Village technology resources, ensuring shared data and peripheral resources.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
<u>Expenditures</u>			Budget		Annual Budget
Personnel Services	\$	710,186	\$	717,665	\$ 694,885
Supplies		8,221		11,000	11,000
Services & Charges		175,178		230,570	230,570
Program Total	\$	893,585	\$	959,235	\$ 936,455

Personnel Summary

Full-Time	5	5	5
Part-Time	1	2	2

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	510,816	528,180	489,405
500.10	Salaries Part Time	-	-	24,470
500.15	Salaries Temporary	5,388	6,000	6,000
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	10,677	8,865	8,005
<u>Total: Salaries</u>		\$ 526,881	\$ 543,045	\$ 527,880
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	13,986	7,715	7,965
510.10	Taxes & Benefits Medicare	7,769	8,110	7,900
510.15	Taxes & Benefits Social Security	31,527	34,625	33,710
510.20	Taxes & Benefits IMRF Er Contribution	68,254	66,150	58,030
510.35	Taxes & Benefits Medical/Dental Insurance	53,266	49,225	50,665
510.40	Taxes & Benefits Life Insurance	973	1,265	1,205
510.60	Taxes & Benefits Allowances	7,530	7,530	7,530
<u>Total: Taxes & Benefits</u>		183,305	174,620	167,005
<u>Supplies</u>				
520.05	Office Supplies General	8,221	10,150	10,150
520.10	Office Supplies Paper	-	650	650
525.95	Operating Supplies Other	-	200	200
<u>Total: Supplies</u>		8,221	11,000	11,000
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	52,642	81,400	79,600
545.20	Communications Postage	165	500	500
545.95	Communications Other	3,850	500	500
565.05	Repair and Maintenance Machinery & Equipment	15,973	23,200	23,200
565.35	Repair and Maintenance Software	54,025	59,700	55,200
570.05	Rental Office Equipment	36,422	52,000	52,000
575.05	Other Small Tools & Equipment	275	270	270
575.10	Other Memberships & Publications	250	1,000	900
575.15	Other Training & Travel	11,576	12,000	18,400
<u>Total: Services & Charges</u>		175,178	230,570	230,570
Division Total: Administration		893,585	959,235	936,455
Department Total: Information Technology		893,585	959,235	936,455
Fund Total: General Fund		893,585	959,235	936,455

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 38 Information Technology

Division 22 Geographic Information Systems

Program Description

The GIS group performs the functions of planning, maintaining, and developing the Village wide GIS system and supporting it's users.

Program Objectives

- 1 To provide maintenance for, and updates to existing Village GIS maps and associated databases.
- 2 To provide short and long term planning and guidance for the further development and leveraging of the Villages GIS system.
- 3 To promote the use of the GIS system within the Village in order to maximize the benefits of the Village's investment.
- 4 To provide GIS access and services both within the Village and to the public in order to enhance communications, efficiency and service to the residents.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	234,815	\$	239,990	\$	245,675
Supplies		34		900		900
Services & Charges		24,353		25,000		25,000
Program Total	\$	259,202	\$	265,890	\$	271,575

Personnel Summary

Full-Time	2	2	2
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 22	Geographic Information Systems			
<u>Salaries</u>				
500.05	Salaries Full Time	170,063	175,500	179,635
500.25	Salaries Special Compensation	1,050	1,300	1,300
<u>Total: Salaries</u>		\$ 171,113	\$ 176,800	\$ 180,935
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,804	-	-
510.10	Taxes & Benefits Medicare	2,477	2,570	2,630
510.15	Taxes & Benefits Social Security	10,592	10,965	11,225
510.20	Taxes & Benefits IMRF Er Contribution	22,040	21,470	20,775
510.35	Taxes & Benefits Medical/Dental Insurance	26,469	27,760	29,660
510.40	Taxes & Benefits Life Insurance	320	425	450
<u>Total: Taxes & Benefits</u>		63,702	63,190	64,740
<u>Supplies</u>				
520.10	Office Supplies Paper	34	900	900
<u>Total: Supplies</u>		34	900	900
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	-	2,400	2,400
565.35	Repair and Maintenance Software	21,694	19,000	19,400
575.15	Other Training & Travel	2,659	3,600	3,200
<u>Total: Services & Charges</u>		24,353	25,000	25,000
Division Total: Geographic Information Systems		259,202	265,890	271,575
Department Total: Information Technology		259,202	265,890	271,575
Fund Total: General Fund		259,202	265,890	271,575

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 38 Information Technology

Division 23 Communication Systems

Program Description

This program provides the administration, programming, and maintenance of telecommunications equipment and services to all Village Departments.

Program Objectives

- 1 To ensure a functional, cost effective Telecommunications System.
- 2 To ensure proper upgrades are available to internal customers, new telephone devices etc.
- 3 To ensure proper tools and materials and availability for telephone maintenance.
- 4 To provide for a maintenance agreement which ensures minimum telecommunication system downtime.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	250	250
Services & Charges	100,640	95,660	72,660
Program Total	\$ 100,640	\$ 95,910	\$ 72,910

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 38	Information Technology			
Division 23	Communication Systems			
<u>Supplies</u>				
525.95	Operating Supplies Other	-	250	250
<u>Total: Supplies</u>		-	250	250
<u>Services & Charges</u>				
545.10	Communications Telephone	20,872	24,400	24,400
545.15	Communications Cell Phones	18,839	24,300	24,300
545.95	Communications Other	44,973	9,960	9,960
565.05	Repair and Maintenance Machinery & Equipment	1,542	5,000	5,000
565.35	Repair and Maintenance Software	13,339	31,000	8,000
565.90	Repair and Maintenance Other	-	-	-
575.05	Other Small Tools & Equipment	1,075	1,000	1,000
575.15	Other Training & Travel	-	-	-
<u>Total: Services & Charges</u>		100,640	95,660	72,660
Division Total: Communication Systems		100,640	95,910	72,910
Department Total: Information Technology		100,640	95,910	72,910
Fund Total: General Fund		100,640	95,910	72,910

Village of Palatine
CY 2018 Proposed Budget - Expenditure Overview

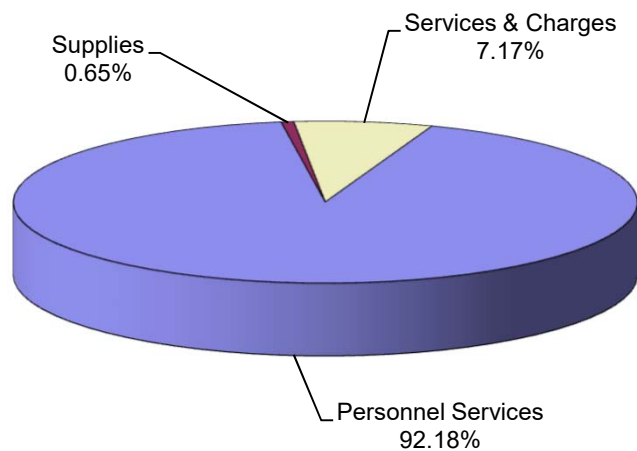
Department 40 Community Services

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 229,950	\$ 234,630	2.04%
Building Permits & Inspections	883,835	1,051,590	18.98%
Neighborhood Services	582,960	659,550	13.14%
Environmental Health	520,575	474,385	-8.87%
Department Total: Community Services	2,217,320	2,420,155	9.15%

Expenditures by Type

Personnel Services	\$ 1,994,875	\$ 2,230,875	11.83%
Supplies	14,180	15,795	11.39%
Services & Charges	208,265	173,485	-16.70%
Department Total: Community Services	2,217,320	2,420,155	9.15%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 40 Community Services

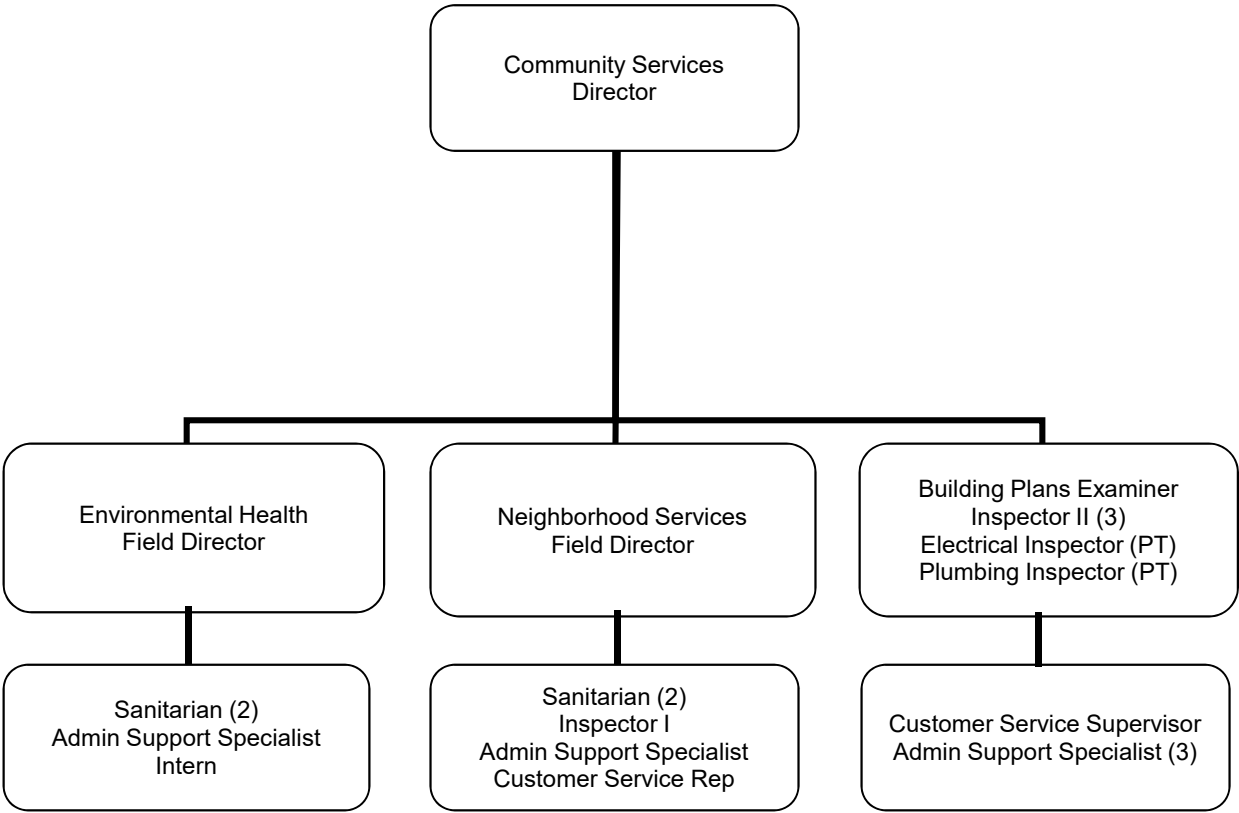
Prior Year - Status

- * Continued planning and training for implementation of the New State of Illinois Food Code (FDA Code).
The State has delayed implementation until 2018 but training continues.
- * Phase I design of Forest Preserve Bike Trail connection at Smith/Dundee.
Phase I design completed and project submitted for two grant programs. Unfortunately we were not approved for either grant. We will shelf this project until other grant opportunities are available.
- * Support implementation of Fire Prevention re-inspection fee collection initiative.
Clerical support provided.
- * Design and implement fill-in of small gaps in Bike Routes.
Designs completed. Installation dates TBD by PW.
- * Year three of the Proactive Multi-Family Code Enforcement Program. Continued compliance enforcement from year one & two and inspection of additional multifamily developments. Conduct three year assessment of the program.
We had another successful year for the program. A status report for the 2017 program is completed. A three year assessment will be completed in the 4th quarter of 2017.
- * Review options for Community Development software system including handheld devices for inspections.
Worked with IT in reviewing Accela and Tyler products.

Current Year

- * Continued planning and training for implementation of the New State of Illinois Food Code (FDA Code).
- * Recruit part-time combination inspector and transition to more in-house inspections.
- * Adoption and training for the 2015 set of Building Codes.
- * Adoption and training for the 2015 Property Maintenance Code.
- * Implementation of new community development software.
- * Design phase of the proposed Harper College bike trail loop (pending grant approval).

Department 40 Community Services



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 40 Community Services

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Director of Community Services	1	1	1
Building Plans Examiner	1	1	1
Neighborhood Services Field Director	1	1	1
Environmental Health Field Director	1	1	1
Sanitarian	4	4	4
Inspector I	1	1	1
Inspector II	2	3	3
Customer Service Representative I	2	1	1
Customer Service Representative II	3	-	-
Admin Support Specialist	-	3	5
Customer Service Supervisor	1	1	1
<u>Full-Time Total</u>	17	17	19
Intern	1	1	1
Inspector	-	-	2
<u>Part-Time Total</u>	1	1	3
Department Total: Community Services	18	18	22

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 40 Community Services

Department Description

The primary purpose of Community Services is to protect the public health, welfare, and safety of our customers and assist in maintaining property values, through enforcement of building, health, and property maintenance code requirements.

Department Objectives

- 1 To develop and maintain a coordinated code enforcement/inspection and public service programs in the Village.
- 2 To maintain a positive working relationship between businesses and civic organizations.
- 3 Take a proactive approach in partnering with local organizations in supporting community programs and initiatives.
- 4 Quickly and professionally handle complaints from residents.
- 5 Protect the public health, welfare, and safety of our customers.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
			Budget		Annual Budget
<u>Expenditures</u>					
Personnel Services	\$	1,817,161	\$	1,994,875	\$ 2,230,875
Supplies		11,808		14,180	15,795
Services & Charges		141,795		208,265	173,485
Department Total	\$	1,970,764	\$	2,217,320	\$ 2,420,155

Personnel Summary

Full-Time	17	17	19
Part-Time	1	1	3

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 40 Community Services

Division 01 Administration

Program Description

The Administrative Division, under the direction of the Director of Community Services, with assistance from the Health and Neighborhood Services Field Directors are responsible for the daily operation of the department.

Program Objectives

- 1 Implement and maintain cross training of the Community Services clerical staff.
- 2 Distribution of workload as required to ensure efficient operations.
- 3 Insuring clerical support/coverage is adequate at all times.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	208,997	\$	212,685	\$	217,965
Supplies		9,461		11,595		11,595
Services & Charges		3,089		5,670		5,070
Program Total	\$	221,547	\$	229,950	\$	234,630

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	138,461	141,385	145,625
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	-	-	-
500.25	Salaries Special Compensation	5,750	3,470	3,555
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 144,211	\$ 144,855	\$ 149,180
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	8,308	8,485	8,740
510.10	Taxes & Benefits Medicare	2,246	2,330	2,395
510.15	Taxes & Benefits Social Security	7,390	9,945	10,230
510.20	Taxes & Benefits IMRF Er Contribution	19,441	18,620	18,130
510.35	Taxes & Benefits Medical/Dental Insurance	20,120	21,095	21,920
510.40	Taxes & Benefits Life Insurance	261	335	350
510.60	Taxes & Benefits Allowances	7,020	7,020	7,020
<u>Total: Taxes & Benefits</u>		64,786	67,830	68,785
<u>Supplies</u>				
520.05	Office Supplies General	3,920	4,745	4,745
520.10	Office Supplies Paper	1,003	2,000	2,000
520.15	Office Supplies Printed Forms	4,063	4,000	4,000
525.25	Operating Supplies Chemicals	-	350	350
525.95	Operating Supplies Other	475	500	500
<u>Total: Supplies</u>		9,461	11,595	11,595
<u>Services & Charges</u>				
540.95	Services Other	230	1,000	600
550.15	Printing/Advertising Outside Printing Services	465	500	500
565.95	Repair and Maintenance Vehicle Maint Service Charge	-	-	-
575.10	Other Memberships & Publications	1,206	1,400	1,200
575.15	Other Training & Travel	1,188	2,770	2,770
<u>Total: Services & Charges</u>		3,089	5,670	5,070
Division Total: Administration		221,547	229,950	234,630
Department Total: Community Services		221,547	229,950	234,630
Fund Total: General Fund		221,547	229,950	234,630

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 40 Community Services

Division 24 Building Permits & Inspections

Program Description

Building Permits & Inspections reviews all plans for permits to see that they meet the requirements and codes adopted by the Village, is responsible for inspecting, at the determined interval, the construction as described in the permit to verify that it is built according to the approved plans, and coordinates required information from all departments to review plans and maintain all records associated with the permit from application to occupancy.

Program Objectives

- 1 To ensure that the adopted ordinances and building codes, as they relate to construction, are adhered to by the developer, architect and builder.
- 2 To maintain the positive working relationship between Building & Inspection Services and the construction community, as well as the general public and the business community.
- 3 To maintain accurate records of the daily activities of the inspectors in the field as they relate to an individual permit.
- 4 To maintain and improve a positive customer service relationship.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	588,962	\$	730,065	\$	926,190
Supplies		703		705		1,400
Services & Charges		94,832		153,065		124,000
Program Total	\$	684,497	\$	883,835	\$	1,051,590

Personnel Summary

Full-Time	7	7	8
Part-Time	0	0	2

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 24	Building Permits & Inspections			
<u>Salaries</u>				
500.05	Salaries Full Time	417,685	516,065	612,795
500.10	Salaries Part Time	-	-	52,450
500.20	Salaries Overtime	37	1,000	1,000
500.25	Salaries Special Compensation	2,993	2,900	2,850
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 420,715	\$ 519,965	\$ 669,095
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,336	-	-
510.10	Taxes & Benefits Medicare	5,977	7,565	9,750
510.15	Taxes & Benefits Social Security	25,557	32,300	41,600
510.20	Taxes & Benefits IMRF Er Contribution	53,794	63,145	70,810
510.35	Taxes & Benefits Medical/Dental Insurance	80,124	105,110	131,955
510.40	Taxes & Benefits Life Insurance	739	1,260	1,540
510.60	Taxes & Benefits Allowances	720	720	1,440
<u>Total: Taxes & Benefits</u>		168,247	210,100	257,095
<u>Supplies</u>				
525.35	Operating Supplies Clothing	703	705	1,400
<u>Total: Supplies</u>		703	705	1,400
<u>Services & Charges</u>				
540.20	Services Architectural	8,105	5,000	45,200
540.25	Services Engineering	27,044	30,000	30,000
540.45	Services Data Processing/Technology	6,651	6,600	7,500
540.95	Services Other	36,922	78,200	-
565.05	Repair and Maintenance Machinery & Equipment	-	1,450	1,050
565.35	Repair and Maintenance Software	4,363	16,000	24,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	9,090	12,475	11,525
575.10	Other Memberships & Publications	1,058	1,060	1,625
575.15	Other Training & Travel	1,599	2,280	3,100
<u>Total: Services & Charges</u>		94,832	153,065	124,000
Division Total: Building Permits & Inspections		684,497	883,835	1,051,590
Department Total: Community Services		684,497	883,835	1,051,590
Fund Total: General Fund		684,497	883,835	1,051,590

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 40 Community Services

Division 25 Neighborhood Services

Program Description

This Division covers all areas and aspects of the rental licensing program and property maintenance/zoning code compliance.

Program Objectives

- 1 Immediately respond to complaints regarding property maintenance violations.
- 2 To address overcrowding violations.
- 3 Pursue housing maintenance code violations to provide for safe structures and enhance the aesthetics of the Village.
- 4 All residential rental property shall be inspected and licensed annually.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
			Budget		Annual Budget
<u>Expenditures</u>					
Personnel Services	\$	547,081	\$	561,595	\$ 638,185
Supplies		939		1,175	1,750
Services & Charges		20,665		20,190	19,615
Program Total	\$	568,685	\$	582,960	\$ 659,550

Personnel Summary

Full-Time	5	5	6
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 25	Neighborhood Services			
<u>Salaries</u>				
500.05	Salaries Full Time	382,586	397,370	459,155
500.15	Salaries Temporary	-	-	-
500.20	Salaries Overtime	554	1,000	3,000
500.25	Salaries Special Compensation	6,985	4,055	4,110
<u>Total: Salaries</u>		\$ 390,125	\$ 402,425	\$ 466,265
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,238	-	-
510.10	Taxes & Benefits Medicare	5,518	5,865	6,785
510.15	Taxes & Benefits Social Security	23,596	25,035	28,990
510.20	Taxes & Benefits IMRF Er Contribution	50,011	48,870	53,540
510.35	Taxes & Benefits Medical/Dental Insurance	73,775	77,350	80,375
510.40	Taxes & Benefits Life Insurance	738	970	1,150
510.60	Taxes & Benefits Allowances	1,080	1,080	1,080
<u>Total: Taxes & Benefits</u>		156,956	159,170	171,920
<u>Supplies</u>				
525.35	Operating Supplies Clothing	939	1,175	1,750
<u>Total: Supplies</u>		939	1,175	1,750
<u>Services & Charges</u>				
540.95	Services Other	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	18,175	16,735	15,465
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	845	1,225	1,625
575.15	Other Training & Travel	1,645	2,230	2,525
<u>Total: Services & Charges</u>		20,665	20,190	19,615
Division Total: Neighborhood Services		568,685	582,960	659,550
Department Total: Community Services		568,685	582,960	659,550
Fund Total: General Fund		568,685	582,960	659,550

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 40 Community Services

Division 26 Environmental Health

Program Description

Promote public health and safety to prevent environmental health hazards that can lead to illness in the community. Responsibilities include food establishment inspections, temporary food event permitting, food establishment plan review, food handling complaint investigation, mobile vending licensing, residential solid waste and recycling, commercial scavenger licensing, private water well sampling, property maintenance and nuisance abatement complaint investigation, West Nile virus prevention and annual employee inoculations.

Program Objectives

- 1 Coordinate with the Solid Waste Agency of Northern Cook County to offer residents recycling resources and drop off programs.
- 2 Coordinate with the Northwest Mosquito Abatement District and the Cook County Department of Public Health to monitor and report for West Nile virus.
- 3 Conduct food establishment inspections as assigned by establishment category and type.
- 4 Take a proactive role to prevent tall grass and weeds.
- 5 Provide in-service food safety training to further educate food service establishments.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 472,121	\$ 490,530	\$ 448,535
Supplies	705	705	1,050
Services & Charges	23,209	29,340	24,800
Program Total	\$ 496,035	\$ 520,575	\$ 474,385

Personnel Summary

Full-Time	4	4	4
Part-Time	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 40	Community Services			
Division 26	Environmental Health			
<u>Salaries</u>				
500.05	Salaries Full Time	311,443	331,795	314,480
500.15	Salaries Temporary	14,046	6,000	6,000
500.20	Salaries Overtime	1,833	1,750	1,750
500.25	Salaries Special Compensation	3,999	4,295	3,795
<u>Total: Salaries</u>		\$ 331,321	\$ 343,840	\$ 326,025
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	2,289	-	-
510.10	Taxes & Benefits Medicare	4,641	5,020	4,760
510.15	Taxes & Benefits Social Security	19,843	21,400	20,320
510.20	Taxes & Benefits IMRF Er Contribution	40,784	41,030	36,755
510.35	Taxes & Benefits Medical/Dental Insurance	71,539	77,350	58,460
510.40	Taxes & Benefits Life Insurance	624	810	775
510.60	Taxes & Benefits Allowances	1,080	1,080	1,440
<u>Total: Taxes & Benefits</u>		140,800	146,690	122,510
<u>Supplies</u>				
525.35	Operating Supplies Clothing	705	705	1,050
<u>Total: Supplies</u>		705	705	1,050
<u>Services & Charges</u>				
540.60	Services Custodial	6,492	5,500	5,500
540.95	Services Other	-	525	-
560.25	Utility Services Refuse Disposal	398	7,540	3,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	13,635	12,470	11,525
575.05	Other Small Tools & Equipment	-	-	-
575.10	Other Memberships & Publications	1,181	1,375	1,675
575.15	Other Training & Travel	1,503	1,930	2,600
<u>Total: Services & Charges</u>		23,209	29,340	24,800
Division Total: Environmental Health		496,035	520,575	474,385
Department Total: Community Services		496,035	520,575	474,385
Fund Total: General Fund		496,035	520,575	474,385

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

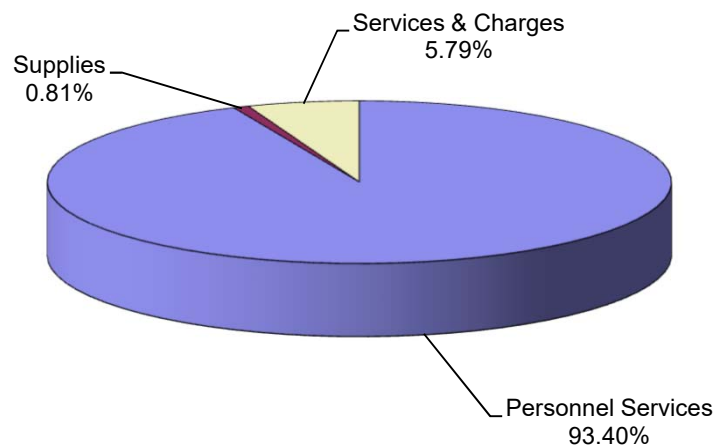
Department 42 Police

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 1,703,040	\$ 1,760,485	3.37%
Crime Control & Investigation	17,708,175	17,960,065	1.42%
Traffic Control	590,725	610,250	3.31%
Police Training	60,355	64,355	6.63%
Support Services	2,006,980	1,890,120	-5.82%
Special Detail Services	208,850	208,850	0.00%
Department Total: Police	22,278,125	22,494,125	0.97%

Expenditures by Type

Personnel Services	\$ 20,644,635	\$ 21,008,430	1.76%
Supplies	256,680	181,270	-29.38%
Services & Charges	1,376,810	1,304,425	-5.26%
Department Total: Police	22,278,125	22,494,125	0.97%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 42 Police

Prior Year - Status

- * Offer a day of law enforcement tactical training (similar to what was offered to Council members) to selected members of media, for educational purposes; understanding what law enforcement does and why we do it. Through transparency, we hope to educate others to better understand the law enforcement profession.

Unable to accomplish due to scheduling issues of participants and manning issues of staff.

- * Certifying police officers in Crisis Intervention continues to be a proactive method, educating police officers about mental illness and equipping them with the tools and skills to effectively and safely interact with someone who is experiencing a crisis. Crisis Intervention Team (CIT) training is a 40-hour state-certified specialized course that trains officers to better handle situations involving citizens with mental illness or suffering from substance abuse. The police department currently has eight officers that are CIT certified and we look to at least double that number in 2017.

This was accomplished in May of 2017 by hosting a course at our Police Headquarters. This resulted in the training being received free of charge by the vendor for eight of our officers, instead of only the standard two allotted per agency.

- * Host a Citizen's Police Academy in 2017. A Citizen's Police Academy is an in-depth opportunity for Palatine residents to learn more about the law enforcement profession, Palatine Police Department and the challenges faced every day.

This is currently being accomplished with our first Citizen Police Academy beginning this September.

- * Recertify all sworn officers with new X2 Taser deployment.

This transition was a significant training accomplishment started early in 2017 with all TASER certified officers being recertified with the new X2 TASERS.

- * Conduct an Active Shooter Drill at Fremd High School. This involves coordination with District 211 and will include participation by the Palatine Fire Department.

This will not be accomplished until 2018 due to District 211 administration's request.

- * Successfully convert vacant Police Clerk position to an additional Police Assistant to serve public on the street. This reallocation of personnel is accomplished through a redistribution of internal task assignments, and will result in improved service levels for citizens who may be in need of non-emergency assistance outside the four walls of the police department at no additional cost.

This was accomplished in the spring of 2017 by hiring a new street Police Assistant (Ray Ranne) after the elimination of a Police Clerk position (Barb Cooke).

Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 42 Police

Current Year

- * In an effort to increase our Crime Prevention Services, the Palatine Police Department will work to better promote these services to the public (for example focusing on Residential Security Surveys and Child Safety Seat Checks) through the use of our Facebook page and through community events throughout the year.

- * In order to maintain strong community relations with the minority population in Palatine, the Police Department will expand our Northeast Initiative efforts. For example we plan to host community engagement meetings in the Rand Grove complex with residents and their new management. This will involve our use of their community room for youth outreach activities and parent education presentations. This will be in addition to continuing our walk-and-talks in the northeast area, along with our gang interdiction efforts and "hotspot" policing.

- * In an effort to further strengthen community relationships and improve the public's understanding of the Police Department, we will host a second Citizen Police Academy in 2018. Depending on the demand for this program, we will explore the possibility of holding two classes next year.

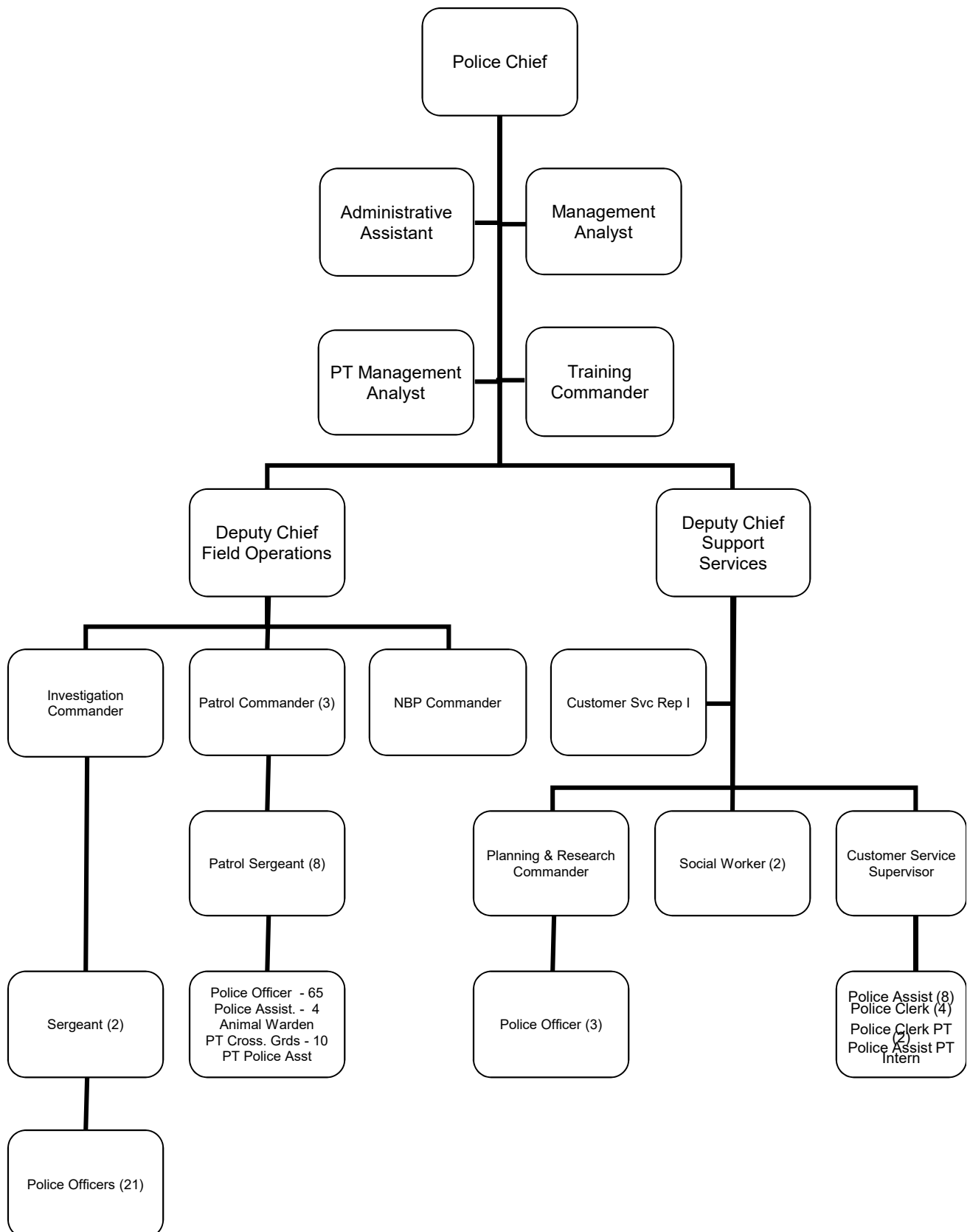
- * The Police Department plans to coordinate an active shooter drill at Fremd High School in 2018. This training will give school staff an opportunity to experience firsthand what an active shooter incident would look and sound like inside their school, and allow them to observe an actual police response.

- * The Police Department will continue to work cooperatively with the Village Environmental Health Division to conduct security and welfare checks in the field for properties which have been deemed condemned or unfit for occupancy. This joint effort not only prevents occupants from inhabiting an unsafe structure, but also addresses potential neighborhood nuisance issues.

- * The Police Department will seek out an updated software system to more efficiently manage false alarms. This will be done in an effort to reduce the overall numbers of false alarms that the Police Department responds to by using a streamlined automated system of alarm permit holder notification and false alarm fee collection.

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 42 Police



Police - Organization Chart

Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 42 Police

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Chief of Police	1	1	1
Deputy Chief	2	2	2
Police Commander	7	7	7
Police Sergeant	10	10	10
Police Social Worker	2	2	2
Police Officer	89	89	89
Police Assistant	11	12	12
Animal Control Warden	1	1	1
Administrative Assistant	1	1	1
Customer Service Supervisor	1	1	1
Customer Service Representative	1	1	1
Police Clerk	6	4	4
Management Analyst	1	1	1
<u>Full-Time Total</u>	133	132	132
Crossing Guard	10	10	10
Police Assistant	2	2	2
Police Clerk	-	2	2
Management Analyst	1	1	1
Intern	-	1	1
<u>Part-Time Total</u>	13	16	16
Department Total: Police	146	148	148

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Department Description

The Police Department serves the residents and businesses of Palatine by protecting life and property; enforcing laws and ordinances; detecting and apprehending criminals; preventing crime; and, preserving the peace.

Department Objectives

- 1 To maintain the Neighborhood Based Policing Program Goals and Objectives throughout the Village.
- 2 To maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 3 To maintain or reduce the rate of Part I Crimes through preventative patrol, tactical operations, and crime prevention programs.
- 4 To maintain responsive and timely communications with citizens, home owner groups, Village departments and outside governmental agencies.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 19,545,863	\$ 20,644,635	\$ 21,008,430
Supplies	350,498	256,680	181,270
Services & Charges	1,389,311	1,376,810	1,304,425
Department Total	\$ 21,285,672	\$ 22,278,125	\$ 22,494,125

Personnel Summary

Full-Time	133	132	132
Part-Time	13	16	16

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Division 01 Administration

Program Description

The Chief of Police is the chief executive officer of the department and final authority on all matters of policy, operation and discipline. Responsible for planning, staffing, directing, coordinating and controlling all department functions/activities; ensuring continued, effective operation of the department; and maintaining positive relations with Palatine citizens, village government and all other agencies. Serves under direct supervision of the Village Manager.

Program Objectives

- 1 To oversee the expansion of the Neighborhood Based Policing (NBP) Program throughout the Village.
- 2 To continue the department staff inspection program to ensure the full compliance of policies, procedures and other written directives.
- 3 To continue striving for innovative ways to improve police services to the residents of the Village.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 1,550,733	\$ 1,606,215	\$ 1,664,860
Supplies	37,213	36,930	37,810
Services & Charges	65,252	59,895	57,815
Program Total	\$ 1,653,198	\$ 1,703,040	\$ 1,760,485

Personnel Summary

Full-Time	9	9	9
Part-Time	1	2	2

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 42	Police			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	935,779	966,490	996,280
500.10	Salaries Part Time	45,932	52,845	54,165
500.15	Salaries Temporary	2,673	6,000	6,000
500.25	Salaries Special Compensation	39,081	15,700	15,940
500.95	Salaries Other	14,666	-	-
<u>Total: Salaries</u>		\$ 1,038,131	\$ 1,041,035	\$ 1,072,385
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	16,819	8,875	9,145
510.10	Taxes & Benefits Medicare	14,752	15,305	15,770
510.15	Taxes & Benefits Social Security	58,074	65,365	67,335
510.20	Taxes & Benefits IMRF Er Contribution	29,398	29,670	28,885
510.25	Taxes & Benefits Police Pension Er Contribution	247,177	292,035	311,495
510.35	Taxes & Benefits Medical/Dental Insurance	140,843	147,670	153,445
510.40	Taxes & Benefits Life Insurance	1,774	2,300	2,440
510.60	Taxes & Benefits Allowances	3,765	3,960	3,960
<u>Total: Taxes & Benefits</u>		512,602	565,180	592,475
<u>Supplies</u>				
520.05	Office Supplies General	4,140	5,100	4,600
520.10	Office Supplies Paper	2,888	3,000	3,000
525.05	Operating Supplies Custodial	2,545	4,630	3,630
525.10	Operating Supplies Medical	1,014	800	800
525.45	Operating Supplies Ammunition	23,796	20,400	22,780
525.95	Operating Supplies Other	2,830	3,000	3,000
<u>Total: Supplies</u>		37,213	36,930	37,810
<u>Services & Charges</u>				
540.35	Services Medical	564	2,270	1,270
540.40	Services Management Fees	10,000	10,000	10,000
540.95	Services Other	1,627	1,450	1,740
545.20	Communications Postage	119	300	225
550.15	Printing/Advertising Outside Printing Services	1,131	1,200	400
565.05	Repair and Maintenance Machinery & Equipment	24,205	25,315	24,900
575.05	Other Small Tools & Equipment	2,319	-	-
575.10	Other Memberships & Publications	13,079	12,560	12,680
575.15	Other Training & Travel	12,208	6,800	6,600
<u>Total: Services & Charges</u>		65,252	59,895	57,815
Division Total: Administration		1,653,198	1,703,040	1,760,485
Department Total: Police		1,653,198	1,703,040	1,760,485
Fund Total: General Fund		1,653,198	1,703,040	1,760,485

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Division 27 Crime Control & Investigation

Program Description

Crime Control and Investigation encompasses the following programs: Patrol, Investigations, Vice Control, Crime Prevention, Records, Evidence Collection, and Animal Control.

These programs provide a cohesive framework to 1) provide a sense of public security, 2) minimize the loss of life/property 3) concentrate on vigorous, intelligent, legally sound, and thorough follow-up investigations of criminal offenses, 4) enforce village ordinances pertaining to animals, humane treatment of captured stray and wild animals; and, public information on animal control techniques 5) maintain current and accurate records, and 6) protect and educate the public.

Program Objectives

- 1 Coordinate the effective and timely delivery of police services including patrol, investigations, youth/school consultants, evidence collection, and animal control.
- 2 Evaluate and refine our neighborhood-based policing strategy, geared toward proactive, rather than reactive patrol, with an emphasis on problem solving and community involvement.
- 3 Coordinate with schools in the community regarding school safety initiatives (Lockdowns, Intruders, Bomb threats, etc)
- 4 Provide an average 4 minute response time on emergency calls, 6 minutes on priority calls, and 20 minutes for non-priority calls for service.
- 5 Address gang activity in the village through a combination of criminal intelligence, criminal investigations, tactical operations and multi-jurisdictional operations.
- 6 Increase the Inter-Agency flow of criminal intelligence about drug activity in the suburbs between the Palatine Police Department the North Suburban HIDTA and other suburban police departments.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 16,475,000	\$ 17,443,245	\$ 17,771,715
Supplies	308,385	216,850	140,760
Services & Charges	47,486	48,080	47,590
Program Total	\$ 16,830,871	\$ 17,708,175	\$ 17,960,065

Personnel Summary

Full-Time	113	112	112
Part-Time	1	3	3

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Salaries</u>				
500.05	Salaries Full Time	10,001,191	10,465,485	10,607,715
500.10	Salaries Part Time	26,926	74,450	71,400
500.20	Salaries Overtime	311,080	290,150	290,150
500.25	Salaries Special Compensation	202,915	73,850	69,100
500.95	Salaries Other	93,465	-	-
<u>Total: Salaries</u>		\$ 10,635,577	\$ 10,903,935	\$ 11,038,365
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,993	-	-
510.10	Taxes & Benefits Medicare	148,078	158,775	160,690
510.15	Taxes & Benefits Social Security	631,817	677,660	685,960
510.20	Taxes & Benefits IMRF Er Contribution	100,660	93,820	91,485
510.25	Taxes & Benefits Police Pension Er Contribution	3,197,305	3,672,970	3,878,640
510.35	Taxes & Benefits Medical/Dental Insurance	1,719,894	1,889,375	1,868,700
510.40	Taxes & Benefits Life Insurance	19,066	24,870	26,035
510.60	Taxes & Benefits Allowances	20,610	21,840	21,840
<u>Total: Taxes & Benefits</u>		5,839,423	6,539,310	6,733,350
<u>Supplies</u>				
520.05	Office Supplies General	1,079	1,805	1,805
520.15	Office Supplies Printed Forms	7,404	9,645	9,350
525.05	Operating Supplies Custodial	623	550	550
525.10	Operating Supplies Medical	245	250	250
525.35	Operating Supplies Clothing	77,021	78,920	78,230
525.95	Operating Supplies Other	24,360	21,630	20,575
<u>Total: Supplies</u>		110,732	112,800	110,760
<u>Services & Charges</u>				
540.35	Services Medical	4,829	2,850	3,125
540.45	Services Data Processing/Technology	-	-	-
540.95	Services Other	9,471	11,500	11,300
545.10	Communications Telephone	-	480	240
545.95	Communications Other	-	-	-
550.15	Printing/Advertising Outside Printing Services	2,617	2,725	2,725
565.05	Repair and Maintenance Machinery & Equipment	1,573	2,450	1,950
565.35	Repair and Maintenance Software	18,373	18,840	18,890
575.05	Other Small Tools & Equipment	2,612	1,050	1,175
575.10	Other Memberships & Publications	8,011	8,185	8,185
<u>Total: Services & Charges</u>		47,486	48,080	47,590
Division Total: Crime Control & Investigation		16,633,218	17,604,125	17,930,065
Department Total: Police		16,633,218	17,604,125	17,930,065
Fund Total: General Fund		16,633,218	17,604,125	17,930,065

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 221	Federal Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 182,797	\$ 94,050	\$ 20,000
<u>Total: Supplies</u>		182,797	94,050	20,000
Division Total: Crime Control & Investigation		182,797	94,050	20,000
Department Total: Police		182,797	94,050	20,000
Fund Total: Federal Equitable Sharing Fund		182,797	94,050	20,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 222	State Equitable Sharing Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 7,708	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		7,708	5,000	5,000
Division Total: Crime Control & Investigation		7,708	5,000	5,000
Department Total: Police		7,708	5,000	5,000
Fund Total: State Equitable Sharing Fund		7,708	5,000	5,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 223	DUI Fines Fund			
Department 42	Police			
Division 27	Crime Control & Investigation			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 7,148	\$ 5,000	\$ 5,000
<u>Total: Supplies</u>		7,148	5,000	5,000
Division Total: Crime Control & Investigation		7,148	5,000	5,000
Department Total: Police		7,148	5,000	5,000
Fund Total: DUI Fines Fund		7,148	5,000	5,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Division 28 Traffic Control

Program Description

Traffic Control consists of the following programs: Traffic Unit, Overweight Vehicle Unit, and Crossing Guards.

These programs provide a cohesive framework to 1) facilitate the safe and expeditious movement of vehicular-pedestrian traffic, 2) provide selective traffic enforcement at locations of high accident incidence, 3) provide traffic accident investigation and removal, 4) enforce overweight vehicle violations, 5) analyze traffic accident and enforcement data, and 6) provide for the safe crossing of school children at designated intersections before and after school.

Program Objectives

- 1 Maintain or reduce the rate of personal injury accidents per road miles of Village streets and highways through selective traffic enforcement.
- 2 Participate in the Village of Palatine Safety Engineering Committee providing input, analysis, and recommendations that contribute to reduction of personal injury and property damage vehicle accidents.
- 3 Work cooperatively with the Illinois State Police in conducting roadside safety checkpoints with an emphasis on overweight vehicle compliance.
- 4 Continue the current safety standards for elementary school children.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	532,794	\$	586,075	\$	605,610
Supplies		-		550		350
Services & Charges		2,707		4,100		4,290
Program Total	\$	535,501	\$	590,725	\$	610,250

Personnel Summary

Full-Time	3	3	3
Part-Time	10	10	10

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 42	Police			
Division 28	Traffic Control			
<u>Salaries</u>				
500.05	Salaries Full Time	282,930	295,320	303,050
500.10	Salaries Part Time	60,626	80,050	82,100
500.20	Salaries Overtime	3,583	3,600	3,600
500.25	Salaries Special Compensation	5,474	2,450	2,150
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 352,613	\$ 381,420	\$ 390,900
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	4,985	5,590	5,695
510.15	Taxes & Benefits Social Security	21,314	23,720	24,280
510.20	Taxes & Benefits IMRF Er Contribution	-	-	-
510.25	Taxes & Benefits Police Pension Er Contribution	93,791	110,995	117,865
510.35	Taxes & Benefits Medical/Dental Insurance	59,202	63,285	65,760
510.40	Taxes & Benefits Life Insurance	544	705	750
510.60	Taxes & Benefits Allowances	345	360	360
<u>Total: Taxes & Benefits</u>		180,181	204,655	214,710
<u>Supplies</u>				
525.95	Operating Supplies Other	-	550	350
<u>Total: Supplies</u>		-	550	350
<u>Services & Charges</u>				
540.95	Services Other	1,407	2,400	2,400
565.05	Repair and Maintenance Machinery & Equipment	-	100	100
565.35	Repair and Maintenance Software	899	900	1,050
575.05	Other Small Tools & Equipment	401	600	640
575.10	Other Memberships & Publications	-	100	100
<u>Total: Services & Charges</u>		2,707	4,100	4,290
Division Total: Traffic Control		535,501	590,725	610,250
Department Total: Police		535,501	590,725	610,250
Fund Total: General Fund		535,501	590,725	610,250

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Division 29 Police Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent police force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 Coordinate the performance evaluation-coaching and counseling responsibilities of supervisors.
- 2 Continue advanced training of existing evidence technicians.
- 3 Provide continuing development opportunities to all personnel.

Budget Summary

	2016		2017		2018	
	Actual		Adopted		Proposed	
<u>Expenditures</u>			Budget		Annual Budget	
Personnel Services	\$	-	\$	-	\$	-
Supplies		-		-		-
Services & Charges		48,848		60,355		64,355
Program Total	\$	48,848	\$	60,355	\$	64,355

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 42	Police			
Division 29	Police Training			
	<u>Services & Charges</u>			
575.15	Other Training & Travel	\$ 48,848	\$ 60,355	\$ 64,355
	<u>Total: Services & Charges</u>	48,848	60,355	64,355
	Division Total: Police Training	48,848	60,355	64,355
	Department Total: Police	48,848	60,355	64,355
	Fund Total: General Fund	48,848	60,355	64,355

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Division 30 Support Services

Program Description

Support Services consists of the Communications, Social Services, and Automotive Services programs.

These programs provide support to the basic police function through: transmission of necessary information to proper units; assistance to the public seeking information on station; liaison with the Northwest Central Dispatch System (NWCDs), which is responsible for the dispatching of police calls for service; counseling for police clients and crime victims; and maintenance of the law enforcement vehicle fleet.

Program Objectives

- 1 Provide information and support to patrol personnel.
- 2 Receive and handle all citizen calls for information and/or service with utmost courtesy and helpful attitude.
- 3 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2016		2017	2018
	Actual		Adopted Budget	Proposed Annual Budget
<u>Expenditures</u>				
Personnel Services	\$ 773,656	\$ 800,250	\$ 757,395	
Supplies	4,900	2,350	2,350	
Services & Charges	1,225,018	1,204,380	1,130,375	
Program Total	\$ 2,003,574	\$ 2,006,980	\$ 1,890,120	

Personnel Summary

Full-Time	8	8	8
Part-Time	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 42	Police			
Division 30	Support Services			
<u>Salaries</u>				
500.05	Salaries Full Time	504,603	519,590	503,315
500.10	Salaries Part Time	15,780	18,345	22,130
500.20	Salaries Overtime	3,029	2,000	2,000
500.25	Salaries Special Compensation	4,884	3,400	2,600
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 528,296	\$ 543,335	\$ 530,045
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	-	-	-
510.10	Taxes & Benefits Medicare	7,174	7,910	7,720
510.15	Taxes & Benefits Social Security	30,675	33,725	32,905
510.20	Taxes & Benefits IMRF Er Contribution	65,324	65,980	60,875
510.35	Taxes & Benefits Medical/Dental Insurance	140,843	147,670	124,220
510.40	Taxes & Benefits Life Insurance	984	1,270	1,270
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		245,360	256,915	227,350
<u>Supplies</u>				
525.95	Operating Supplies Other	1,561	250	250
530.05	R&M Supplies Equipment Parts	3,339	2,100	2,100
<u>Total: Supplies</u>		4,900	2,350	2,350
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	569,715	590,285	566,285
545.15	Communications Cell Phones	10,778	20,000	15,000
565.05	Repair and Maintenance Machinery & Equipment	1,570	2,760	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	642,610	590,505	545,760
575.10	Other Memberships & Publications	345	830	830
<u>Total: Services & Charges</u>		1,225,018	1,204,380	1,130,375
Division Total: Support Services		2,003,574	2,006,980	1,890,120
Department Total: Police		2,003,574	2,006,980	1,890,120
Fund Total: General Fund		2,003,574	2,006,980	1,890,120

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 42 Police

Division 31 Special Detail Services

Program Description

Special detail services provides for police personnel exercising police functions outside of regular police assignments. This account includes special services for which the government receives compensation from private sources or other governments.

Program Objectives

- 1 Provide professional policing services to private entities and/or other governments for events.

Budget Summary

	2016		2017		2018	
	Actual		Adopted		Proposed	
<u>Expenditures</u>			Budget		Annual Budget	
Personnel Services	\$	213,680	\$	208,850	\$	208,850
Supplies		-		-		-
Services & Charges		-		-		-
Program Total	\$	213,680	\$	208,850	\$	208,850

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 42	Police			
Division 31	Special Detail Services			
<u>Salaries</u>				
500.25	Salaries Special Compensation	198,595	194,000	194,000
<u>Total: Salaries</u>		\$ 198,595	\$ 194,000	\$ 194,000
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,859	2,820	2,820
510.15	Taxes & Benefits Social Security	12,226	12,030	12,030
<u>Total: Taxes & Benefits</u>		15,085	14,850	14,850
Division Total: Special Detail Services		213,680	208,850	208,850
Department Total: Police		213,680	208,850	208,850
Fund Total: General Fund		213,680	208,850	208,850

Village of Palatine
CY 2018 Proposed Budget - Expenditure Overview

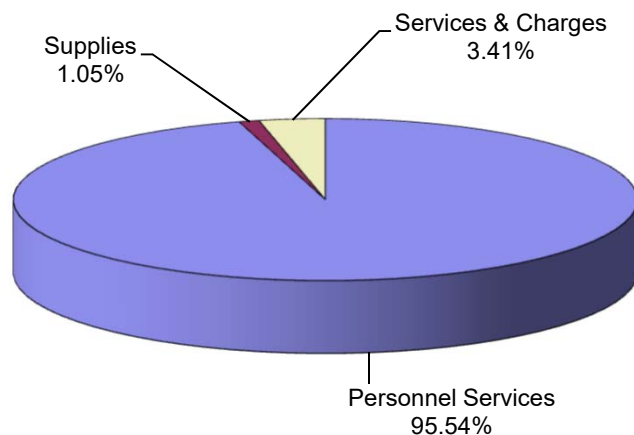
Department 44 Fire

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 814,740	\$ 854,200	4.84%
Fire Service	15,835,685	16,707,115	5.50%
Fire Prevention & Education	461,965	390,495	-15.47%
Fire Training	315,455	318,135	0.85%
Support Services	438,850	408,765	-6.86%
Special Detail Services	70,000	70,000	0.00%
Emergency Management	83,765	83,115	-0.78%
Department Total: Fire	18,020,460	18,831,825	4.50%

Expenditures by Type

Personnel Services	\$ 17,126,145	\$ 17,991,715	5.05%
Supplies	197,350	197,350	0.00%
Services & Charges	696,965	642,760	-7.78%
Department Total: Fire	18,020,460	18,831,825	4.50%

2018 Proposed Annual Budget by Type



Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 44 Fire

Prior Year - Status

- * Place new Ambulance 83 in service.

Due to the Capital Budget hold the new ambulance was ordered on August 16, 2017 and has a 240 day build cycle. This will now become a 2018 initiative.

- * Place new inflatable water rescue boat in service.

Due to the Capital Budget hold the new inflatable water rescue boat was ordered in late September and should be placed in service by the end of the year.

- * Continue to build on the RPM initiative in the following areas:

Standardization committee accomplishments:

Engine hose load standardization

Hose diameter and total length standardization

Reserve hose consolidation in central stores

Critique committee accomplishments:

Standardized presentation template

5 total critiques (PFRPD-1, PFD-2 and RMFD-2

Fire Investigation

Epage callout lists created and loaded into NWCDs

CAD

Personal Protective Equipment standardization

Training and certification tracking standardization

- * Implement paperless vehicle / station inspection program.

The PS/Trax system went live on March 10th and is working well.

- * Install new bay floor dispatch to en-route timers.

Due to the Capital Budget hold the timers were delivered on September 8, 2017 with a tentative installation date of Mid-October, 2017.

- * New Fire Marshal.

Senior Inspector Jay Atherton was promoted to Fire Marshal on January 3, 2017 and Inspector Jake Zlomie started with the VOP on December 12, 2016.

- * Implement the commercial Knox Box program.

The Knox Boxes have been purchased and the process of collecting the money and purchasing replacement units is still being fine tuned.

- * Implement the re-inspection fee program.

The program went live in February with the first invoices being sent in May. A delay in payment has been encountered as the FPD works to identify the responsible party in multi-unit commercial properties.

- * Implement the use of iPads for special event inspections.

Completed and used for all special event inspections this year.

- * Install the new AM1660 automatic receiver.

Installed in June, 2017 and currently working with IT to be able to update the messages remotely.

- * Install ARES/RACES radios and antennas for EOC and make operational.

In progress and will be completed by October 1st, 2017.

- * Continue to improve on volunteer training.

All volunteers are now 100% NIMS compliant. Fire Rehab Team is back in service and routinely trains with FD crews.

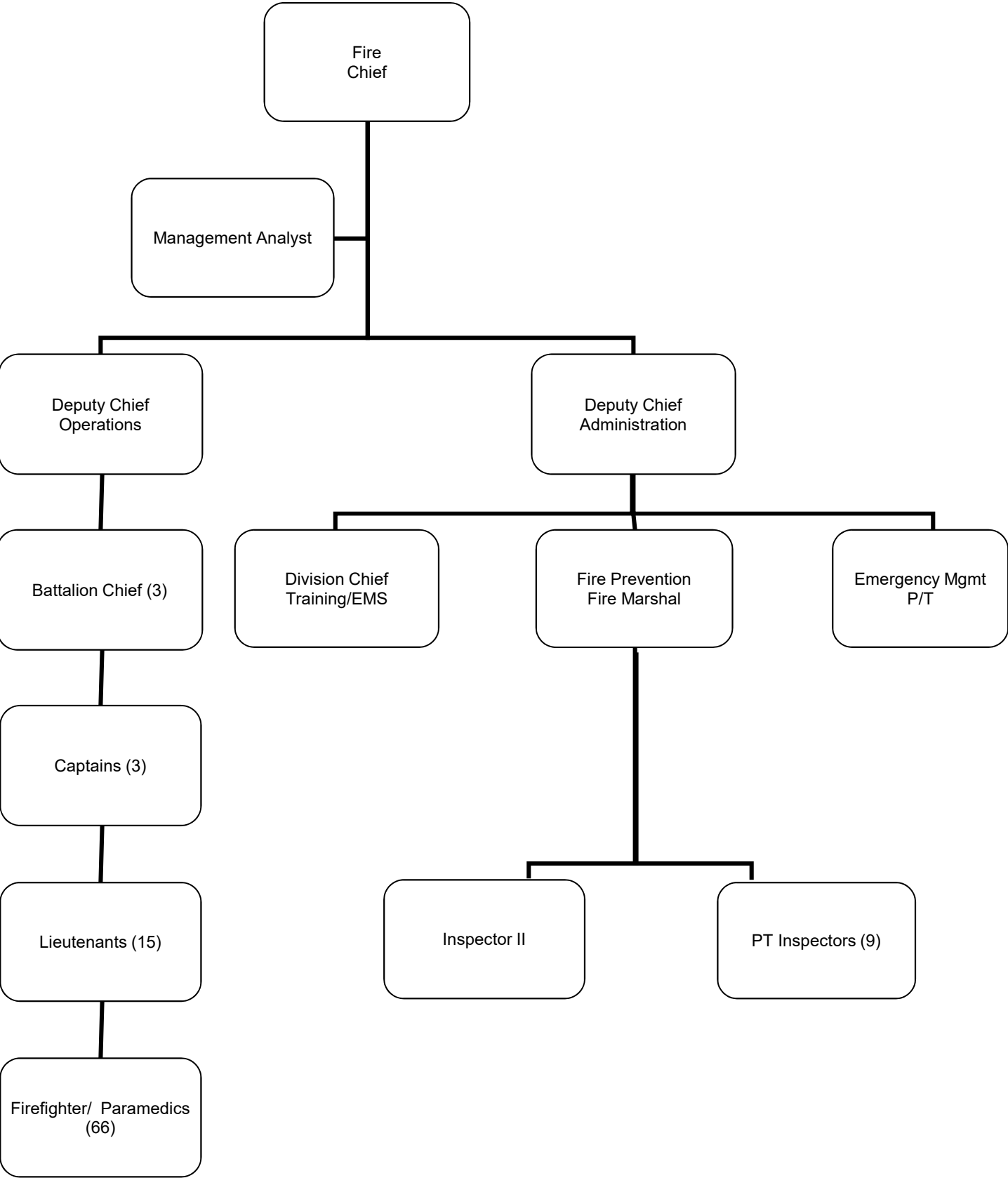
Village of Palatine
CY 2018 Proposed Budget - Issues & Initiatives

Department 44 Fire

Current Year

- * Place new Ambulance 83 and 84 in service.
- * Place new Engine 84 in service.
- * Establish a new Lieutenant's eligibility list.
- * Continue to build on the RPM initiative with specific focus on further standardization.
- * Third party Inspection Testing and Maintenance (ITM) reporting.
- * Community Risk Reduction (CRR) role out.
 - Occupancy risk evaluation and inspection frequency determination.*
 - Community outreach and public education campaign.*
 - Educate other VOP departments on their role in CRR.*
- * Consolidation and elimination of 2 storage trailers.
- * Continue to train the VOP staff in EOC functions and preparedness.

Department 44 Fire



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 44 Fire

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Fire Chief	1	1	1
Deputy Fire Chief	2	2	2
Battalion/Divisional Chief	4	4	4
Fire Captain	3	3	3
Fire Lieutenant	15	15	15
Firefighter/Paramedic	66	66	66
Inspector II	1	1	1
Fire Marshal	1	1	1
Management Analyst	1	1	1
Administrative Asst	-	-	-
Admin Support Specialist	1	1	-
<u>Full-Time Total</u>	95	95	94
Inspector II	9*	9*	9*
Emergency Mgmt	1	1	1
<u>Part-Time Total</u>	10	10	10
Department Total: Fire	105	105	104

* These PT positions can increase or decrease depending on workload throughout the year, but the budget remains the same

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Department Description

The Fire Department is dedicated to provide the best fire, rescue, and emergency medical service to the citizens of the Village of Palatine as so stated in the Strategic Plan. This dedication is supported through administration, training, public education, fire prevention practices, fire suppression, and emergency medical services.

Department Objectives

- 1 To continue providing efficient and high quality emergency services to the community.
- 2 To maintain a motivated and highly trained work force, equipped to handle any emergency within our community.
- 3 To provide an effective fire prevention program in order to educate in the prevention of life and property hazards to reduce the need for fire suppression activities.
- 4 To maintain high standards in the public education program we present to best prepare our citizens to prevent fire and injury emergencies at all times.
- 5 To develop and maintain specialized teams within guidelines developed by our Mutual Aid Box Alarm System (MABAS) Division 1.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 16,622,379	\$ 17,126,145	\$ 17,991,715
Supplies	\$ 260,546	197,350	197,350
Services & Charges	\$ 687,492	696,965	642,760
Department Total	\$ 17,570,417	\$ 18,020,460	\$ 18,831,825

Personnel Summary

Full-Time	95	95	94
Part-Time	10	10	10

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 01 Administration

Program Description

Fire administration is responsible for the planning and organizing of all programs within the fire department. This is achieved by utilizing a team approach to direct and monitor all the divisions of the organization.

Program Objectives

- 1 Maintain a high level of productivity and proficiency, thus continuing to provide maximum service to our citizens.
- 2 Continue to upgrade all functions and research new programs and equipment, as necessary, in order to maintain the highest level of service to our residents.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	740,012	\$	782,390	\$	829,275
Supplies		9,438		9,000		9,000
Services & Charges		20,937		23,350		15,925
Program Total	\$	770,387	\$	814,740	\$	854,200

Personnel Summary

Full-Time	4	4	4
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 44	Fire			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	450,954	471,470	484,025
500.25	Salaries Special Compensation	23,997	10,940	10,830
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 474,951	\$ 482,410	\$ 494,855
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	15,701	8,710	8,930
510.10	Taxes & Benefits Medicare	6,799	7,160	7,345
510.15	Taxes & Benefits Social Security	25,534	30,590	31,375
510.20	Taxes & Benefits IMRF Er Contribution	6,979	7,180	7,395
510.30	Taxes & Benefits Fire Pension Er Contribution	140,151	172,925	202,750
510.35	Taxes & Benefits Medical/Dental Insurance	66,889	70,135	73,285
510.40	Taxes & Benefits Life Insurance	848	1,120	1,180
510.60	Taxes & Benefits Allowances	2,160	2,160	2,160
<u>Total: Taxes & Benefits</u>		265,061	299,980	334,420
<u>Supplies</u>				
520.05	Office Supplies General	6,687	6,750	6,750
520.10	Office Supplies Paper	1,000	1,250	1,250
520.15	Office Supplies Printed Forms	1,751	1,000	1,000
<u>Total: Supplies</u>		9,438	9,000	9,000
<u>Services & Charges</u>				
545.20	Communications Postage	212	500	500
575.10	Other Memberships & Publications	5,425	7,550	7,675
575.15	Other Training & Travel	15,300	15,300	7,750
<u>Total: Services & Charges</u>		20,937	23,350	15,925
Division Total: Administration		770,387	814,740	854,200
Department Total: Fire		770,387	814,740	854,200
Fund Total: General Fund		770,387	814,740	854,200

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 32 Fire Service

Program Description

The goal of this program is to save lives and property through emergency response and provide advanced life support, pre-hospital medical care, of the highest quality, to the community. This is accomplished by various means, including fire suppression, EMS, extrication, hazardous materials control, and special rescue teams.

Program Objectives

- 1 Provide 90% of emergent response times throughout the Village in under 6 minutes 30 seconds (measured from the moment the 911 call is answered to the time emergency crews arrive on the scene).
- 2 Rescue and protect victims from emergency situations and to limit damage from fire.
- 3 Provide water rescue, hazardous materials, and technical rescue (above and below grade) teams per Mutual Aid Box Alarm System (MABAS) guidelines.
- 4 Provide and maintain the highest standard of care in pre-hospital situations.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 15,166,076	\$ 15,611,825	\$ 16,480,680
Supplies	97,919	96,850	98,600
Services & Charges	118,267	127,010	127,835
Program Total	\$ 15,382,262	\$ 15,835,685	\$ 16,707,115

Personnel Summary

Full-Time	87	87	87
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 44	Fire			
Division 32	Fire Service			
<u>Salaries</u>				
500.05	Salaries Full Time	8,523,741	8,794,985	8,971,395
500.20	Salaries Overtime	581,444	610,450	524,560
500.25	Salaries Special Compensation	293,643	160,630	158,710
500.95	Salaries Other	7,845	-	-
<u>Total: Salaries</u>		\$ 9,406,673	\$ 9,566,065	\$ 9,654,665
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	46,452	-	43,860
510.10	Taxes & Benefits Medicare	131,960	138,960	141,895
510.15	Taxes & Benefits Social Security	556,022	593,295	606,070
510.30	Taxes & Benefits Fire Pension Er Contribution	3,476,487	3,688,350	4,334,815
510.35	Taxes & Benefits Medical/Dental Insurance	1,532,302	1,604,135	1,677,380
510.40	Taxes & Benefits Life Insurance	16,180	21,020	21,995
510.60	Taxes & Benefits Allowances	-	-	-
<u>Total: Taxes & Benefits</u>		5,759,403	6,045,760	6,826,015
<u>Supplies</u>				
525.10	Operating Supplies Medical	17,608	12,000	12,000
525.35	Operating Supplies Clothing	60,551	54,200	62,700
525.95	Operating Supplies Other	7,105	10,950	4,200
530.05	R&M Supplies Equipment Parts	2,739	2,700	2,700
530.15	R&M Supplies Building Repair	9,916	17,000	17,000
<u>Total: Supplies</u>		97,919	96,850	98,600
<u>Services & Charges</u>				
540.35	Services Medical	31,749	37,000	37,000
565.05	Repair and Maintenance Machinery & Equipment	39,919	49,750	49,750
565.15	Repair and Maintenance Buildings	5,438	6,500	6,500
565.35	Repair and Maintenance Software	7,738	8,250	8,250
575.05	Other Small Tools & Equipment	33,423	25,510	26,335
<u>Total: Services & Charges</u>		118,267	127,010	127,835
Division Total: Fire Service		15,382,262	15,835,685	16,707,115
Department Total: Fire		15,382,262	15,835,685	16,707,115
Fund Total: General Fund		15,382,262	15,835,685	16,707,115

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 33 Fire Prevention & Education

Program Description

Functions of the Fire Prevention Program include annual fire and life safety inspections of all multi-family, educational, assembly, and commercial occupancies in the Village, to review plans for new buildings to assure compliance with Fire and Life safety codes, and the issuance of business licenses in conjunction with annual inspections.

Public Education provides the citizens of Palatine and those who work here with a comprehensive fire and life safety public education program. Public Education also serves as the primary public relations arm of the Fire Department.

Program Objectives

- 1 To perform fire, life safety and business license inspections in all occupancies as required within the jurisdiction of the Village at least once a year.
- 2 Provide programs such as tours, school talks, Cardio Pulmonary Resuscitation (CPR), first aid, and fire extinguisher classes.
- 3 Prevent injury and death by teaching residents of all ages what to do and what not to do in fire or other emergency situations.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	453,118	\$	436,945	\$	370,375
Supplies		10,469		10,500		9,750
Services & Charges		9,494		14,520		10,370
Program Total	\$	473,081	\$	461,965	\$	390,495

Personnel Summary

Full-Time	3	3	2
Part-Time	9	9	9

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 44	Fire			
Division 33	Fire Prevention & Education			
<u>Salaries</u>				
500.05	Salaries Full Time	223,624	220,385	173,725
500.10	Salaries Part Time	83,188	96,885	99,315
500.20	Salaries Overtime	11,866	26,650	16,650
500.25	Salaries Special Compensation	2,546	1,000	-
500.95	Salaries Other	21,356	-	-
<u>Total: Salaries</u>		\$ 342,580	\$ 344,920	\$ 289,690
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	3,671	1,515	-
510.10	Taxes & Benefits Medicare	4,564	5,085	4,410
510.15	Taxes & Benefits Social Security	19,514	21,580	18,640
510.20	Taxes & Benefits IMRF Er Contribution	29,275	27,065	19,950
510.35	Taxes & Benefits Medical/Dental Insurance	51,978	35,160	36,535
510.40	Taxes & Benefits Life Insurance	426	540	430
510.60	Taxes & Benefits Allowances	1,110	1,080	720
<u>Total: Taxes & Benefits</u>		110,538	92,025	80,685
<u>Supplies</u>				
520.05	Office Supplies General	976	1,000	1,000
520.10	Office Supplies Paper	440	500	500
520.15	Office Supplies Printed Forms	2,015	1,500	1,500
525.95	Operating Supplies Other	7,038	7,500	6,750
<u>Total: Supplies</u>		10,469	10,500	9,750
<u>Services & Charges</u>				
545.10	Communications Telephone	2,938	5,250	3,250
575.05	Other Small Tools & Equipment	2,483	3,250	2,500
575.10	Other Memberships & Publications	1,210	1,620	1,620
575.15	Other Training & Travel	2,863	4,400	3,000
<u>Total: Services & Charges</u>		9,494	14,520	10,370
Division Total: Fire Prevention & Education		473,081	461,965	390,495
Department Total: Fire		473,081	461,965	390,495
Fund Total: General Fund		473,081	461,965	390,495

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 34 Fire Training

Program Description

This program provides for technical training for all personnel to provide the community with a highly trained, competent fire fighting/EMS force. All personnel are given the opportunity for development through in-house and outside schools and training to improve their skill level.

Program Objectives

- 1 To have all firefighters certified at the state level Advanced Firefighter, paramedic, and Haz-Mat Operations, and all present Lieutenants certified at the Company Fire Officer, Captains and Battalion / Division Chiefs certified at the Advanced Fire Officer and all Deputy Chiefs and the Chief certified to the Chief Fire Officer Level.
- 2 To participate in the State Fire Certification Program and receive financial reimbursement for as many training hours as possible.
- 3 To continue to develop programs such as hazardous materials, technical rescue, and water rescue to further enhance the education and skills of all fire department personnel.
- 4 To maintain a high standard of medical care by providing quality medical instruction through internal and external instructors and resources.
- 5 To have all paramedics be in compliance with the EMS System continuing education requirements.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 235,345	\$ 251,805	\$ 264,555
Supplies	4,474	3,500	3,500
Services & Charges	45,242	60,150	50,080
Program Total	\$ 285,061	\$ 315,455	\$ 318,135

Personnel Summary

Full-Time	1	1	1
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 44	Fire			
Division 34	Fire Training			
<u>Salaries</u>				
500.05	Salaries Full Time	118,001	120,950	123,000
500.20	Salaries Overtime	36,431	44,860	45,890
500.25	Salaries Special Compensation	6,400	750	1,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 160,832	\$ 166,560	\$ 169,890
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,183	2,425	2,470
510.15	Taxes & Benefits Social Security	9,256	10,355	10,540
510.30	Taxes & Benefits Fire Pension Er Contribution	43,500	50,725	59,435
510.35	Taxes & Benefits Medical/Dental Insurance	19,142	21,095	21,920
510.40	Taxes & Benefits Life Insurance	222	285	300
510.60	Taxes & Benefits Allowances	210	360	-
<u>Total: Taxes & Benefits</u>		74,513	85,245	94,665
<u>Supplies</u>				
520.05	Office Supplies General	-	-	-
525.95	Operating Supplies Other	4,474	3,500	3,500
<u>Total: Supplies</u>		4,474	3,500	3,500
<u>Services & Charges</u>				
575.05	Other Small Tools & Equipment	9,700	9,550	9,550
575.10	Other Memberships & Publications	4,002	8,530	5,530
575.15	Other Training & Travel	31,540	42,070	35,000
<u>Total: Services & Charges</u>		45,242	60,150	50,080
Division Total: Fire Training		285,061	315,455	318,135
Department Total: Fire		285,061	315,455	318,135
Fund Total: General Fund		285,061	315,455	318,135

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 35 Support Services

Program Description

Support Services consists of the Communications and Automotive Services programs.

These programs provide support to the basic fire function through: transmission of necessary information to proper units; liaison with the Northwest Central Dispatch System (NWCDS), which is responsible for the dispatching of fire/EMS calls for service; and providing for the maintenance of the fire/EMS vehicle fleet.

Program Objectives

- 1 Provide information and support to fire personnel.
- 2 Provide for a well-maintained, functioning fleet with minimal losses of vehicles to down-time.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ -	\$ -	\$ -
Supplies	-	-	-
Services & Charges	454,517	438,850	408,765
Program Total	\$ 454,517	\$ 438,850	\$ 408,765

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 44	Fire			
Division 35	Support Services			
<u>Services & Charges</u>				
545.05	Communications Dispatch Services	\$ 142,429	\$ 147,570	\$ 141,570
545.15	Communications Cell Phones	6,348	10,300	7,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	305,740	280,980	259,695
Total: Services & Charges		454,517	438,850	408,765
Division Total: Support Services		454,517	438,850	408,765
Department Total: Fire		454,517	438,850	408,765
Fund Total: General Fund		454,517	438,850	408,765

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 36 Special Detail Services

Program Description

Special detail services provides for paramedic personnel exercising emergency medical functions outside of regular fire assignments. This account includes special services for which the government receives compensation from private sources or other governments. Additionally, it documents the expenditures from the proceeds of the Foreign Fire Insurance Tax, which by state statute, is administered by a local Foreign Fire Insurance Tax Board.

Program Objectives

- 1 Provide professional emergency medical services to private entities and/or other governments for events.
- 2 Provide for the expenditure of Foreign Fire Insurance Tax proceeds to the benefit of the Fire Department.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	-	\$	-	\$	-
Supplies		125,165		70,000		70,000
Services & Charges		-		-		-
Program Total	\$	125,165	\$	70,000	\$	70,000

Personnel Summary

Full-Time	0	0	0
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 224	Foreign Fire Insurance Tax Fund			
Department 44	Fire			
Division 36	Special Detail Services			
<u>Supplies</u>				
525.95	Operating Supplies Other	\$ 125,165	\$ 70,000	\$ 70,000
<u>Total: Supplies</u>		125,165	70,000	70,000
Division Total: Special Detail Services		125,165	70,000	70,000
Department Total: Fire		125,165	70,000	70,000
Fund Total: Foreign Fire Insurance Tax Fund		125,165	70,000	70,000

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 44 Fire

Division 37 Emergency Management

Program Description

To be prepared to respond to all natural, manmade or technological emergencies in accordance with state and federal laws and Village policy as stated in the Emergency Operations Plan.

Program Objectives

- 1 Update and refine the Villages Emergency Operations Plan.
- 2 Train and Recruit EMA Volunteers.
- 3 Upgrade Emergency Communications Capabilities.
- 4 Conduct exercises measuring emergency response readiness.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	27,828	\$	43,180	\$	46,830
Supplies		13,081		7,500		6,500
Services & Charges		39,035		33,085		29,785
Program Total	\$	79,944	\$	83,765	\$	83,115

Personnel Summary

Full-Time	0	0	0
Part-Time	1	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 44	Fire			
Division 37	Emergency Management			
<u>Salaries</u>				
500.05	Salaries Full Time	-	-	-
500.10	Salaries Part Time	25,182	35,395	38,650
500.25	Salaries Special Compensation	-	-	-
<u>Total: Salaries</u>		\$ 25,182	\$ 35,395	\$ 38,650
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	365	525	575
510.15	Taxes & Benefits Social Security	1,561	2,240	2,445
510.20	Taxes & Benefits IMRF Er Contribution	-	4,300	4,440
510.35	Taxes & Benefits Medical/Dental Insurance	-	-	-
510.40	Taxes & Benefits Life Insurance	-	-	-
510.60	Taxes & Benefits Allowances	720	720	720
<u>Total: Taxes & Benefits</u>		2,646	7,785	8,180
<u>Supplies</u>				
520.05	Office Supplies General	709	500	500
520.10	Office Supplies Paper	848	500	500
525.35	Operating Supplies Clothing	2,541	2,000	1,000
525.95	Operating Supplies Other	8,963	4,000	4,000
530.05	R&M Supplies Equipment Parts	20	500	500
<u>Total: Supplies</u>		13,081	7,500	6,500
<u>Services & Charges</u>				
540.45	Services Data Processing/Technology	800	850	850
540.95	Services Other	16,661	17,000	17,000
545.20	Communications Postage	-	-	-
565.05	Repair and Maintenance Machinery & Equipment	15,805	9,500	8,000
575.05	Other Small Tools & Equipment	2,117	2,050	750
575.10	Other Memberships & Publications	40	285	285
575.15	Other Training & Travel	3,612	3,400	2,900
<u>Total: Services & Charges</u>		39,035	33,085	29,785
Division Total: Emergency Management		79,944	83,765	83,115
Department Total: Fire		79,944	83,765	83,115
Fund Total: General Fund		79,944	83,765	83,115

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

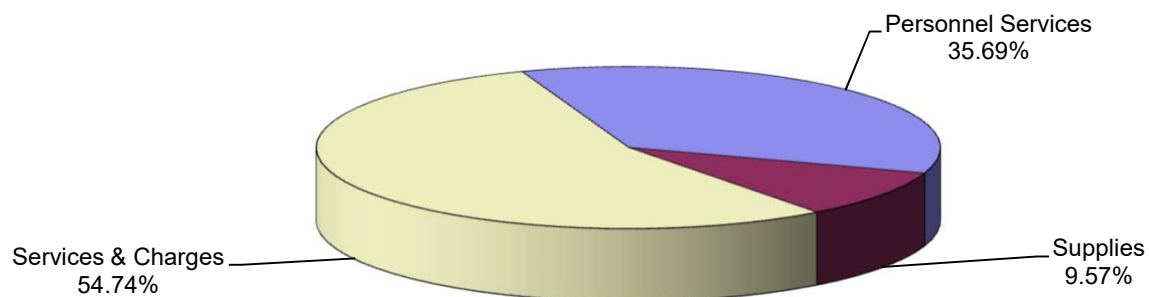
Department 52 Public Works

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Administration	\$ 870,500	\$ 901,545	3.57%
Building, Grounds, Electrical	1,703,630	1,694,430	-0.54%
Forestry	1,273,015	1,319,180	3.63%
Utilities	9,757,595	9,854,385	0.99%
Streets	2,947,255	2,897,925	-1.67%
Fleet Services	1,932,485	1,898,810	-1.74%
Engineering	534,220	470,205	0.00%
Department Total: Public Works	19,018,700	19,036,480	0.09%

Expenditures by Type

Personnel Services	\$ 6,753,055	\$ 6,794,060	0.61%
Supplies	1,888,790	1,822,290	-3.52%
Services & Charges	10,376,855	10,420,130	0.42%
Department Total: Public Works	19,018,700	19,036,480	0.09%

2018 Proposed Annual Budget by Type



Village of Palatine
CY 2018 Proposed Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status

- * Continue to provide highly satisfactory customer service that is cost effective:
 - Incorporate and train two newly hired Customer Service Representatives to replace the retire Human Resources Assistant and Secretary positions.
Customer Service Representatives have been hired, trained, and have assisted with various programs and office improvements.
 - Integrate the Engineering function into the Department of Public Works.
The Engineering function has been incorporated within the Department. Operational efficiencies have been realized in project delivery and the annual budget.
- * Conduct a Capital Improvement Program that is timely and cost effective:
 - Complete all projects on time and within budget.
Currently in process.
 - Evaluation, and if determined appropriate, execute a design/build delivery approach for a utility improvement.
The Village Council authorized the design/build delivery for the Peppertree Lift Station abandonment. A request for qualifications to selected design/builders is scheduled for the fourth quarter.
- * Deliver reliable building and electric systems to internal and external customers:
 - LED lighting improvement to reduce energy consumption and costs in parking lots and/or with Commonwealth Edison rental lights.
An agreement was entered with Commonwealth Edison to replace rental bulbs with LED's. Construction is expected in the fourth quarter of the year.
 - Comprehensive review of building maintenance and HVAC service contracts with the commissioning of renovated Village Hall to improve efficiency of staff productivity and evaluate contract restructuring.
A review of service delivery has commenced along with review of position alternatives as a result of an internal transfer.
- * Acquire and maintain equipment that is safe and reliable to operate and economical to own:
 - Report vehicle down time.
Vehicle down time has reduced by 3% in 2017.
 - Continue to replace existing fleet vehicles with more economical units when possible.
Ongoing; in 2017 a notable right sizing was completed with the reduction of a truck unit primarily used for collection of wood chips. An existing truck with snow and ice control capabilities will be retrofit with a removable wood chip box for use during chipping operations.
 - Conduct a trial program with bi-fuel Police patrol vehicles to investigate the use of propane to diversify our fuel purchase and reduce commodity risk.
The price of gasoline was lower than the cost of propane for the majority of the year. Industry developments with electric vehicles have emerged having staff recommend future focus be placed on evaluating this alternative.
- * Maintain a safe and diverse urban forest:
 - Develop a revised tree trimming program developing a recommendation on how to utilize in-house time freed up by the end of the EAB program.
Ongoing as a fourth quarter initiative.
 - Reduce contractual watering costs.
Irrigation has been installed to reduce manual watering costs for hanging baskets along the downtown railwalk.
- * Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:
 - Improve tracking on rock salt usage with snow and ice control.
Salt use is detailed with all snow and ice control responses with a focus on reduction where possible to maintain current levels of service.
 - Complete evaluation of street sweeping delivery alternatives including community contractual sweeping, rentals, replace-in-kind of two existing street sweepers, or sharing agreements with other units of government.
Completed with the sale of a street sweeper to reduce the size of the fleet while conditioning the sale with the Township Road District to require the ability to reuse the sweeper during the fall leaf collection program.

Village of Palatine

CY 2018 Proposed Budget - Issues & Initiatives

Department 52 Public Works

Prior Year - Status Continued

- Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.

System average is 74.79.

- Complete resurfacing of Plum Grove Road leveraging Federal Aid.

Project Complete.

- * Improve water system reliability:

- Complete the first annual water meter audit to confirm reliability and realize full warranty benefits purchased with the water meter conversion project.

Fourth quarter initiative.

- Complete the decommissioning of the elevated water storage tank at Hicks & Dundee Roads.

Coordination ongoing with existing cellular carrier occupying the water tank to allow for relocation to proposed monopole.

- Flush 25 miles of sanitary mains in preventative maintenance.

Completed.

- Televis 4 miles of storm and sanitary sewer in proactive maintenance.

1.75 miles have been televised as of the end of August.

Current Year

- * **Continue to provide highly satisfactory customer service that is cost effective:**

- Expand the use of technological advancements to improve efficiency in public outreach, time entry, and service requests.

- * **Conduct a Capital Improvement Program that is timely and cost effective:**

- Complete all projects on time and within budget.
- Implement a design/build delivery approach for a utility improvement.

- * **Deliver reliable building and electric systems to internal and external customers:**

- Evaluate LED lighting conversion for unmetered and Village owned street lights.
- Align maintenance delivery with findings from service delivery alternative study.

- * **Acquire and maintain equipment that is safe and reliable to operate and economical to own:**

- Report vehicle down time.
- Continue to replace existing fleet vehicles with more economical units when possible.
- Evaluate the option to replace an existing Police vehicle with an electric option to reduce reoccurring costs.

- * **Maintain a safe and diverse urban forest:**

- Implement a revised tree trimming program utilizing in-house time freed up from the end of the EAB program.
- Complete the integration of an in-house Geographic Information System inventory.

- * **Ensure all Village maintained routes are cleared of snow/ice within Council Policy Level:**

- Train and incorporate three new street division employees into snow and ice control program.
- Implement the intergovernmental agreement with the Township Road district for the sharing of a street sweeper.

- * **Provide a roadway system that is functional and cost effective:**

- Average Pavement Condition Index (PCI) to be above 70 which is the lowest "Very Good" value of the PAVER rating system.
- Complete resurfacing of Smith Street leveraging Federal Aid.

- * **Improve water system reliability:**

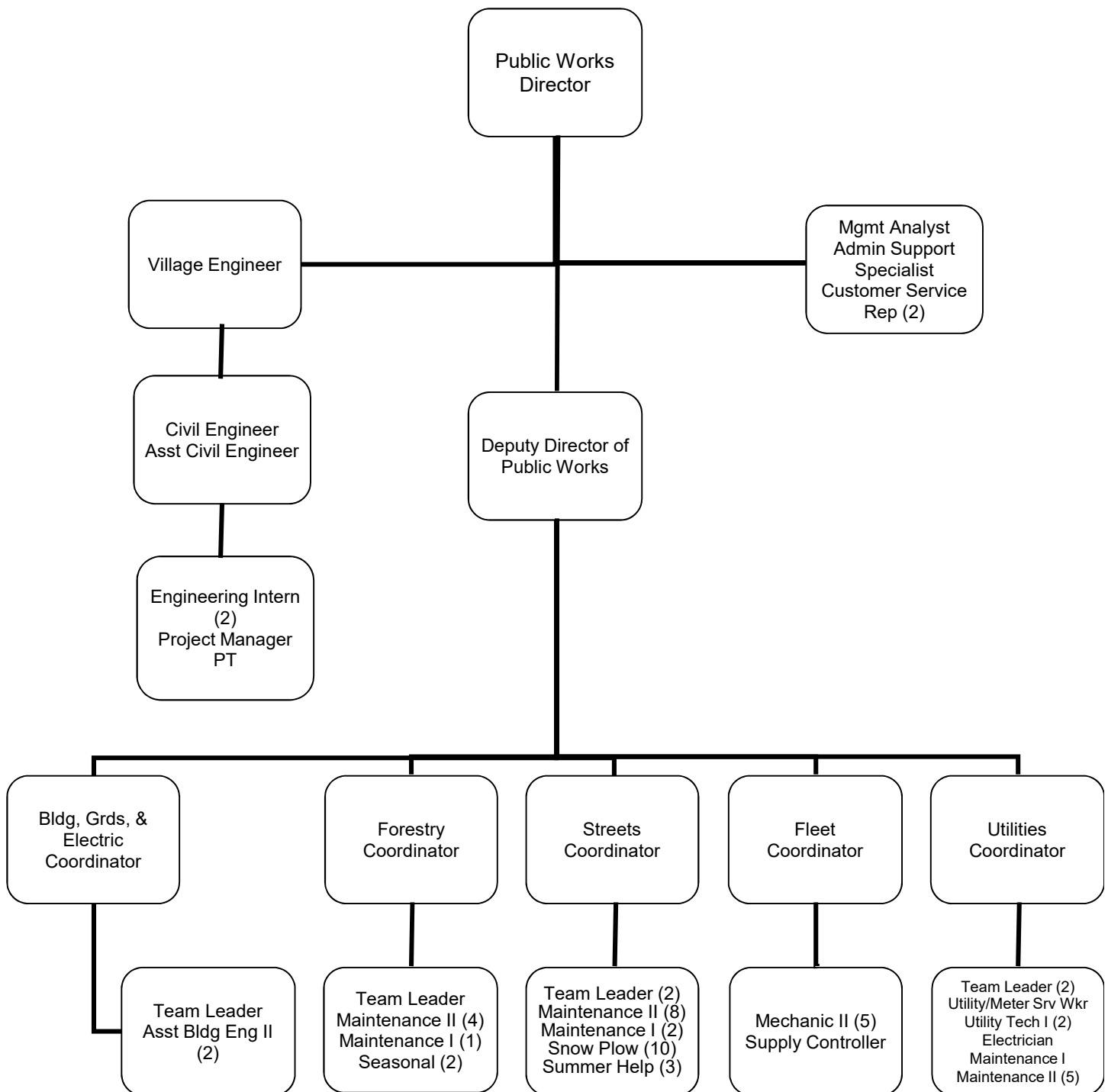
- Complete the revision of the water system pressure zone revision.
- Evaluate an emergency interconnect with the Village of Hoffman Estates.

- * **Deliver reliable sanitary and storm sewer systems to customers:**

- Flush 25 miles of sanitary mains in preventative maintenance.
- Televis 4 miles of storm and sanitary sewer in proactive maintenance.
- Complete the conversion of the Pepper Tree sanitary sewer lift station to a gravity sewer.

Village of Palatine
CY 2018 Proposed Budget - Organization Chart

Department 52 Public Works



Village of Palatine
CY 2018 Proposed Budget - Personnel Summary

Department 52 Public Works

Position	2016 Adopted Budget	2017 Adopted Budget	2018 Proposed Annual Budget
Director of Public Works	1	1	1
Deputy Director of Public Works	1	1	1
Civil Engineer	1	1	1
Village Engineer	-	1	1
Asst Village Engineer	-	1	-
Asst Civil Engineer	-	1	1
Team Leader	5	5	6
Technical Team Leader	1	1	-
Maintenance I	4	4	4
Maintenance II	15	16	17
Public Works Coordinator	5	5	5
Utility Technician I	4	3	2
Utility/Meter Service Worker	1	1	1
Electrician	1	1	1
Mechanic I	2	-	-
Mechanic II	3	5	5
Asst Building Engineer	2	2	2
Supply Controller	1	1	1
Management Analyst	1	1	1
Secretary	1	-	-
Customer Svc Representative	1	2	2
Admin Support Specialist	-	1	1
Human Resource Assistant	1	-	-
Full-Time Total	51	54	53
Summer Help	3	3	3
Seasonal	2	2	2
Snow Plow	10	10	10
Engineering Intern	2	2	2
Project Manager	-	1	1
Part-Time Total	17	18	18
Department Total: Public Works	68	72	71

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Department Description

Operate, maintain and repair all infrastructure systems and physical plants that are part of the Village.

Department Objectives

- 1 Operate, maintain, and repair all failures in the infrastructure systems and physical plants that service the Village in such a manner to minimize loss of service and user inconvenience.
- 2 Provide preventative maintenance for all systems and physical plants to maintain serviceability, efficiency, and appearance.
- 3 Regularly replace or update the infrastructure components to reduce obsolescence and maintain usefulness.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Personnel Services	\$ 6,960,528	\$ 6,753,055	\$ 6,794,060
Supplies	1,635,617	1,888,790	1,822,290
Services & Charges	9,635,361	10,376,855	10,420,130
Department Total	\$ 18,231,506	\$ 19,018,700	\$ 19,036,480

Personnel Summary

Full-Time	51	54	53
Part-Time	17	18	18

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 01 Administration

Program Description

The administration of the Department of Public Works performs the functions of planning, inspection, budget control, and general supervision of all operations.

Program Objectives

- 1 Provide long-range planning for Department operations.
- 2 Provide the initiative to maintain the quality pillars of continuous improvement, customer focus, and employee empowerment.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	928,282	\$	786,520	\$	812,530
Supplies		23,176		25,780		26,280
Services & Charges		55,220		58,200		62,735
Program Total	\$	1,006,678	\$	870,500	\$	901,545

Personnel Summary

Full-Time	7	7	7
Part-Time	5	5	5

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Salaries</u>				
500.05	Salaries Full Time	587,816	472,400	474,370
500.15	Salaries Temporary	26,790	27,000	36,000
500.20	Salaries Overtime	83	500	500
500.25	Salaries Special Compensation	62,837	71,965	64,980
500.95	Salaries Other	22,356	-	-
<u>Total: Salaries</u>		\$ 699,882	\$ 571,865	\$ 575,850
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	16,922	8,975	8,965
510.10	Taxes & Benefits Medicare	9,943	8,480	8,540
510.15	Taxes & Benefits Social Security	39,666	36,120	36,385
510.20	Taxes & Benefits IMRF Er Contribution	85,723	67,260	63,035
510.35	Taxes & Benefits Medical/Dental Insurance	73,596	91,230	117,125
510.40	Taxes & Benefits Life Insurance	1,110	1,150	1,190
510.60	Taxes & Benefits Allowances	1,440	1,440	1,440
<u>Total: Taxes & Benefits</u>		228,400	214,655	236,680
<u>Supplies</u>				
520.05	Office Supplies General	2,986	2,780	2,780
520.10	Office Supplies Paper	2,762	2,300	2,300
520.15	Office Supplies Printed Forms	461	500	500
525.35	Operating Supplies Clothing	15,225	15,000	15,500
<u>Total: Supplies</u>		21,434	20,580	21,080
<u>Services & Charges</u>				
540.35	Services Medical	2,642	3,000	3,000
545.20	Communications Postage	439	2,050	1,050
550.15	Printing/Advertising Outside Printing Services	-	-	-
565.95	Repair and Maintenance Vehicle Maint Service Charge	20,950	20,115	18,650
575.05	Other Small Tools & Equipment	414	1,000	1,000
575.10	Other Memberships & Publications	3,487	5,000	5,625
575.15	Other Training & Travel	11,672	10,000	11,375
<u>Total: Services & Charges</u>		39,604	41,165	40,700
Division Total: Administration		989,320	848,265	874,310
Department Total: Public Works		989,320	848,265	874,310
Fund Total: General Fund		989,320	848,265	874,310

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 01	Administration			
<u>Supplies</u>				
520.05	Office Supplies General	\$ 1,742	\$ 5,200	\$ 5,200
<u>Total: Supplies</u>		1,742	5,200	5,200
<u>Services & Charges</u>				
565.05	Repair and Maintenance Machinery & Equipment	-	500	500
575.10	Other Memberships & Publications	14,188	12,485	16,485
575.15	Other Training & Travel	1,428	4,050	5,050
<u>Total: Services & Charges</u>		15,616	17,035	22,035
Division Total: Administration		17,358	22,235	27,235
Department Total: Public Works		17,358	22,235	27,235
Fund Total: Waterworks Fund		17,358	22,235	27,235

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 38 Building, Grounds, Electrical

Program Description

A comprehensive program of custodial maintenance and cleaning of all Village facilities and general preventative maintenance and repair of all facilities and mechanical equipment contained in Village facilities.

Program Objectives

- 1 Maintain all systems and equipment at maximum efficiency through a scheduled preventative maintenance program.
- 2 Schedule maintenance and improvements to buildings to insure occupant safety and to maximize use of available space.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
			Budget		Annual Budget
<u>Expenditures</u>					
Personnel Services	\$	596,191	\$	619,935	\$ 621,015
Supplies		103,211		152,250	143,250
Services & Charges		709,748		931,445	930,165
Program Total	\$	1,409,150	\$	1,703,630	\$ 1,694,430

Personnel Summary

Full-Time	5	5	5
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	311,125	327,225	324,540
500.20	Salaries Overtime	7,049	8,000	8,000
500.25	Salaries Special Compensation	5,754	2,750	2,500
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 323,928	\$ 337,975	\$ 335,040
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,558	-	-
510.10	Taxes & Benefits Medicare	4,691	4,915	4,880
510.15	Taxes & Benefits Social Security	20,058	20,970	20,795
510.20	Taxes & Benefits IMRF Er Contribution	42,290	41,050	38,480
510.35	Taxes & Benefits Medical/Dental Insurance	80,421	84,380	87,680
510.40	Taxes & Benefits Life Insurance	195	250	810
<u>Total: Taxes & Benefits</u>		149,213	151,565	152,645
<u>Supplies</u>				
525.05	Operating Supplies Custodial	21,820	35,000	39,500
525.35	Operating Supplies Clothing	995	1,200	1,200
530.05	R&M Supplies Equipment Parts	58,366	80,370	68,370
<u>Total: Supplies</u>		81,181	116,570	109,070
<u>Services & Charges</u>				
540.60	Services Custodial	68,092	84,000	85,000
540.95	Services Other	21,337	29,200	28,700
560.05	Utility Services Electric	178,117	160,000	160,000
560.10	Utility Services Natural Gas	12,724	30,000	30,000
565.05	Repair and Maintenance Machinery & Equipment	110,561	118,380	119,380
565.95	Repair and Maintenance Vehicle Maint Service Charge	6,210	6,000	5,610
570.10	Rental Machinery	-	500	500
575.05	Other Small Tools & Equipment	2,833	2,840	2,840
<u>Total: Services & Charges</u>		399,874	430,920	432,030
Division Total: Building, Grounds, Electrical		954,196	1,037,030	1,028,785
Department Total: Public Works		954,196	1,037,030	1,028,785
Fund Total: General Fund		954,196	1,037,030	1,028,785

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Full Time	77,915	81,665	83,770
500.20	Salaries Overtime	2,951	4,500	4,500
500.25	Salaries Special Compensation	1,448	550	550
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 82,314	\$ 86,715	\$ 88,820
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	1,180	1,265	1,295
510.15	Taxes & Benefits Social Security	5,084	5,385	5,515
510.20	Taxes & Benefits IMRF Er Contribution	10,435	10,535	10,200
510.35	Taxes & Benefits Medical/Dental Insurance	20,100	21,095	21,920
510.40	Taxes & Benefits Life Insurance	-	-	210
<u>Total: Taxes & Benefits</u>		36,799	38,280	39,140
<u>Supplies</u>				
525.05	Operating Supplies Custodial	7,297	10,200	10,200
525.35	Operating Supplies Clothing	877	1,200	1,200
530.05	R&M Supplies Equipment Parts	13,856	24,280	22,780
<u>Total: Supplies</u>		22,030	35,680	34,180
<u>Services & Charges</u>				
540.60	Services Custodial	12,298	23,900	22,900
560.05	Utility Services Electric	4,398	8,000	7,000
560.10	Utility Services Natural Gas	-	80,000	80,000
565.05	Repair and Maintenance Machinery & Equipment	12,373	23,800	23,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	3,105	6,000	5,610
575.05	Other Small Tools & Equipment	209	300	300
<u>Total: Services & Charges</u>		32,383	142,000	139,610
Division Total: Building, Grounds, Electrical		173,526	302,675	301,750
Department Total: Public Works		173,526	302,675	301,750
Fund Total: Waterworks Fund		173,526	302,675	301,750

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 620	Parking System Fund			
Department 52	Public Works			
Division 38	Building, Grounds, Electrical			
<u>Salaries</u>				
500.05	Salaries Overtime	3,302	4,500	4,500
<u>Total: Salaries</u>		\$ 3,302	\$ 4,500	\$ 4,500
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	48	70	70
510.15	Taxes & Benefits Social Security	205	280	280
510.20	Taxes & Benefits IMRF Er Contribution	382	550	520
<u>Total: Taxes & Benefits</u>		635	900	870
<u>Services & Charges</u>				
540.40	Services Management Fees	\$ -	\$ -	\$ -
540.60	Services Custodial	88,968	95,000	95,000
540.95	Services Other	42,904	97,525	97,525
560.05	Utility Services Electric	58,129	58,500	58,500
560.10	Utility Services Natural Gas	2,998	8,000	8,000
565.15	Repair and Maintenance Buildings	56,244	66,500	66,500
565.25	Repair and Maintenance Landscape	28,248	33,000	33,000
<u>Total: Services & Charges</u>		277,491	358,525	358,525
Division Total: Building, Grounds, Electrical		281,428	363,925	363,895
Department Total: Public Works		281,428	363,925	363,895
Fund Total: Parking System Fund		281,428	363,925	363,895

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 39 Forestry

Program Description

Maintenance of parkway trees to protect public safety and maintain and improve all rights-of-way and landscaped areas in such a manner as to improve the quality of life within the Village.

Program Objectives

- 1 Maintain lawn quality turf at all major entry points to the Village.
- 2 Maintain all lawns and beds around public buildings in a well-kept state to provide a positive impression.
- 3 Maintain parkway trees including, tree removals, tree trimming, cabling and bracing, and fertilizing.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
<u>Expenditures</u>			Budget		Annual Budget
Personnel Services	\$	778,184	\$	825,225	\$ 872,230
Supplies		26,116		29,740	29,740
Services & Charges		350,690		418,050	417,210
Program Total	\$	1,154,990	\$	1,273,015	\$ 1,319,180

Personnel Summary

Full-Time	7	7	7
Part-Time	2	2	2

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Salaries</u>				
500.05	Salaries Full Time	509,459	537,635	557,975
500.15	Salaries Temporary	17,026	30,000	30,000
500.20	Salaries Overtime	16,640	14,500	14,500
500.25	Salaries Special Compensation	3,949	3,900	9,900
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 547,074	\$ 586,035	\$ 612,375
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,558	-	-
510.10	Taxes & Benefits Medicare	7,922	8,535	8,910
510.15	Taxes & Benefits Social Security	33,873	36,390	38,010
510.20	Taxes & Benefits IMRF Er Contribution	70,482	71,180	70,330
510.35	Taxes & Benefits Medical/Dental Insurance	116,720	122,475	140,845
510.40	Taxes & Benefits Life Insurance	195	250	1,400
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		231,110	239,190	259,855
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	2,687	6,600	4,600
525.35	Operating Supplies Clothing	2,418	3,600	3,600
525.95	Operating Supplies Other	21,011	19,540	21,540
<u>Total: Supplies</u>		26,116	29,740	29,740
<u>Services & Charges</u>				
565.25	Repair and Maintenance Landscape	200,469	285,800	293,800
565.95	Repair and Maintenance Vehicle Maint Service Charge	138,030	118,000	109,160
575.05	Other Small Tools & Equipment	4,941	7,000	7,000
<u>Total: Services & Charges</u>		343,440	410,800	409,960
Division Total: Forestry		1,147,740	1,265,765	1,311,930
Department Total: Public Works		1,147,740	1,265,765	1,311,930
Fund Total: General Fund		1,147,740	1,265,765	1,311,930

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 39	Forestry			
<u>Services & Charges</u>				
540.60	Services Custodial	\$ 7,250	\$ 7,250	\$ 7,250
<u>Total: Services & Charges</u>		7,250	7,250	7,250
Division Total: Forestry		7,250	7,250	7,250
Department Total: Public Works		7,250	7,250	7,250
Fund Total: Waterworks Fund		7,250	7,250	7,250

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 40 Utilities

Program Description

Provide expected municipal utilities including water, sanitary sewer, flood control, and curbside collection of refuse, recycling, and yard-waste.

Program Objectives

- 1 Provide water that meets or exceeds the quality standards required by State Regulatory Agencies.
- 2 Provide for the weekly curbside collection of refuse, recyclables, and yard-waste at every home in Palatine.
- 3 Maintain and repair all flood control facilities in such a manner as to minimize property loss due to flooding.
- 4 Provide predictive, preventative and daily operations to maintain all sanitary sewer facilities in such a manner as to minimize or eliminate sanitary system backups.

Budget Summary

	2016		2017	2018
	Actual		Adopted Budget	Proposed Annual Budget
<u>Expenditures</u>				
Personnel Services	\$ 1,681,601	\$ 1,491,505	\$ 1,492,220	
Supplies	143,233	176,140	183,140	
Services & Charges	7,713,636	8,089,950	8,179,025	
Program Total	\$ 9,538,470	\$ 9,757,595	\$ 9,854,385	

Personnel Summary

Full-Time	12	12	12
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	535,044	556,440	511,340
500.20	Salaries Overtime	124,357	107,050	109,730
500.25	Salaries Special Compensation	11,000	5,500	28,250
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 670,401	\$ 668,990	\$ 649,320
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,558	-	-
510.10	Taxes & Benefits Medicare	9,921	9,720	9,455
510.15	Taxes & Benefits Social Security	39,133	41,495	40,330
510.20	Taxes & Benefits IMRF Er Contribution	251,484	81,245	74,570
510.35	Taxes & Benefits Medical/Dental Insurance	122,014	128,040	133,540
510.40	Taxes & Benefits Life Insurance	195	250	1,300
510.60	Taxes & Benefits Allowances	-	-	720
<u>Total: Taxes & Benefits</u>		424,305	260,750	259,915
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	4,050	6,000	6,000
525.35	Operating Supplies Clothing	3,145	3,600	3,600
530.30	R&M Supplies Utility System	116,697	131,300	136,300
<u>Total: Supplies</u>		123,892	140,900	145,900
<u>Services & Charges</u>				
540.95	Services Other	43,622	84,580	86,080
550.15	Printing/Advertising Outside Printing Services	-	-	-
560.05	Utility Services Electric	263,486	265,400	265,400
560.10	Utility Services Natural Gas	6,401	11,750	11,750
560.15	Utility Services Water/Sewer	2,838,076	3,017,460	3,017,460
560.25	Utility Services Refuse Disposal	95	13,000	18,000
565.30	Repair and Maintenance Utility System	19,609	19,000	26,000
565.35	Repair and Maintenance Software	4,502	2,500	2,500
565.95	Repair and Maintenance Vehicle Maint Service Charge	104,145	110,000	101,725
575.05	Other Small Tools & Equipment	7,495	10,000	10,000
<u>Total: Services & Charges</u>		3,287,431	3,533,690	3,538,915
Division Total: Utilities		4,506,029	4,604,330	4,594,050
Department Total: Public Works		4,506,029	4,604,330	4,594,050
Fund Total: Waterworks Fund		4,506,029	4,604,330	4,594,050

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Salaries</u>				
500.05	Salaries Full Time	341,695	362,030	377,560
500.20	Salaries Overtime	19,124	26,500	26,500
500.25	Salaries Special Compensation	4,715	2,850	3,050
<u>Total: Salaries</u>		\$ 365,534	\$ 391,380	\$ 407,110
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	5,382	5,690	5,915
510.15	Taxes & Benefits Social Security	22,791	24,285	25,255
510.20	Taxes & Benefits IMRF Er Contribution	104,688	47,530	46,750
510.35	Taxes & Benefits Medical/Dental Insurance	88,500	92,880	97,005
510.40	Taxes & Benefits Life Insurance	-	-	950
<u>Total: Taxes & Benefits</u>		221,361	170,385	175,875
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	336	1,000	3,000
525.35	Operating Supplies Clothing	3,275	3,740	3,740
530.30	R&M Supplies Utility System	15,730	30,500	30,500
<u>Total: Supplies</u>		19,341	35,240	37,240
<u>Services & Charges</u>				
540.25	Services Engineering	10,045	9,000	9,000
540.95	Services Other	10,690	13,000	15,000
560.25	Utility Services Refuse Disposal	37,889	51,090	52,090
565.30	Repair and Maintenance Utility System	13,000	11,000	11,000
565.95	Repair and Maintenance Vehicle Maint Service Charge	69,440	80,000	73,990
575.05	Other Small Tools & Equipment	3,223	3,450	3,450
<u>Total: Services & Charges</u>		144,287	167,540	164,530
Division Total: Utilities		750,523	764,545	784,755
Department Total: Public Works		750,523	764,545	784,755
Fund Total: Sewerage Fund		750,523	764,545	784,755

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 615	Refuse Fund			
Department 52	Public Works			
Division 40	Utilities			
<u>Services & Charges</u>				
560.20	Utility Services Refuse Collection	\$ 3,170,597	\$ 3,236,845	\$ 3,295,820
560.25	Utility Services Refuse Disposal	1,111,321	1,151,875	1,179,760
<u>Total: Services & Charges</u>		4,281,918	4,388,720	4,475,580
Division Total: Utilities		4,281,918	4,388,720	4,475,580
Department Total: Public Works		4,281,918	4,388,720	4,475,580
Fund Total: Refuse Fund		4,281,918	4,388,720	4,475,580

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 41 Streets

Program Description

A comprehensive pavement maintenance program comprised of the following activities: 1) Salt and plow all Village streets, parking lots, and designated sidewalks; 2) Make permanent and temporary repairs to Village streets and parking lots; 3) Clean and maintain all public rights-of-way within the Village; and 4) Install, maintain, and repair all traffic control devices (signs and pavement markings) as well as accessory facilities in all parking facilities.

Program Objectives

- 1 Maintain a comprehensive maintenance program to keep Village streets in good or better condition as scored by the Pavement Condition Index employing various methods such as reconstruction, resurfacing, patching and crack filling.
- 2 Salt and plow all Village streets, parking lots and designated sidewalks in order to insure safe travel.
- 3 Regular maintenance of public parkways.
- 4 Repair or replace regulatory and parking signs and street identification signs.

Budget Summary

	2016		2017		2018
	Actual		Adopted		Proposed
<u>Expenditures</u>			Budget		Annual Budget
Personnel Services	\$	1,558,809	\$	1,673,505	\$ 1,666,610
Supplies		572,114		543,980	548,980
Services & Charges		676,174		729,770	682,335
Program Total	\$	2,807,097	\$	2,947,255	\$ 2,897,925

Personnel Summary

Full-Time	13	13	13
Part-Time	10	10	10

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 41	Streets			
<u>Salaries</u>				
500.05	Salaries Full Time	952,908	1,000,795	998,910
500.15	Salaries Temporary	433	7,500	7,500
500.20	Salaries Overtime	106,978	148,775	152,270
500.25	Salaries Special Compensation	15,119	11,100	9,800
<u>Total: Salaries</u>		\$ 1,075,438	\$ 1,168,170	\$ 1,168,480
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,558	-	-
510.10	Taxes & Benefits Medicare	15,581	17,010	17,020
510.15	Taxes & Benefits Social Security	66,620	72,535	72,555
510.20	Taxes & Benefits IMRF Er Contribution	137,737	140,945	133,315
510.35	Taxes & Benefits Medical/Dental Insurance	261,320	274,235	272,365
510.40	Taxes & Benefits Life Insurance	195	250	2,515
510.60	Taxes & Benefits Allowances	360	360	360
<u>Total: Taxes & Benefits</u>		483,371	505,335	498,130
<u>Supplies</u>				
525.25	Operating Supplies Chemicals	21,398	39,000	39,000
525.30	Operating Supplies Salt	289,059	248,000	248,000
525.35	Operating Supplies Clothing	3,713	7,200	7,200
525.40	Operating Supplies Shop Materials	38,570	39,000	39,000
530.05	R&M Supplies Equipment Parts	-	1,000	1,000
530.20	R&M Supplies Street Maintenance	219,374	209,780	214,780
<u>Total: Supplies</u>		572,114	543,980	548,980
<u>Services & Charges</u>				
540.95	Services Other	121,125	193,220	175,220
560.05	Utility Services Electric	633	1,970	1,470
560.25	Utility Services Refuse Disposal	19,189	37,550	36,550
565.20	Repair and Maintenance Streets	67,692	89,900	89,900
565.25	Repair and Maintenance Landscape	500	530	1,530
565.95	Repair and Maintenance Vehicle Maint Service Charge	440,110	375,000	346,065
570.10	Rental Machinery	19,105	20,000	20,000
575.05	Other Small Tools & Equipment	7,820	11,600	11,600
<u>Total: Services & Charges</u>		676,174	729,770	682,335
Division Total: Streets		2,807,097	2,947,255	2,897,925
Department Total: Public Works		2,807,097	2,947,255	2,897,925
Fund Total: General Fund		2,807,097	2,947,255	2,897,925

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 42 Fleet Services

Program Description

Preventive maintenance and repair of the Village's motor driven equipment and motor vehicles.

Program Objectives

- 1 Repair breakdown promptly, minimizing downtime and lost productivity.
- 2 Maintain all vehicles and equipment on a scheduled basis to reduce breakdowns.
- 3 Continue to develop a computerized cost tracking and parts inventory system to aid in planning and general operations.

Budget Summary

	2016		2017		2018	
	Actual		Adopted Budget		Proposed Annual Budget	
<u>Expenditures</u>						
Personnel Services	\$	812,034	\$	836,945	\$	873,270
Supplies		767,674		960,600		890,600
Services & Charges		114,293		134,940		134,940
Program Total	\$	1,694,001	\$	1,932,485	\$	1,898,810

Personnel Summary

Full-Time	7	7	7
Part-Time	0	0	0

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 710	Fleet Services Fund			
Department 52	Public Works			
Division 42	Fleet Services			
<u>Salaries</u>				
500.05	Salaries Full Time	545,658	578,475	603,080
500.20	Salaries Overtime	6,029	8,000	8,000
500.25	Salaries Special Compensation	5,899	5,050	8,550
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 557,586	\$ 591,525	\$ 619,630
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	1,558	-	-
510.10	Taxes & Benefits Medicare	8,098	8,595	9,005
510.15	Taxes & Benefits Social Security	34,042	36,700	38,440
510.20	Taxes & Benefits IMRF Er Contribution	88,544	71,835	71,160
510.35	Taxes & Benefits Medical/Dental Insurance	122,014	128,040	133,540
510.40	Taxes & Benefits Life Insurance	192	250	1,495
<u>Total: Taxes & Benefits</u>		254,448	245,420	253,640
<u>Supplies</u>				
525.15	Operating Supplies Motor Fuel	371,019	520,000	450,000
525.20	Operating Supplies Lubricants & Additives	16,602	25,000	25,000
525.35	Operating Supplies Clothing	2,403	3,600	3,600
530.05	R&M Supplies Equipment Parts	860	1,000	1,000
530.10	R&M Supplies Vehicle Parts	376,790	411,000	411,000
<u>Total: Supplies</u>		767,674	960,600	890,600
<u>Services & Charges</u>				
540.95	Services Other	8,194	8,500	8,500
560.25	Utility Services Refuse Disposal	293	1,000	1,000
565.05	Repair and Maintenance Machinery & Equipment	18,041	26,000	26,000
565.10	Repair and Maintenance Vehicles	75,543	78,940	78,940
565.35	Repair and Maintenance Software	7,276	7,000	7,000
575.05	Other Small Tools & Equipment	4,946	13,500	13,500
<u>Total: Services & Charges</u>		114,293	134,940	134,940
Division Total: Fleet Services		1,694,001	1,932,485	1,898,810
Department Total: Public Works		1,694,001	1,932,485	1,898,810
Fund Total: Fleet Services Fund		1,694,001	1,932,485	1,898,810

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Department 52 Public Works

Division 43 Engineering

Program Description

Design of public improvements to achieve the capital needs of the Village as well as the review of private projects to assure compliance with the Village Subdivision Regulations. It also involves the preparation of annexation, vacation and easement plats, as well various exhibits for use by the Village Council, Zoning Boards of Appeals, Planning Commission and other Departments.

Program Objectives

- 1 Ensure the design and construction of projects are in compliance with current engineering practices and the various codes of the Village.
- 2 Design and coordinate various capital projects to ensure their completion on time and within budget.
- 3 Improve the inspectional aspect of the Division in order to achieve quality development and capital improvements.
- 4 Assist the general public and other individuals with engineering related questions and problems.
- 5 Maintain base maps and utility information and make available for public distribution.

Budget Summary

	2016		2017		2018	
	Actual		Adopted		Proposed	
<u>Expenditures</u>			Budget		Annual Budget	
Personnel Services	\$	605,427	\$	519,420	\$	456,185
Supplies		93		300		300
Services & Charges		15,600		14,500		13,720
Program Total	\$	621,120	\$	534,220	\$	470,205

Personnel Summary

Full-Time	0	3	2
Part-Time	0	1	1

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	220,792	131,985	97,215
500.10	Salaries Part Time	-	55,000	46,050
500.25	Salaries Special Compensation	5,752	2,000	1,000
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 226,544	\$ 188,985	\$ 144,265
<u>Taxes & Benefits</u>				
510.05	Taxes & Benefits Deferred Compensation	10,105	2,230	-
510.10	Taxes & Benefits Medicare	3,462	2,805	2,095
510.15	Taxes & Benefits Social Security	12,096	11,970	8,950
510.20	Taxes & Benefits IMRF Er Contribution	30,164	16,540	11,280
510.35	Taxes & Benefits Medical/Dental Insurance	33,534	10,555	7,310
510.40	Taxes & Benefits Life Insurance	419	315	225
510.60	Taxes & Benefits Allowances	6,300	1,755	-
<u>Total: Taxes & Benefits</u>		96,080	46,170	29,860
<u>Supplies</u>				
520.10	Office Supplies Paper	-	200	200
525.95	Operating Supplies Other	93	100	100
<u>Total: Supplies</u>		93	300	300
<u>Services & Charges</u>				
540.20	Services Architectural	235	1,500	1,500
540.45	Services Data Processing/Technology	4,550	500	500
565.05	Repair and Maintenance Machinery & Equipment	1,725	500	500
<u>Total: Services & Charges</u>		6,510	2,500	2,500
Division Total: Engineering		329,227	237,955	176,925
Department Total: Public Works		329,227	237,955	176,925
Fund Total: General Fund		329,227	237,955	176,925

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	75,026	78,365	80,710
500.25	Salaries Special Compensation	750	750	750
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 75,776	\$ 79,115	\$ 81,460
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	2,423	1,150	1,190
510.15	Taxes & Benefits Social Security	4,546	4,910	5,075
510.20	Taxes & Benefits IMRF Er Contribution	29,765	9,605	9,355
510.35	Taxes & Benefits Medical/Dental Insurance	20,120	21,095	21,920
510.40	Taxes & Benefits Life Insurance	146	190	205
510.60	Taxes & Benefits Allowances	360	-	360
<u>Total: Taxes & Benefits</u>		57,360	36,950	38,105
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	4,545	6,000	5,610
<u>Total: Services & Charges</u>		4,545	6,000	5,610
Division Total: Engineering		137,681	122,065	125,175
Department Total: Public Works		137,681	122,065	125,175
Fund Total: Waterworks Fund		137,681	122,065	125,175

Village of Palatine
CY 2018 Proposed Budget - Expenditures

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 610	Sewerage Fund			
Department 52	Public Works			
Division 43	Engineering			
<u>Salaries</u>				
500.05	Salaries Full Time	89,836	119,510	114,800
500.25	Salaries Special Compensation	3,016	3,050	2,960
500.95	Salaries Other	-	-	-
<u>Total: Salaries</u>		\$ 92,852	\$ 122,560	\$ 117,760
<u>Taxes & Benefits</u>				
510.10	Taxes & Benefits Medicare	3,497	1,780	1,710
510.15	Taxes & Benefits Social Security	5,602	7,600	7,305
510.20	Taxes & Benefits IMRF Er Contribution	27,424	14,880	13,520
510.35	Taxes & Benefits Medical/Dental Insurance	20,120	21,095	21,920
510.40	Taxes & Benefits Life Insurance	172	285	280
<u>Total: Taxes & Benefits</u>		56,815	45,640	44,735
<u>Services & Charges</u>				
565.95	Repair and Maintenance Vehicle Maint Service Charge	4,545	6,000	5,610
<u>Total: Services & Charges</u>		4,545	6,000	5,610
Division Total: Engineering		154,212	174,200	168,105
Department Total: Public Works		154,212	174,200	168,105
Fund Total: Sewerage Fund		154,212	174,200	168,105

Village of Palatine CY 2018 Proposed Budget - Expenditure Overview

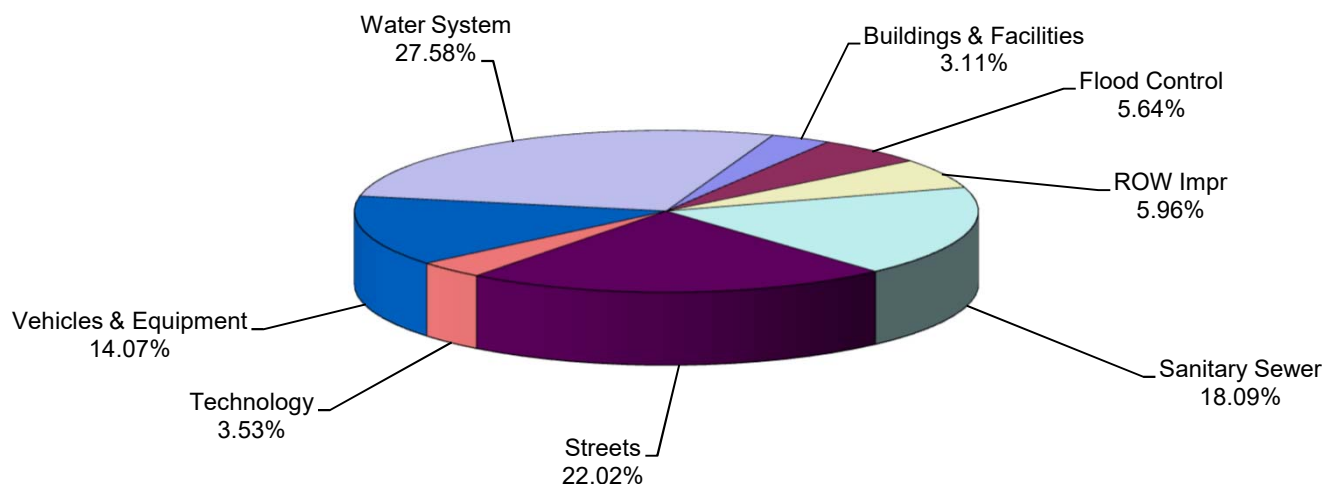
Division 75 Capital

Expenditures by Division	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Capital	\$ 10,468,808	\$ 11,884,786	13.53%
Division Total: Capital	10,468,808	11,884,786	13.53%

Expenditures by Type

Buildings & Facilities	\$ 473,000	\$ 370,000	-21.78%
Flood Control	480,000	670,000	39.58%
ROW Impr	580,428	707,746	21.94%
Sanitary Sewer	300,000	2,150,000	616.67%
Streets	2,868,260	2,616,450	-8.78%
Technology	511,800	419,000	-18.13%
Vehicles & Equipment	1,329,990	1,672,730	25.77%
Water System	3,925,330	3,278,860	-16.47%
Division Total: Capital	10,468,808	11,884,786	13.53%

2018 Proposed Annual Budget by Type



Village of Palatine
CY 2018 Proposed Budget - Expenditures

Division 75 Capital Outlay

Department Description

The Capital Improvement Program consists of maintenance, repair, and extension of infrastructure including streets, sewers and watermain, the purchase of capital equipment including vehicles and computers, the parking deck, and flood control projects.

Department Objectives

- 1 To maintain public infrastructure, including streets, sidewalks, water and sewer systems.
- 2 To enhance the Village's aesthetic appearance with increased tree plantings, handicapped access corners, and new street lighting.
- 3 To improve the quality of life with capital projects that fulfill specific community needs.
- 4 To utilize as much Federal Grant Funding as will be available to complete Village capital projects, particularly those which are impacted by Federal legislation.

Budget Summary

	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
<u>Expenditures</u>			
Capital Outlay	20,755,577	10,468,808	11,884,786
Division Total	\$ 20,755,577	\$ 10,468,808	\$ 11,884,786
	\$ 20,755,577	\$ 10,468,808	\$ 11,884,786

Village of Palatine, IL

Capital

2018 thru 2022

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Capital Equipment - 401								
Technology Hardware Infrastructure Replacements	IT 0001	2	77,000	32,000	47,200	9,000	125,000	290,200
Technology Hardware Additions	IT 0002	3	5,000	12,000	12,000	12,000	12,000	53,000
Infrastructure Software & Upgrades	IT 0003	2	16,000	53,000	14,500	13,500	19,000	116,000
Office Computer Hardware Replacement	IT 0004	3	65,000	31,700	31,600	36,250	27,150	191,700
Public Safety Communications Hardware	IT 0005	3	61,000		160,000	145,500	112,000	478,500
Enterprise Resource Planning Project	IT 0007	3	100,000	15,000	15,000	15,000	15,000	160,000
GIS	IT 0010	3	12,000		2,000		2,000	16,000
Village Wide Technology Improvements	IT 0012	3	58,000	37,000	37,000	55,000	37,000	224,000
Fire Dept Vehicle Replacements	VE 0001	3	704,000		679,070	280,000	71,300	1,734,370
Fire Dept Equipment Replacements & Additions	VE 0002	2	52,200	63,500	38,000	120,000	800,000	1,073,700
Public Works Vehicle Replacements	VE 0003	3	453,000		368,805	947,975	172,500	1,942,280
Public Works Equipment Replacements	VE 0004	3	96,025	54,275	337,900	155,680	57,500	701,380
Police Dept Vehicle Replacements	VE 0005	3	317,075	210,945	312,835	152,320	50,605	1,043,780
Administrative Vehicle Replacements	VE 0006	3	50,430	33,920	164,590	35,840		284,780
Capital Equipment - 401 Total			2,066,730	543,340	2,220,500	1,978,065	1,501,055	8,309,690
Capital Improvement - 402								
Village Facility Roof Replacements	BF 0004	3	210,000				5,000	215,000
Combined Service Facility Maintenance Projects	BF 0006	3			50,000	50,000	50,000	150,000
Emergency Power Systems	BF 0010	2		5,000	20,000	17,500		42,500
Clocktower Renovation	BF 0021	2			15,000	20,000		35,000
Fire Station 85	BF 0022	3		66,500	2,000		50,000	118,500
Sidewalk Replacement & Extension Program	RW 0001	3	310,000	320,000	330,000	340,000	350,000	1,650,000
Irrigation Expansion	RW 0006	3		15,000	15,000	10,000	15,000	55,000
Street Light Cable & Pole Replacement	RW 0010	3	15,000	15,000	15,000	15,000	15,000	75,000
Traffic Signal Upgrade	RW 0015	4	30,000			30,000		60,000
Traffic Signal Pre-Emption Equipment	RW 0019	2		14,000		14,000		28,000
50/50 Apron/Curb/Gutter Replacement	ST 0001	3	83,540	87,630	90,100	89,820	92,835	443,925
Curb and Gutter-Concrete Edging Extension Program	ST 0002	3	115,585	110,805	49,100	145,905	100,130	521,525
Collector Street Improvements & Maintenance	ST 0003	3		600,000	400,000	350,000	500,000	1,850,000
Integral Curb Program	ST 0006	3	61,200	166,950	236,475	20,865		485,490
Street Microsurfacing Program	ST 0007	2	75,000	75,000	75,000	100,000	100,000	425,000
Intersection Improvements - Pedestrian	ST 0009	3		150,000	205,000	105,000	105,000	565,000
Bike Plan Implementation	ST 0013	3	10,000	10,000	10,000	10,000	10,000	50,000
Arterial Street Improvements	ST 0014	3		100,000	100,000	750,000	750,000	1,700,000
Capital Improvement - 402 Total			910,325	1,735,885	1,612,675	2,068,090	2,142,965	8,469,940
CDBG - 210								
Community Development Block Grant Improvements	RW 0018	3	252,746		270,000			522,746

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
CDBG - 210 Total			252,746		270,000			522,746
Motor Fuel Tax - 205								
Road Resurfacing	ST 0004	3	1,596,125	1,581,935	1,626,555	1,739,375	1,870,045	8,414,035
Residential Street Reconstruction Program	ST 0005	3	325,000	580,320	741,090	600,755	500,000	2,747,165
Motor Fuel Tax - 205 Total			1,921,125	2,162,255	2,367,645	2,340,130	2,370,045	11,161,200
Motor Vehicle Parking - 620								
Village Facility Roof Replacements	BF 0004	3		25,000				25,000
Parking Deck Maint & Improvements	BF 0007	3	100,000		75,000	100,000	100,000	375,000
Train Station Maint & Improvements	BF 0008	3		20,000	30,000	25,000	50,000	125,000
Parking Lot Lighting Modernization	BF 0023	3		10,000	10,000	10,000	10,000	40,000
Motor Vehicle Parking - 620 Total			100,000	55,000	115,000	135,000	160,000	565,000
Sewer - 610								
Combined Service Facility Maintenance Projects	BF 0006	3		10,000	50,000	50,000	50,000	160,000
Roadway Drainage Improvements	FC 0001	3	55,000	55,000	55,000	55,000	55,000	275,000
Creek Stabilization	FC 0002	3	40,000					40,000
Creek Outfall Structure Rehabilitation	FC 0003	3	10,000	10,000	10,000	10,000	10,000	50,000
Storm Inlet Reconstruction/Repair	FC 0004	4	60,000	60,000	60,000	60,000	60,000	300,000
Bridges and Culverts	FC 0005	3	150,000	250,000	60,000	60,000	60,000	580,000
Ditch Analysis and Rehabilitation	FC 0006	4	200,000		200,000	200,000	200,000	800,000
Storm Sewer & Draintile Repl/Expansion	FC 0007	3	75,000	100,000	100,000	75,000	75,000	425,000
Storm Sewer System Sliplining	FC 0010	3	60,000	60,000	60,000	60,000	60,000	300,000
Sub-Watershed Analysis	FC 0011	2		50,000		50,000		100,000
Storm Sewer Televising	FC 0012	3		90,000	90,000	90,000	90,000	360,000
Residential Drainage Improvements	FC 0013	3	20,000	20,000	20,000	20,000	20,000	100,000
Village Wide Sanitary Sewer Sliplining	SS 0001	2	150,000	150,000	150,000	150,000	150,000	750,000
Lift Station Improvements	SS 0003	2	2,000,000	50,000	50,000	75,000	50,000	2,225,000
Sewer - 610 Total			2,820,000	905,000	905,000	955,000	880,000	6,465,000
TIF-233								
Parking Lot Rehabilitation	BF 0016	3		50,000		350,000		400,000
Irrigation Expansion	RW 0006	3	10,000					10,000
DT Street Rehabilitation & Landscaping	ST 0008	3	350,000	50,000	500,000	750,000		1,650,000
TIF-233 Total			360,000	100,000	500,000	1,100,000		2,060,000
TIF-234								
TIF Sidewalk Extension	RW 0004	3	90,000	90,000	90,000	100,000	100,000	470,000
TIF-234 Total			90,000	90,000	90,000	100,000	100,000	470,000
Water - 605								
Village Facility Roof Replacements	BF 0004	3	60,000					60,000
Combined Service Facility Maintenance Projects	BF 0006	3		15,000	50,000	50,000	50,000	165,000
Water System Improvement Planning	BF 0014	3			150,000			150,000
Material Storage	BF 0015	3			350,000			350,000

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Utilities SCADA System Upgrades	<i>IT 0006</i>	3	25,000	25,000	25,000	25,000	25,000	<i>125,000</i>
Water Tank Maintenance	<i>WW 0001</i>	3	1,601,920	839,995	551,805	533,495	646,510	<i>4,173,725</i>
Water Tank Removal and Upgrades	<i>WW 0001A</i>	3		350,000	3,215,000			<i>3,565,000</i>
Watermain Extensions & Looping	<i>WW 0002</i>	3	250,000	200,000	200,000	200,000	200,000	<i>1,050,000</i>
Watermain Replacements	<i>WW 0003</i>	3	1,206,940	1,391,795	1,584,945	1,787,165	2,015,185	<i>7,986,030</i>
Well and Pump Station Improvements	<i>WW 0005</i>	2	150,000		100,000		150,000	<i>400,000</i>
Water System 3 Zone Conversion	<i>WW 0006</i>	3	70,000	200,000				<i>270,000</i>
Water - 605 Total			3,363,860	3,021,790	6,226,750	2,595,660	3,086,695	<i>18,294,755</i>
GRAND TOTAL			11,884,786	8,613,270	14,307,570	11,271,945	10,240,760	<i>56,318,331</i>

Village of Palatine, IL

2018 *thru* 2022

Department	52-Public Works
Contact	Jeff Malinowski
Type	Improvement
Useful Life	20 years
Category	Buildings & Facilities
Priority	Important

Project #	BF 0004
Project Name	Village Facility Roof Replacements

Account # XXX-52-75-6010 610

Description

Replacement and upgrading of Village Facility Roofs	
CY 2018 - CSF Asphalt Shingles (Phase 2)	\$120,000 (28% Park Dist Reimb)
- Fire Station 85	150,000
CY 2019 - Deck (3 Towers)	25,000

Justification

This program is for the planned replacement of roofs that are nearing the end of their useful life and are frequently leaking, causing damage, and incur excessive repair costs.

1. Ensure integral sound roofing on Village facilities
2. Reduce system failures
3. Minimize repair costs
4. Extend useful life of the structures 10-12 years

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
100,000	Construction	270,000	25,000			5,000	300,000	225,000
Total	Total	270,000	25,000			5,000	300,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
100,000	Capital Improvement - 402	210,000				5,000	215,000	225,000
Total	Motor Vehicle Parking - 620		25,000				25,000	Total
	Water - 605	60,000					60,000	
	Total	270,000	25,000			5,000	300,000	

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0006
Project Name Combined Service Facility Maintenance Projects

Account # 605-52-75-6010 610

Description

Annual improvements to portions of the CSF that have reached their service life
 CY 2019 - Study to assess and prioritize

Possible Projects:

Furnishings & ADA Improvements	50,000
Garage Doors	168,000
Site Lighting Replacement	55,000
Brick Wall Repair	80,000

Justification

This program is designed to maintain the Combined Service Facility and repair anything that is needed through wear and tear. Responsible management includes proper maintenance to continue the viability of the investment and to prolong the useful life.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
210,000	Construction		25,000	150,000	150,000	150,000	475,000	400,000
Total	Total		25,000	150,000	150,000	150,000	475,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
210,000	Capital Improvement - 402			50,000	50,000	50,000	150,000	400,000
	Sewer - 610		10,000	50,000	50,000	50,000	160,000	
	Water - 605		15,000	50,000	50,000	50,000	165,000	
Total	Total		25,000	150,000	150,000	150,000	475,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0007
Project Name Parking Deck Maint & Improvements

Account # 620-52-75-6010 610

Description

CY 2018 - Paint Interior Elevators of Stair/Elevator Towers and Ground Tier Ceiling \$100,000
CY 2020 - Wiring Replacement \$75,000
CY 2021 - Joint Repairs \$100,000
CY 2022 - Structural Preventative Maintenance \$100,000

Justification

Normal wear & tear repairs and proactive maintenance.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
50,000	Other	100,000		75,000	100,000	100,000	375,000
Total	Total	100,000		75,000	100,000	100,000	375,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
50,000	Motor Vehicle Parking - 620	100,000		75,000	100,000	100,000	375,000
Total	Total	100,000		75,000	100,000	100,000	375,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Jeff Malinowski
Type Improvement
Useful Life 10 Years
Category Buildings & Facilities
Priority Important

Project # BF 0008
Project Name Train Station Maint & Improvements

Account # 620-52-75-6010 610

Description	
CY 2019 - Refinish Paneling	20,000
CY 2020 - Concrete Replacement	30,000
CY 2021 - Fence Replacement	25,000
CY 2022 - HVAC Replacement	50,000

Justification
The identified projects are designed to maintain the overall aesthetics of the train station while preserving its useful life.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
60,000	Construction		20,000	30,000	25,000	50,000	125,000
Total	Total		20,000	30,000	25,000	50,000	125,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
60,000	Motor Vehicle Parking - 620		20,000	30,000	25,000	50,000	125,000
Total	Total		20,000	30,000	25,000	50,000	125,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 20 years
Category Buildings & Facilities
Priority Very Important

Project # BF 0010
Project Name Emergency Power Systems

Account # 402-52-75-6010 610

Description

Installation and replacement of emergency power systems and components including generators and batteries

CY 2019 - Power Supply CSF \$ 5,000
CY 2020 - Uninterruptible Power Supply Partial Battery Replacement Police HQ 20,000
CY 2021- Power Supply Village Hall 17,500

Justification

To provide power to critical Village functions and equipment during outages.
To provide uninterrupted power to critical electrical systems that may be damaged or destroyed by power fluctuations or surges.
To allow continued operations during storms and other emergencies.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Equipment		5,000	20,000	17,500		42,500	26,000
Total		5,000	20,000	17,500		42,500	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Capital Improvement - 402		5,000	20,000	17,500		42,500	26,000
Total		5,000	20,000	17,500		42,500	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0014
Project Name Water System Improvement Planning

Account # 605-52-75-6010 610

Description

In 2004, the Village's water system underwent a vulnerability assessment as required by the U.S. Environmental Protection Agency's (EPA) Drinking Water Utility Security Grant Program. This evaluation systematically inspected and reviewed all water system facilities throughout the Village. Based upon specific criteria, potential risks and threats were identified, site characteristics analyzed, vulnerabilities identified, and actions recommended. While the recommendations were general in nature, site security was an overarching issue. Door improvements, fencing additions, monitoring & alarming was installed. Additionally, a system study was completed to improve the water system as a whole. Improvement are expected to be largely completed by 2020.

Justification

The study noted that although all pump stations had intruder alarms, these alarms could be easily by-passed. CTE recommended that all locks be inspected and replaced, all doors, windows, and hatches be alarmed, site fencing be improved, and motion detectors be considered, especially in the vicinity of vent pipes, overflow, etc.
An update to the Master Water Study is recommended to identify system improvements, security enhancements and preventative maintenance enhancements.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
43,000	Other			150,000			150,000
Total	Total			150,000			150,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
43,000	Water - 605			150,000			150,000
Total	Total			150,000			150,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 10 years
Category Buildings & Facilities
Priority Important

Project # BF 0015
Project Name Material Storage

Account # 605-52-75-6010 610

Description

Construction of an auxiliary building at Village site at Northwest Highway at Sterling after 2019 if warranted after Village Hall renovation and potential improvements to the Combined Service Facility.

Justification

Seasonal equipment such as sprayers, tanks, plows and holiday decorations have longer service life when protected from the elements.

Expenditures	2018	2019	2020	2021	2022	Total
Construction			350,000			350,000
Total			350,000			350,000

Funding Sources	2018	2019	2020	2021	2022	Total
Water - 605			350,000			350,000
Total			350,000			350,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0016
Project Name Parking Lot Rehabilitation

Account # 233-52-75-6010

Description

This project includes repairs, rehabilitation, and reconfiguring of downtown parking lots. Works includes: removal of concrete bumper blocks, repair to base, resurfacing, restriping, re-signing, and replacement of lights.

CY 2019 - \$ 50,000 - Design for Permanent Parking Block 22 in the area bounded by Wilson, Smith, Slade and Greeley
CY 2021 - \$350,000 - Construction of Block 22 parking

Justification

Promotion, encouragement, and support of business development by enhancing the overall aesthetics of the area.

Expenditures	2018	2019	2020	2021	2022	Total
615 - Improvements Other than Buildings		50,000		350,000		400,000
Total		50,000		350,000		400,000

Funding Sources	2018	2019	2020	2021	2022	Total
TIF-233		50,000		350,000		400,000
Total		50,000		350,000		400,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 15 years
Category Buildings & Facilities
Priority Very Important

Project # BF 0021
Project Name Clocktower Renovation

Account # 402-52-75-6010 610

Description

FY 2020 - Replacement clock movement (\$15,000) at Train Station
FY 2021 - Hicks at Northwest Highway

Justification

The clocktower is over 15 years old. The movement, which controls the timing and face panel displays, has experienced several breakdowns.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Other			15,000	20,000		35,000	20,000
Total			15,000	20,000		35,000	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Capital Improvement - 402			15,000	20,000		35,000	20,000
Total			15,000	20,000		35,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 years
Category Buildings & Facilities
Priority Important

Project # BF 0022
Project Name Fire Station 85

Account #

Description

Preventative Maintenance is required at the Colfax Street Fire Station
CY 2019 - Replace east bay heater in upper loft (\$6,000)
- Replacement of 3 overhead garage door operators (\$5,000), replace 3 exhaust fans (\$2,500), and rear entrance door replacement (\$3,000)
- Window replacement (\$35,000) and roof top unit (\$15,000)
CY 2020 - Kitchen and hall tile replacement (\$2,000)

Justification

Originally constructed in the 1950's and added onto in 1974, systems and components are in need of repair or replacement.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Construction		66,500	2,000		50,000	118,500	50,000
Total		66,500	2,000		50,000	118,500	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Capital Improvement - 402		66,500	2,000		50,000	118,500	50,000
Total		66,500	2,000		50,000	118,500	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Buildings & Facilities
Priority Important

Project # BF 0023
Project Name Parking Lot Lighting Modernization

Account # 620-52-75-6010 610

Description

An audit of our surface parking lots identified the replacement of existing fluorescent and high intensity discharge lamps with more efficient fixtures would be more economical over time.

CY 2019 - Lot 9 and 10 northwest of Bothwell and Wilson

CY 2020 - Lot 6 southeast of Palatine and Brockway

CY 2021 - Lot 7 northeast of Brockway and Slade

CY 2022 - Lot 14 northeast of Smith and Slade

Justification

Operational savings from lighting retrofits include both quantifiable and qualitative benefits. Through the increased lamp life of the new fixtures, there is a direct decrease in the cost of re-lamping as lights fail. This avoids the cost of the lamps as well as the labor associated with the replacement of lamps. Qualitative benefits of lighting retrofits can include improved lighting quality and color, improved lighting control, instantaneous start, and increased security.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
10,000	Construction		10,000	10,000	10,000	10,000	40,000
Total	Total		10,000	10,000	10,000	10,000	40,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
10,000	Motor Vehicle Parking - 620		10,000	10,000	10,000	10,000	40,000
Total	Total		10,000	10,000	10,000	10,000	40,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0001

Project Name Roadway Drainage Improvements

Account # 610-52-75-6020 615

Description

This program is intended to improve drainage in rights-of-way with improvements including storm sewer extensions, addition of inlets, or alteration of surface improvements. This program is coordinated with the annual roadway maintenance programs.

Justification

The program has been in response to concerns brought forward by residents, neighborhoods, or Village right-of-way maintainers.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
55,000	Construction	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
55,000	Sewer - 610	55,000	55,000	55,000	55,000	55,000	275,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0002

Project Name Creek Stabilization

Account # 610-52-75-6020 615

Description

Segments of Salt and Buffalo Creeks have limitations to flood flows, steep banks presenting safety risks, and/or unstable banks eroding into the waterway. This Improvement Program is intended to reduce frequency and severity for property damage to upstream properties, reduce safety risks for segments of the waterway the Village is responsible to maintain, and reduce sedimentation. Improvements are to be prioritized based on losses to structures, safety, and erosion control. Improvements are additionally targeted to comply with phase 2 of the National Pollution and Discharge Elimination System.

CY 2018 - Design and Permit (2 year process)

CY 2020 - Construct (Funded in RW0018) CDBG

Justification

1. To improve creek capacity, thereby minimizing flooding potential
2. To protect existing facilities
3. To improve safety along the creek
4. To stabilize creek banks exhibiting high levels of erosion
5. To reduce operation and maintenance costs

Expenditures	2018	2019	2020	2021	2022	Total
Engineering	40,000					40,000
Total	40,000					40,000

Funding Sources	2018	2019	2020	2021	2022	Total
Sewer - 610	40,000					40,000
Total	40,000					40,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0003

Project Name Creek Outfall Structure Rehabilitation

Account # 610-52-75-6020 615

Description

Project involves the repair and/or replacement of storm system discharge structures to the east/west branches of Salt Creek and Buffalo Creek.

Justification

1. Reduce/eliminate private/public property damage
2. Reduce/eliminate flooding
3. Maintain the integrity of the creek system
4. Minimize/reduce creek bank erosion and maintain channelization

Prior	Expenditures	2018	2019	2020	2021	2022	Total
10,000	Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
10,000	Sewer - 610	10,000	10,000	10,000	10,000	10,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Flood Control

Priority Less Important

Project # FC 0004

Project Name Storm Inlet Reconstruction/Repair

Account # 610-52-75-6020 615

Description

Utilization of contractual services to reconstruct storm inlet structure defects and collapses.

Justification

Maintain integrity of storm sewer system (ensure positive drainage)
Eliminate structure, street, and parkway erosion
Minimize public safety hazards (sink holes) and potential flooding property damage

Prior	Expenditures	2018	2019	2020	2021	2022	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0005

Project Name Bridges and Culverts

Account # 610-52-75-6020 615

Description

This project is designed to accomplish the reconstruction of failing and/or defective bridge culverts, concrete wing walls, head walls, and spillways. In addition, it is intended to provide improved public safety and appearance of the structures through the addition of ornamental fencing and other enhancements (\$60,000 annually).

CY 2018 - Buffalo Creek Box Culvert Design

CY 2019 - Buffalo Creek Box Culvert Construct

CY 2020 - Tahoe @ East Branch

CY 2021 - Capri @ Buffalo Creek

CY 2022 - Illinois @ West Branch

CY 2023 - Diane CMP Replacement

Priorities to be adjusted to reflect creek inventory and annual inspections.

Justification

To maintain and improve public safety

To prevent obstructions of creeks and potential flooding

To minimize soil erosion and creek blockage

To prolong the useful life of structures and maintain system integrity

To improve and maintain the appearance of structures in the system

Expenditures	2018	2019	2020	2021	2022	Total
Construction	150,000	250,000	60,000	60,000	60,000	580,000
Total	150,000	250,000	60,000	60,000	60,000	580,000

Funding Sources	2018	2019	2020	2021	2022	Total
Sewer - 610	150,000	250,000	60,000	60,000	60,000	580,000
Total	150,000	250,000	60,000	60,000	60,000	580,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Flood Control
Priority Less Important

Project # FC 0006
Project Name Ditch Analysis and Rehabilitation

Account # 610-52-75-6020 615

Description

Improve existing open channel storm water flow or convert to urban cross section when possible. When ditch enclosure would adversely affect adjacent properties, the program will maintain open channel flow.
 Potential Locations include:
 Warren north of Northwest Hwy
 Olive east of Williams
 Leonard south of Palatine Road
 Ellis west of Quentin Road
 Glade east of Cedar

Justification

Improve handling of low flow rain conditions while still maintaining the 50 & 100 year conveyance
 Improve longitudinal ditch slopes
 Create maintainable side slopes
 Improvements to right-of-way drainage and long term maintenance

Prior	Expenditures	2018	2019	2020	2021	2022	Total
200,000	Construction	200,000		200,000	200,000	200,000	800,000
Total	Total	200,000		200,000	200,000	200,000	800,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
200,000	Sewer - 610	200,000		200,000	200,000	200,000	800,000
Total	Total	200,000		200,000	200,000	200,000	800,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0007

Project Name Storm Sewer & Draintile Repl/Expansion

Account # 610-52-75-6020 615

Description

Certain properties originally developed outside of the Village rely on draintile originally installed for agricultural purposes or insect abatement. These facilities however have become primary drainage facilities that are exceedingly challenging to maintain. Systematic replacement with standard storm sewer facilities is recommended for draintiles. Deteriorating metal pipes will also be replaced with this program.

Potential locations include:

Forest south of Grove Ave

North of Illinois between Brockway & Plum Grove Rd

Draintile internal to the block east of Plum Grove Rd and north of Michigan Av

Quentin near Echo

Lilac South to Tulip

Justification

- To reduce flood risk
- To improve quality of life
- To reduce maintenance costs

Prior	Expenditures	2018	2019	2020	2021	2022	Total
75,000	Construction	75,000	100,000	100,000	75,000	75,000	425,000
Total	Total	75,000	100,000	100,000	75,000	75,000	425,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
75,000	Sewer - 610	75,000	100,000	100,000	75,000	75,000	425,000
Total	Total	75,000	100,000	100,000	75,000	75,000	425,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Important

Project # FC 0010

Project Name Storm Sewer System Sliplining

Account # 610-52-75-6020 615

Description

This program includes reconstruction and/or rehabilitation of various sections of storm sewer throughout the Village

Identified locations for consideration include:

- Forest south of Kenilworth
- Pebble Creek Rd to Salt Creek
- Brighton Court

Justification

1. Improve drainage and reduce flooding
2. Improve integrity of storm sewer system
3. Reduce public safety hazards

Prior	Expenditures	2018	2019	2020	2021	2022	Total
60,000	Construction	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
60,000	Sewer - 610	60,000	60,000	60,000	60,000	60,000	300,000
Total	Total	60,000	60,000	60,000	60,000	60,000	300,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Flood Control

Priority Very Important

Project # FC 0011

Project Name Sub-Watershed Analysis

Account # 610-52-75-6020 615

Description

In recent more severe rain events, some sub-watersheds performed below current storm sewer system standards. In response to these observations, the Village hired outside consultants to televise the trunk line storm sewers to determine if obstructions or failures had developed. With no major failures in the existing infrastructure, it is believed that the original development standards allowed for facilities that would not be considered acceptable to current engineering standards. A program is recommended to systematically study sub-watersheds. Tributary area, land use, and current rainfall data would be compared with existing sub-watershed capacity. Identified improvements would feed into the Ditch Rehabilitation Program or Storm Sewer Expansion Program.

Areas Targeted include:

Reimer Reservoir Additional Engineering, Elm near Echo, Kenilworth West of Crescent, Anthony to Trailside Drain Tile replacement

Justification

Reduce flood risk

Reduce maintenance costs

Improve the Village's approach to preservation of long term assets

Expenditures	2018	2019	2020	2021	2022	Total
Construction		50,000		50,000		100,000
Total		50,000		50,000		100,000

Funding Sources	2018	2019	2020	2021	2022	Total
Sewer - 610		50,000		50,000		100,000
Total		50,000		50,000		100,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Flood Control

Priority Important

Project # FC 0012

Project Name Storm Sewer Televising

Account # 610-52-75-6020 615

Description

Much of the Village's storm sewer system was originally constructed as a combined sewer. Some of the facilities were constructed in excess of 80 years ago. It is desired to become proactive, rather than reactive, in our approach to storm sewer system maintenance. To establish a baseline condition, televising existing facilities would be necessary. In-house equipment can televise pipes up to 12 inches in diameter. Larger pipes are recommended for contractual assistance. The estimated unit cost is \$1.25 per lineal foot. Proactive data collection and preventative maintenance will assist in establishing revenue needs and aligning with predictable rate structures.

Justification

Reduce flood risk
Reduce maintenance costs
Improve the Village's approach to preservation of long term assets
Link with start of Storm Water Utility
VOP only capable of televising 12" diameter pipe or smaller

Expenditures	2018	2019	2020	2021	2022	Total
Construction		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Funding Sources	2018	2019	2020	2021	2022	Total
Sewer - 610		90,000	90,000	90,000	90,000	360,000
Total		90,000	90,000	90,000	90,000	360,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Flood Control

Priority Important

Project # FC 0013

Project Name Residential Drainage Improvements

Account # 610-52-75-6020 615

Description

In 1991, the Village initiated a program to extend public storm sewers into private property areas with substandard drainage. This program focused on private drainage issues with an extension of the public storm sewer system via a cost share with neighborhoods. As the majority of these issues have been improved, the program was adjusted in 2008 to include a small diameter cost sharing program with small diameter extensions to be led, and owned, by the residents. Rain gardens were also added as eligible projects in 2008 but have received very little interest since their introduction into the program. The Basement Protection Program is also included in this Capital Program to allow for modernizing structural plumbing for residential structures to reduce wastewater back up into basements. It is recommended the Small Diameter Storm Sewer Extension and Basement Protection Program be funded in 2017, with the extension of publicly owned storm sewers into private property and rain garden be suspended.

1. Small Diameter Program (4" or 6") with the Village participating 50% up to \$2,500
2. Basic Flood Control Funding for Low Interest Loans and Grants for the Basement Protection Program

Justification

The program and its sub-program parts have been in response to residents who, due to added runoff resulting from the sump pump disconnect program, were experiencing ponding in their rear yards or had sump pumps which ran continuously and/or drainage issues that have arisen over time.

The Basement Protection Program is intended to decrease severity and frequency of flood damage to structures throughout the community.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
20,000	Construction	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
20,000	Sewer - 610	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Rights of Way Improvements
Priority Important

Project #	RW 0001
Project Name	Sidewalk Replacement & Extension Program

Account # 402-52-75-6040 615

Description
<p>The sidewalk replacement program consists of: Hazardous Sidewalk Replacement 50/50 Sidewalk Replacement Misc Infill/Repairs The extension program completes gaps with a priority towards high volume routes, access to schools and access to parks. The collective goal of each respective subcategory is to provide a safe and adequate means for transportation for pedestrians. The hazardous program addresses vertical displacements of 7/8 inches or greater. 2018 - \$300,000 for Hazardous Sidewalk and \$10,000 for Misc. Infills</p>

Justification
<p>This replacement program should be continuous in order to keep up with replacement of public sidewalks as they become damaged. This program will reduce lawsuits which result from pedestrians injuring themselves due to deteriorated sidewalks. The criteria presently being used consists of four warrants: A. Vertical Displacement (offsets) greater than 7/8 inch; B. Horizontal Displacements (cracks) greater than 1/2 inch; C. Settlement of Sidewalks (back-pitched, alignment) greater than 5%; and D. Surface Deterioration (spauling) greater than 50%.</p>

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
280,000	Construction	310,000	320,000	330,000	340,000	350,000	1,650,000	1,110,000
Total	Total	310,000	320,000	330,000	340,000	350,000	1,650,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
280,000	Capital Improvement - 402	310,000	320,000	330,000	340,000	350,000	1,650,000	1,110,000
Total	Total	310,000	320,000	330,000	340,000	350,000	1,650,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact

Type Improvement

Useful Life

Category Rights of Way Improvements

Priority Important

Project # RW 0004

Project Name TIF Sidewalk Extension

Account # XXX-52-75-6040 615

Description

To provide a safe and adequate means of transportation for pedestrians.

CY 2018 - Rand, West side from Capri to Spruce Fill Gaps

CY 2019 - Rand from Hicks to north limit of existing TIF boundary Phase 1

CY 2020 - Rand from Hicks to north limit of TIF boundary Phase 2

CY 2021 - Hicks from Rand to Dundee if eligible

CY 2022-2023 - Complete Gaps

Justification

Improve quality of life

Reduce maintenance costs

Promote pedestrian safety, access, and mobility

Support the Council's long range goal of safe neighborhoods

Expenditures	2018	2019	2020	2021	2022	Total
615 - Improvements Other than Buildings	90,000	90,000	90,000	100,000	100,000	470,000
Total	90,000	90,000	90,000	100,000	100,000	470,000

Funding Sources	2018	2019	2020	2021	2022	Total
TIF-234	90,000	90,000	90,000	100,000	100,000	470,000
Total	90,000	90,000	90,000	100,000	100,000	470,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Elias Koutas
Type Improvement
Useful Life
Category Rights of Way Improvements
Priority Important

Project # RW 0006
Project Name Irrigation Expansion

Account # XXX-52-75-6040 615

Description

Installation of irrigation is proposed to reduce reliance on manual watering. As part of this program, planted areas will be reviewed to balance irrigation installation costs with aesthetic improvements to utilize perennial plantings where possible.

CY 2018 - Hanging Baskets East of Brockway
 CY 2019 - Hicks & Northwest Hwy (Phase 1 - Clock Tower)
 CY 2020 - Hicks & Northwest Hwy (Phase 2 - Island Beds)
 CY 2021 - Palatine & Northwest Hwy
 CY 2022 - Rohlwing Road Planter

Justification

This program is designed to provide for the continuing maintenance to the aesthetic enhancements undertaken in the Downtown TIF District, while lowering operating expenses by shifting watering to irrigation rather than a laborer and truck.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
10,000	Construction		15,000	15,000	10,000	15,000	55,000	10,000
Total	615 - Improvements Other than Buildings	10,000					10,000	Total
	Total	10,000	15,000	15,000	10,000	15,000	65,000	

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
10,000	Capital Improvement - 402		15,000	15,000	10,000	15,000	55,000	10,000
Total	TIF-233	10,000					10,000	Total
	Total	10,000	15,000	15,000	10,000	15,000	65,000	

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Rights of Way Improvements
Priority Important

Project # RW 0010
Project Name Street Light Cable & Pole Replacement

Account # 402-52-75-6040 615

Description

Systematic replacement of old rubber-coated Type R street light cable with new burial type wire in various subdivisions. When necessary, declining poles will be replaced.

With the completion of work in the Reseda Subdivision, it is proposed that for 2018 through 2022, the street light system serving the Winston Park Northwest Subdivision Unit 2 and Unit 3 would be addressed.

Justification

1. Reduce ground faults
2. Maintain regular street light service
3. Reduce maintenance liability

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
15,000	Construction	15,000	15,000	15,000	15,000	15,000	75,000	45,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
15,000	Capital Improvement - 402	15,000	15,000	15,000	15,000	15,000	75,000	45,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Capital
Village of Palatine, IL

2018 *thru* 2022

Department 52-Public Works
Contact
Type Improvement
Useful Life
Category Rights of Way Improvements
Priority Less Important

Project #	RW 0015
Project Name	Traffic Signal Upgrade
Account #	402-52-75-6040 615

Description
CY 2018 - Required Village participation on State roadway projects

Justification
This program anticipates required local participation on State improvements including traffic signal modernizations.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Construction	30,000			30,000		60,000	30,000
Total	30,000			30,000		60,000	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Capital Improvement - 402	30,000			30,000		60,000	30,000
Total	30,000			30,000		60,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life
Category Rights of Way Improvements
Priority Important

Project #	RW 0018
Project Name	Community Development Block Grant Improvements
Account #	210-52-75-6040 615

Description
Infrastructure improvements in Block Grant eligible areas: Sidewalk extensions in low & moderate income census tracts. Creek Stabilization

Justification
Improve Pedestrian access

Prior	Expenditures	2018	2019	2020	2021	2022	Total
261,428	615 - Improvements Other than Buildings	252,746		270,000			522,746
Total	Total	252,746		270,000			522,746

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
261,428	CDBG - 210	252,746		270,000			522,746
Total	Total	252,746		270,000			522,746

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Equipment
Useful Life 10 years
Category Rights of Way Improvements
Priority Very Important

Project #	RW 0019
Project Name	Traffic Signal Pre-Emption Equipment
Account #	402-52-75-6040 615

Description
CY 2019 - Traffic Signal Preemption Equipment - Preventative Maintenance Program CY 2021 - Traffic Signal Preemption Equipment - Preventative Maintenance Program

Justification
Our aging traffic preemption infrastructure is leading to more and more failures of obsolete equipment. This Capital Budget request will replace preemption equipment at 2 of the 56 intersections (one Tomar & one GTT Opticom) allowing us to use the old parts for replacements elsewhere in the system during the 24 month period in between purchases.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
14,000	Equipment		14,000		14,000		28,000	28,000
Total	Total		14,000		14,000		28,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
14,000	Capital Improvement - 402		14,000		14,000		28,000	28,000
Total	Total		14,000		14,000		28,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 50 years

Category Sanitary Sewer

Priority Very Important

Project # SS 0001

Project Name Village Wide Sanitary Sewer Sliplining

Account # 610-52-75-6050 615

Description

This project entails the systematic lining of sanitary sewers located Village-wide by the sliplining process and addressing specifically identified maintenance locations.

Neighborhoods targeted include Winston Park Units 2 and 3 where sanitary sewers are located in rear yard easements.

This project is administered with the Storm Sewer Sliplining program as well.

Justification

1. Prevent collapse of sanitary sewers and improve system integrity
2. Eliminate infiltration and maintain compliance with MWRD requirements
3. Improve hydraulics/capacity
4. Reduce maintenance/operating costs
5. Eliminate emergency/immediate need to replace/repair sewers
6. Reduce risk of basement flooding and property damage

Prior	Expenditures	2018	2019	2020	2021	2022	Total
150,000	Construction	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
150,000	Sewer - 610	150,000	150,000	150,000	150,000	150,000	750,000
Total	Total	150,000	150,000	150,000	150,000	150,000	750,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 50 years
Category Sanitary Sewer
Priority Very Important

Project # SS 0003
Project Name Lift Station Improvements

Account # 610-52-75-6050 615

Description

The purpose of this program is to maintain and upgrade key components of the various lift stations throughout Palatine. The improvements include telemetry, electro mechanical systems, as well as the physical structures.
 CY 2018 - Peppertree LS Abandonment Construction \$2,000,000
 CY 2019 - Condition Assessment and Long Term Planning \$50,000 (Pump Upgrades, Shut off Valve Replacement, Quick Connections for Emergent Operations)
 CY 2020 - Cathodic Protection \$50,000
 CY 2021 - Station Efficiencies with Pump Equipment Modernization \$75,000

Justification

To improve the reliability, reduce operating costs, modernize pump equipment, and to ensure the long term viability of these facilities. The replacement of the existing Peppertree Lift Station and Force main is approximately \$1.7M. The station costs an additional \$40K annually to operate in energy and emergency response. A Gravity Sewer Replacement is feasible and considered preferred for long term operation and maintenance.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
150,000	Construction	2,000,000	50,000	50,000	75,000	50,000	2,225,000
Total	Total	2,000,000	50,000	50,000	75,000	50,000	2,225,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
150,000	Sewer - 610	2,000,000	50,000	50,000	75,000	50,000	2,225,000
Total	Total	2,000,000	50,000	50,000	75,000	50,000	2,225,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Project # ST 0001
Project Name 50/50 Apron/Curb/Gutter Replacement

Account # 402-52-75-6060 615

Description

Replacement of curb and gutter and driveway aprons at the request of property owners in conjunction with the curb replacement and resurfacing programs.

Justification

This program should be continuous in order to keep up with replacement of public curbs as they become damaged, improve neighborhood appearance, and provide residents an opportunity to replace unattractive curbing and the adjoining aprons. If the criteria used if a resident wants to "depress" their curb in order to eliminate a bump is met, the Village will pay for 50% of this cost. If the Village replaces the curb & gutter adjacent to the apron for drainage purposes (no cost to the resident), then the apron will be patched unless the resident wants to participate in the 50/50 Apron Program, at which time the Village picks up 50% of the apron replacement cost. Discretion is given to the inspector on the project as to how many feet of curb & gutter will be replaced by the Village. It should be noted that only two residents over the last 15 years have ever wanted to pay for more curb & gutter to be replaced that was not adjacent to the driveway apron.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
85,870	Construction	83,540	87,630	90,100	89,820	92,835	443,925	300,000
Total	Total	83,540	87,630	90,100	89,820	92,835	443,925	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
85,870	Capital Improvement - 402	83,540	87,630	90,100	89,820	92,835	443,925	300,000
Total	Total	83,540	87,630	90,100	89,820	92,835	443,925	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0002

Project Name Curb and Gutter-Concrete Edging Extension Program

Account # 402-52-75-6060 615

Description

Installation of curbs and gutters in various areas throughout the Village which have gaps in existing curb and gutter systems.

CY 2018-2022 - Concrete edging at miscellaneous locations depending on resurfacing program

Justification

1. To improve neighborhood appearance by reducing vehicle rutting of parkway
2. To control parking
3. To improve drainage
4. To improve pavement life

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
36,560	Construction	115,585	110,805	49,100	145,905	100,130	521,525	300,000
Total	Total	115,585	110,805	49,100	145,905	100,130	521,525	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
36,560	Capital Improvement - 402	115,585	110,805	49,100	145,905	100,130	521,525	300,000
Total	Total	115,585	110,805	49,100	145,905	100,130	521,525	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 Years

Category Streets

Priority Important

Project # ST 0003

Project Name Collector Street Improvements & Maintenance

Account # 402-52-75-6060 615

Description

Reconstruction/resurfacing, widening, curb and gutter, sidewalk, and installation of storm sewer to bring roadways to current Village Standards. Urbanization of underdeveloped collectors based on paver ratings and traffic volume. Maintain roadways eligible for Federal Aid.
CY 2019 - Smith Resurfacing - Palatine Rd to Dundee Rd with Federal Aid Matching Funds (\$1.3 M in Federal Aid) \$600,000, \$160,000 to be reimbursed
CY 2020 - Rohlwing Road Phase I south of Palatine Road \$400,000
CY 2021 - Rohlwing Road Design south of Palatine Road \$350,000.
CY 2022 - Rohlwing Road Reconstruction south of Palatine Road with Federal Aid Matching Funds (\$2M in Federal Aid) match of \$500,000.
Future - Rohlwing north of Palatine and Cunningham west of Rohlwing Phase I \$800,000
- Michigan from Cedar to Plum Grove Rd
Rohlwing North of Palatine
Cunningham East of Hicks
Illinois from Quentin to Plum Grove Rd
Grove south of Dundee Rd

Justification

1. Improve traffic flow characteristics and street capacity
2. Improve safety
3. Improve drainage
4. Reduce long-term maintenance and operation cost
5. Improve neighborhood appearance

Prior	Expenditures	2018	2019	2020	2021	2022	Total
875,000	Construction		600,000	400,000	350,000	500,000	1,850,000
Total	Total		600,000	400,000	350,000	500,000	1,850,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
875,000	Capital Improvement - 402		600,000	400,000	350,000	500,000	1,850,000
Total	Total		600,000	400,000	350,000	500,000	1,850,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Mark Grabowski

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0004

Project Name Road Resurfacing

Account # 205-52-75-6060 615

Description

This program addresses the annual resurfacing of Village streets which are in need of repair. Streets are selected each year on the basis of their condition, need for preventative maintenance, and relationship to planned utility work under the streets. The program consists of milling of existing surface, full depth patching as needed, and final overlay. Inflation is included in out years.

Justification

A continual annual road maintenance program is necessary to:

1. Protect the Village investment in its road system
2. Minimize routine maintenance
3. Keep the road system at a desirable level of serviceability
4. Reduce vehicle damage, accidents, and resultant claims from poorly maintained roads.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
1,663,935	Construction	1,596,125	1,581,935	1,626,555	1,739,375	1,870,045	8,414,035	5,600,000
Total	Total	1,596,125	1,581,935	1,626,555	1,739,375	1,870,045	8,414,035	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
1,663,935	Motor Fuel Tax - 205	1,596,125	1,581,935	1,626,555	1,739,375	1,870,045	8,414,035	5,600,000
Total	Total	1,596,125	1,581,935	1,626,555	1,739,375	1,870,045	8,414,035	Total

PALATINE STREETS

rev. 08/02/2017

2018 Street Resurfacing Program - Base (Partridge Dr - DELETED)

2018 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2017)					TOTAL Estimated Cost 2018	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
										2018	2019	2020	2021	2022			
2018	BRIC	001	BRIGHTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	570	25.0	14,250	53	50	47	44	41	36,338		
2018	BORDE	001	BORDERS DRIVE	ROSELLE ROAD	TEAL DRIVE	1	1,501	25.0	46,777	56	53	50	47	44	119,281		
2018	BORDE	002	BORDERS DRIVE	TEAL DRIVE	WHITE WILLOW BAY	1	315	25.0	7,875	56	53	50	47	44	20,081		
2018	CHEWI	001	CHEWINK COURT	BENTON STREET	DEAD END EAST	6	495	25.0	12,375	44	39	35	29	23	31,556		
2018	CUNNI	002	CUNNINGHAM DRIVE	KING CHARLES COURT	THACKERAY DRIVE	3	1,358	34.0	46,172	54	52	50	48	45	117,739		
2018	DROVE	001	DROVERS LANE	WHITEHALL DRIVE	KENSINGTON COURT	1	563	25.0	14,075	50	47	43	40	36	35,891		
2018	EAGLE	001	EAGLE LANE	HERON DRIVE	HAWK STREET	6	905	25.0	22,625	32	26	20	13	5	57,694		
2018	EAGLE	002	EAGLE LANE	HAWK AND EAGLE	NORTHWEST HIGHWAY	6	220	35.0	7,700	45	41	36	31	25	19,635		
2018	FORES	001	FOREST AVENUE	LINCOLN STREET	PALATINE ROAD	6	1,300	22.0	28,600	53	50	46	42	37	72,930		
2018	GERIA	001	GERI AVENUE	GERI COURT	STEPHEN DRIVE	1	384	24.0	9,216	52	48	45	40	36	23,501		
2018	GERIC	002	GERI AVENUE	STEPHEN STREET	END OF R.O.W.	1	135	24.0	3,412	47	43	39	34	29	8,701		
2018	GERIC	001	GERI COURT	NORTH CUL-DE-SAC	SOUTH CUL-DE-SAC	1	629	25.0	15,725	55	52	49	45	41	40,059		
2018	GILBA	001	GILBERT AVENUE	MIDDLETON AVENUE	QUENTIN ROAD	2	1,331	25.0	33,275	59	57	54	51	48	84,851		
2018	GLNCR	001	GLENCOE ROAD	HARRISON AVENUE	MIDDLETON AVENUE	1	1,300	21.0	27,840	59	56	54	51	47	108,576	54,288	
2018	GLNCR	002	GLENCOE ROAD	MIDDLETON AVENUE	QUENTIN ROAD	1	1,266	22.0	27,853	63	61	59	57	55	108,627	54,313	
2018	HAWK	001	HAWK STREET	DEAD END NORTH	EAGLE LANE	6	1,270	27.0	34,290	47	43	39	34	28	87,440		
2018	KAREN	001	KAREN LANE	STEPHEN DRIVE	DEAD END WEST	1	296	24.0	7,104	49	46	42	37	32	18,115		
2018	KELSE	001	KELSEY COURT	MIDDLETON AVENUE	CUL-DE-SAC	1	577	25.0	15,040	32	27	20	14	6	38,352		
2018	KENSI	001	KENSINGTON COURT	WHYTECLIFF ROAD	CUL-DE-SAC NORTH	1	1,175	25.0	29,375	54	52	49	45	42	74,906		
2018	LINCO	001	LINCOLN STREET	PLUM GROVE ROAD	FREMONT STREET	6	1,020	24.0	24,480	52	49	45	41	37	122,400		
2018	NORTH	001	NORTH COURT	RENAISSANCE PLACE	NORTHWEST HIGHWAY	6	766	33.0	25,278	62	60	58	56	53	64,459		
2018	RESED	000	RESEDA PARKWAY	RESEDA PARKWAY	CUL-DE-SAC	6	360	24.0	8,640	59	57	54	51	48	22,032		
2018	RESED	001	RESEDA PARKWAY	DEAD END WEST	HICKS ROAD	6	1,529	24.0	36,696	45	42	38	35	31	93,575		
2018	STARK	002	STARK DRIVE	CARPENTER DRIVE	TAHOE TRAIL	4	1,522	25.0	38,050	54	51	47	43	39	97,028		
2018	STARK	003	STARK DRIVE	TAHOE TRAIL	ROHLING ROAD	4	1,845	25.0	46,125	36	31	25	19	12	117,619		
2018	STONH	001	STONEHEDGE LANE	ELM STREET	PEREGRINE LANE	2	1,045	25.0	26,125	42	39	35	31	28	66,619		
2018	THOMA	003	THOMAS STREET	WILKE ROAD	DEAD END WEST	5	314	16.0	5,414	52	48	45	40	36	13,806	6,903	
2018	WEST	001	WEST COURT	RENAISSANCE PLACE	FIRST BANK DRIVE	6	830	33.0	27,390	41	36	31	25	19	69,845		
2018	WHITE	002	WHITE WILLOW BAY	ILLINOIS AVENUE	DEAD END SOUTH	2	717	26.0	18,912	66	64	62	60	58	48,226		
2018	WILCO	001	WILLOW COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	395	25.0	14,293	47	43	39	34	29	36,447		
30 Sections										25,933 ft 4.91 miles					Total Cost	\$1,856,366	\$61,200
										50/50 (4.5% of TOTAL) (ST 0001)					\$83,536		
										Road Resurfacing (ST 0004)					\$1,596,125		

PALATINE STREETS
rev. 07/28/2017
2019 Street Resurfacing Program - TENTATIVE

2018 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2017)					TOTAL Estimated Cost 2019	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
2019	MORSN	001	MORRISON AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	690	25.0	17,250	53	50	47	43	38	70,725	35,363	
2019	COOLI	003	COOLIDGE AVENUE	NORTHWEST HIGHWAY	COLFAX STREET	1	991	21.0	20,811	57	55	52	49	45	85,325	42,663	
2019	MIDDL	003	MIDDLETON AVENUE	WILSON DRIVE	PALATINE ROAD	1	650	24.0	15,990	50	46	42	37	32	65,559	32,780	
2019	STEPH	001	STEPHEN DRIVE	NORTHWEST HIGHWAY	COLFAX STREET	1	2,445	24.0	58,680	61	59	56	54	51	158,436		
2019	NIGHT	001	NIGHTINGALE DRIVE	PARTHURGE DRIVE	PEREGRINE DRIVE	2	785	25.0	19,625	54	52	49	45	42	52,988		
2019	OAKST	008	OAK STREET	MICHIGAN AVENUE	CUL-DE-SAC SOUTH	2	305	25.0	7,625	53	50	47	43	38	20,588		
2019	HOME	002	HOME AVENUE	N. OAK STREET	HICKS ROAD	3	1,279	25.0	31,975	44	41	37	34	30	86,333		
2019	KGEORG	001	KING GEORGE COURT	SMITH ROAD	KING EDWARD COURT	3	805	34.0	27,370	41	38	34	30	27	73,899		
2019	KGEORG	002	KING GEORGE COURT	KING EDWARD COURT SOUTH	KING EDWARD COURT NORTH	3	1,338	25.0	39,330	56	53	50	47	44	106,191		
2019	RUSSE	001	RUSSET WAY	PLUM GROVE ROAD	HICKS ROAD	3	2,676	25.0	66,900	54	51	48	45	41	180,630		
2019	CAPRI	001	CAPRI DRIVE	GARDENIA LANE	LILY LANE	4	1,496	25.0	37,400	52	48	45	41	36	100,980		
2019	IVYPL	001	IVY PLACE	GARDENIA LANE	HOLLY WAY	4	305	25.0	7,625	52	48	45	41	36	20,588		
2019	IVYPL	002	IVY PLACE	HOLLY WAY	ASTER AVENUE	4	307	25.0	7,675	60	57	55	52	49	20,723		
2019	LILYL	001	LILY LANE	RAND ROAD	DEAD END EAST	4	2,030	24.0	49,110	55	52	49	45	41	132,597		
2019	SANBO	001	SANBORN DRIVE	DEAD END NORTH	THURSTON DRIVE	5	1,495	25.0	37,375	52	49	46	42	39	100,913		
2019	STONB	001	STONE BRIDGE COURT	LEONARD ROAD	CUL-DE-SAC	5	355	25.0	8,875	51	47	43	39	34	23,963		
2019	ARROW	001	ARROWHEAD DRIVE	MILL VALLEY ROAD	MONTEREY ROAD	6	1,093	25.0	29,900	56	53	50	47	44	80,730		
2019	ARROW	002	ARROWHEAD DRIVE	ARROWHEAD DRIVE	CUL-DE-SAC	6	177	25.0	8,823	64	62	60	57	55	23,822		
2019	MONTY	002	MONTEREY ROAD	STARK DRIVE	ROHLING ROAD	6	1,222	24.0	29,328	54	51	48	45	41	79,186		
2019	GREEL	000	GREELEY STREET	WILSON STREET	SLADE STREET	6	343	22.0	7,546	58	55	51	48	44	39,617		19,808
2019	WILSO	006	WILSON STREET	SMITH STREET	GREELEY STREET	6	319	22.0	7,018	53	50	46	42	38	36,845		18,422
2019	CREST	001	CRESTVIEW DRIVE	RESEDA PARKWAY	CARPENTER DRIVE	6	892	24.0	21,408	53	50	47	43	40	57,802		
2019	WASHI	002	WASHINGTON STREET	PLUM GROVE ROAD	OAK STREET	6	1,309	23.0	30,107	52	49	45	41	37	158,062		79,031
2019	FREMO	004	FREMONT STREET	WASHINGTON STREET	DANIELS ROAD	6	823	23.0	18,929	52	49	45	41	37	99,377		49,689
2019	KENIL	009	KENILWORTH AVENUE	FOREST AVENUE	ROHLING ROAD	6	1,323	20.0	26,460	54	51	47	43	39	71,442	\$110,805	\$166,950
25 Sections										Total Cost					\$1,947,316	\$110,805	\$166,950
4.82 Mi										50/50 (4.5% of TOTAL) (ST 0001)					\$87,629		
										Road Resurfacing (ST 0004)					\$1,581,932		

PALATINE STREETS
rev. 08/02/2017
2020 Street Resurfacing Program - TENTATIVE

2018 plan		Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2017)					TOTAL Estimated Cost		(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
2020 BENTO	006	BENTO	006	BENTON STREET	WASHINGTON STREET	HELEN ROAD	6	1,509	23.0	34,707	45	42	38	34	30	190,889	95,444		
2020 BENTO	007	BENTO	007	BENTON STREET	HELEN ROAD	GILBERT ROAD	2	1,850	22.0	40,700	55	52	48	45	41	115,995			
2020 BISSE	001	BISSE	001	BISSELL DRIVE	BALDWIN ROAD	CLARK DRIVE	4	910	25.0	22,750	54	51	48	44	39	64,838			
2020 BROCK	001	BROCK	001	BROCKWAY STREET	NORTHWEST HIGHWAY	COMFORT STREET	6	1,038	22.0	22,836	54	52	49	47	43	98,195	49,097		
2020 BROCK	002	BROCK	002	BROCKWAY STREET	COMFORT STREET	COLFAX STREET	6	1,469	22.0	32,318	55	52	49	45	41	177,749	88,875		
2020 BROCK	003	BROCK	003	BROCKWAY STREET	COLFAX STREET	WOOD STREET	6	654	29.0	18,966	49	45	42	38	34	104,313	52,157		
2020 BROCK	004	BROCK	004	BROCKWAY STREET	WOOD STREET	UNION PACIFIC RAILROAD	6	365	36.0	15,082	53	50	46	42	38	42,984			
2020 CHROD	001	CHROD	001	CHURCH DRIVE	ROHLWING ROAD	BABCOCK DRIVE	4	353	25.0	8,825	54	51	48	44	39	25,151			
2020 CONSU	001	CONSU	001	CONSUMERS AVENUE	NORTHWEST HIGHWAY	275 FEET NORTH	5	275	31.0	9,392	53	50	46	42	37	26,767			
2020 CUNNI	003	CUNNI	003	CUNNINGHAM DRIVE	THACKERAY DRIVE	HICKS ROAD	3	1,427	34.0	48,518	54	52	50	48	45	138,276			
2020 DANIE	002	DANIE	002	DANIELS ROAD	ROSE STREET	HART STREET	2	480	23.0	11,040	59	56	54	51	47	31,464			
2020 HARTS	002	HARTS	002	HART STREET	KENILWORTH AVENUE	DANIELS ROAD	2	350	23.0	8,050	55	52	49	45	41	22,943			
2020 IRIS	001	IRIS	001	IRIS DRIVE	ASTER AVENUE	ZINNIA LANE	4	344	25.0	8,600	58	56	53	50	47	24,510			
2020 KNOX	001	KNOX	001	KNOX STREET	ASHLAND AVENUE	DELGADO DRIVE	3	507	20.0	10,140	55	52	49	45	41	28,899			
2020 LAURE	001	LAURE	001	LAUREL DRIVE	ASTER AVENUE	LILY LANE	4	943	25.0	23,575	54	51	48	44	39	67,189			
2020 LENOX	001	LENOX	001	LENOX LANE	LARKSPUR LANE	ROHLWING ROAD	3	640	25.0	16,000	55	52	49	45	41	45,600			
2020 LILAC	001	LILAC	001	LILAC DRIVE	CAPRI DRIVE	TULIP WAY	4	1,255	25.0	31,375	55	52	49	45	41	89,419			
2020 LILAP	001	LILAP	001	LILAC PLACE	LILAC DRIVE	DEAD END	4	206	25.0	5,150	57	55	52	49	45	14,678			
2020 PARKS	002	PARKS	002	PARKSIDE DRIVE	EUCALID AVENUE	VILLAGE LIMITS SOUTH	2	1,153	25.0	28,825	52	49	45	41	36	82,151			
2020 PEPPR	002	PEPPR	002	PEPPER TREE DRIVE	GARDEN AVENUE	THACKERAY DRIVE	3	1,965	25.0	49,125	55	52	49	46	43	140,006			
2020 RAVEN	001	RAVEN	001	RAVEN LANE	HUNTING DRIVE	CUL-DE-SAC	2	630	25.0	15,750	53	50	47	44	41	44,888			
2020 REYNO	001	REYNO	001	REYNOLDS DRIVE	WINSTON DRIVE	ANDERSON DRIVE	5	1,807	25.0	45,175	53	50	46	42	38	128,749			
2020 RIDGE	001	RIDGE	001	RIDGEWOOD LANE	CUNNINGHAM DRIVE	FARMGATE LANE	3	828	25.0	20,700	55	52	49	46	43	58,995			
2020 WILSO	009	WILSO	009	WILSON STREET	NORTHWEST HIGHWAY	FOREST AVENUE	6	1,300	21.0	27,300	48	44	40	36	30	77,805			
2020 WILSO	010	WILSO	010	WILSON STREET	FOREST AVENUE	ROHLWING ROAD	6	1,321	22.0	29,062	54	51	47	43	39	82,827			
2020 ZINNI	001	ZINNI	001	ZINNIA LANE	LAUREL DRIVE	IRIS DRIVE	4	1,080	25.0	27,000	56	54	50	47	43	76,950			
26 Sections										24,659 FT	Total Cost:					\$2,002,227	\$49,097	\$236,475	
										4.67 MI	50/50 (4.5% of TOTAL) (ST 0001)					\$90,100			
										Road Resurfacing (ST 0004)					\$1,626,554				

PALATINE STREETS
rev. 07/28/2017
2021 Street Resurfacing Program - TENTATIVE

2018 plan			Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2017)						TOTAL Estimated Cost 2021	(ST 0002) Curb Ext Conc Edge Cost	(ST 0006) Integral Curb Repl Cost
2021	ASTER	001	ASTER AVENUE	001	ASTER AVENUE	OLD HICKS ROAD	CAPRI DRIVE	4	1,630	25.0	40,750	56	54	50	47	43	122,250			
2021	ASTER	002	ASTER AVENUE	002	ASTER AVENUE	CAPRI DRIVE	DEAD END EAST	4	169	25.0	4,225	60	57	55	52	49	12,675			
2021	BISSE	002	BISSELL DRIVE	002	BISSELL DRIVE	BALDWIN ROAD	BOYNTON DRIVE	4	1,220	25.0	30,500	57	55	52	49	45	91,500			
2021	BRITL	001	BRIGHTON LANE	001	BRIGHTON LANE	BEDFORD DRIVE	WHYTECLIFF ROAD	1	665	25.0	16,625	57	54	51	48	45	49,875			
2021	CHARL	001	CHARLOTTE STREET	001	CHARLOTTE STREET	COMFORT STREET	ROBERTSON STREET	6	327	22.0	7,194	61	58	55	51	48	41,725		20,863	
2021	CLYDE	004	CLYDE STREET	004	CLYDE STREET	PALATINE ROAD	GLENCOE ROAD	1	633	22.0	14,486	55	52	48	45	40	43,458			
2021	COOLI	001	COOLIDGE AVENUE	001	COOLIDGE AVENUE	DEAD END NORTH	MYRTLE STREET	1	660	19.5	12,870	56	53	50	47	43	57,915	28,958		
2021	CRSCT	001	CRESCENT COURT	001	CRESCENT COURT	CRESCENT AVENUE	CUL-DE-SAC WEST	1	415	25.0	10,375	56	53	50	47	43	31,125			
2021	CYPRS	001	CYPRESS COURT	001	CYPRESS COURT	DEL MAR DRIVE	CUL-DE-SAC	3	403	25.0	10,075	59	57	54	51	48	30,225			
2021	HADDI	001	HADDINGTON COURT	001	HADDINGTON COURT	PEEBLES ROAD	CUL-DE-SAC	1	740	26.0	19,240	56	53	50	47	44	57,720			
2021	HOMEC	001	HOMEC COURT	001	HOMEC COURT	HOMIE AVENUE	CUL-DE-SAC	3	272	25.0	6,800	59	57	55	52	49	20,400			
2021	HUNTI	002	HUNTING DRIVE	002	HUNTING DRIVE	MALLARD DRIVE	MIDDLETON AVENUE	2	1,208	26.0	31,666	59	57	54	51	48	94,998			
2021	IMPCT	001	IMPERIAL CT	001	IMPERIAL COURT	IMPERIAL COURT	CUL-DE-SAC	2	370	25.0	9,250	55	52	49	46	42	27,750			
2021	IMPER	001	IMPERIAL COURT	001	IMPERIAL COURT	WEST GLADE AVENUE	BOTHWELL STREET	2	1,333	25.0	33,325	62	60	57	55	52	99,975			
2021	LONGV	001	LONG VIEW LANE	001	LONG VIEW LANE	QUENTIN ROAD	ELM STREET	2	1,334	25.0	33,350	57	54	51	48	45	100,050			
2021	MALLA	003	MALLARD DRIVE	003	MALLARD DRIVE	ILLINOIS AVENUE	FALMERE DRIVE	2	1,610	26.0	41,860	56	53	50	47	44	125,580			
2021	MILL	001	MILL COURT	001	MILL COURT	HOMIE AVENUE	CUL-DE-SAC	3	411	25.0	10,275	58	56	53	50	47	30,825			
2021	MOZAR	002	MOZART STREET	002	MOZART STREET	COLFAX STREET	WOOD STREET	6	627	22.0	14,353	57	55	52	48	45	43,059			
2021	OLDFO	001	OLD FORGE COURT	001	OLD FORGE COURT	EULID AVENUE	CUL-DE-SAC SOUTH	2	458	25.0	11,450	60	58	55	53	49	34,350			
2021	PEEBL	001	PEEBLES ROAD	001	PEEBLES ROAD	BORDERS DRIVE	SPRING WILLOW BAY	1	470	26.0	12,760	58	55	53	50	47	38,280			
2021	READ	001	READING COURT	001	READING COURT	BROCKWAY STREET	CUL-DE-SAC	2	236	25.0	5,900	57	55	52	49	45	17,700			
2021	ROCKL	001	ROCKLEDGE DRIVE	001	ROCKLEDGE DRIVE	PARKSIDE DRIVE	SLIPPERY ROCK DRIVE	2	951	25.0	23,775	48	44	40	35	30	71,325			
2021	ROSEA	001	ROSE AVENUE	001	ROSE AVENUE	LILY LANE	CAPRI DRIVE	4	609	24.0	14,958	56	54	50	47	43	44,874			
2021	SALEM	001	SALEM COURT	001	SALEM COURT	WILLOW WOOD DRIVE	CUL-DE-SAC	4	320	24.0	8,127	57	54	52	49	45	24,381			
2021	SMITH	003	SMITH STREET	003	SMITH STREET	NORTHWEST HIGHWAY	CORNELL AVENUE	6	1,520	26.0	40,480	56	53	51	48	45	121,440			
2021	WBROK	001	WEST BROOKLINE COURT	001	WEST BROOKLINE COURT	OLD FORGE COURT	CUL-DE-SAC WEST	2	530	25.0	13,250	59	57	55	52	48	39,750			
2021	WILLA	001	WILLIAMS AVENUE	001	WILLIAMS AVENUE	DEAD END NORTH	NORTHWEST HIGHWAY	5	2,475	21.0	51,975	56	53	50	47	43	233,888	116,944		
2021	WILLI	001	WILLIAMS DRIVE	001	WILLIAMS DRIVE	RAND ROAD	COOPER DRIVE NORTH	5	1,889	34.0	64,226	58	56	54	51	49	192,678			
2021	WILLI	002	WILLIAMS DRIVE	002	WILLIAMS DRIVE	COOPER DRIVE NORTH	CARPENTER DRIVE	5	943	34.0	32,062	55	53	52	49	47	96,186			
29 Sections																	Total Cost	\$1,995,957	\$20,863	
Capital - 43																	50/50 (4.5% of TOTAL) (ST 0001)	\$89,818		
																	Foad Resurfacing (ST 0004)	\$1,739,375		

PALATINE STREETS
rev. 07/28/2017
2022 Street Resurfacing Program - TENTATIVE

2018 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	PCI PROJECTIONS (AUG 2017)					TOTAL Estimated Cost 2022	(ST 0002) Curb Ext Conc Edge Cost		(ST 0006) Integral Curb Repl Cost
										April 2018	April 2019	April 2020	April 2021	April 2022				
2022 APPLE	001	001	APPLE TREE COURT	HEATHERLEA DRIVE EAST	CUL-DE-SAC SOUTH	3	634	25.0	15,850	58	56	53	50	47	49,928			
2022 BALDR	002	002	NORTH BALDWIN ROAD	GARDENIA LANE	DUNDEE ROAD	4	2,600	33.0	85,800	57	55	52	50	47	270,270			
2022 BENTO	009	009	BENTON STREET	ILLINOIS AVENUE	WILMETTE AVENUE	2	644	20.0	12,880	59	57	54	51	48	61,180	30,590		
2022 BOYNT	001	001	BOYNTON DRIVE	BALDWIN ROAD	BABCOCK DRIVE	4	1,290	25.0	32,250	58	56	53	50	47	101,588			
2022 CARPE	006	006	CARPENTER DRIVE	WILLIAMS DRIVE	DEAD END WEST	5	1,701	34.0	57,834	56	55	53	51	49	182,177			
2022 CHRCH	001	001	CHURCHILL DRIVE	JONATHAN DRIVE	WILKE ROAD	5	755	34.0	25,670	56	55	53	51	49	80,861			
2022 FORKN	001	001	FOREST KNOLL DRIVE	HICKS ROAD	CUL-DE-SAC (WEST)	1	1,450	25.0	36,250	60	57	55	52	49	114,188			
2022 GOLDR	001	001	GOLDEN GATE LANE	FARMGATE LANE	HEATHERLEA DRIVE	3	473	25.0	13,095	59	57	54	51	48	41,249			
2022 GRISS	001	001	GRISSOM DRIVE	COOPER DRIVE	WILLIAMS DRIVE	4	1,229	25.0	30,725	59	57	54	52	49	96,784			
2022 HDPDR	001	001	HIDDEN PRAIRIE COURT	NORTHWEST HIGHWAY	CUL-DE-SAC (SOUTH)	6	800	25.0	23,385	58	56	53	50	47	73,663			
2022 JANE	001	001	JANE ADDAMS DRIVE	CLARK DRIVE	WILLIAMS DRIVE	5	1,120	25.0	28,000	60	57	55	52	49	88,200			
2022 JOYCE	001	001	JOYCE AVENUE	WINSTON DRIVE	PATRICIA LANE	5	1,440	25.0	36,000	59	57	54	51	48	113,400			
2022 KENIL	006	006	KENILWORTH AVENUE	CEDAR STREET	MAPLE STREET	2	320	23.0	7,360	46	42	37	32	27	23,184			
2022 MAPLE	003	003	MAPLE STREET	KENILWORTH AVENUE	CUL-DE-SAC	2	405	23.0	9,315	61	60	57	55	52	29,342			
2022 OLIVE	001	001	OLIVE STREET	WILKE ROAD	DEAD END WEST	5	1,464	20.0	29,280	60	57	55	52	49	139,080	69,540		
2022 PATRC	001	001	PATRICIA COURT	PATRICIA LANE	CUL-DE-SAC	5	345	25.0	8,625	57	55	52	49	46	27,169			
2022 PLATE	002	002	PLATE DRIVE	ROBINSON DRIVE	WILLIAMS DRIVE	5	1,930	25.0	48,250	58	56	53	50	47	151,988			
2022 WINST	001	001	WINSTON DRIVE	EVERETT DRIVE	ANDERSON DRIVE	5	1,798	34.0	61,132	58	56	54	51	49	192,566			
2022 WINST	002	002	WINSTON DRIVE	ANDERSON DRIVE	PALATINE ROAD	5	2,112	34.0	71,808	58	56	54	51	49	226,195			
19 Sections										22,510 FT	Total Cost					\$2,063,009	\$100,130	\$0
										4.28 MI	50/50 (4.5% of TOTAL) (ST 0001)					\$92,835		
											Road Resurfacing (ST 0004)					\$1,870,044		

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 30 years

Category Streets

Priority Important

Project # ST 0005

Project Name Residential Street Reconstruction Program

Account # 205-52-75-6060 615

Description

The Residential Street Rehabilitation Program is designed to complement the Street Resurfacing Program. In an attempt to prolong the useful life of these streets, a program is recommended that attempts to partially rebuild the binder coarse, base, and in some instances the sub-base using various methods. This program would improve roadways with failing bases or when resurfacing is not expected to adequately extend the pavement life.

CY 2018 - Partridge

CY 2019 - Mallard

CY 2020 - First Bank

CY 2021 - Countryside

CY 2022 - Cunningham

Justification

Over the last several years, it has been observed that the effectiveness of resurfacing streets, especially on those that are on their third cycle of resurfacing, has the useful life reduced to roughly 8-10 years. The cause of this diminished useful life has been traced back to the fact that the binder coarse, base, and sub-base have begun to fail. By taking a comprehensive look at the binder coarse, base, and sub-base and making needed repairs, it is anticipated that a useful life in the 18-20 year range could be achieved.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Construction	325,000	580,320	741,090	600,755	500,000	2,747,165	1,600,000
Total	325,000	580,320	741,090	600,755	500,000	2,747,165	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Motor Fuel Tax - 205	325,000	580,320	741,090	600,755	500,000	2,747,165	1,600,000
Total	325,000	580,320	741,090	600,755	500,000	2,747,165	Total

PALATINE STREETS
rev. 07/28/2017
2018 - 2022 Residential Street Reconstruction Program

2018 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section Area (SF)	Section True Area (SF)	PCI PROJECTIONS (AUG 2017)					(ST 0005)		(ST 0005)		(ST 0005)		(ST 0005)	
											April 2018	April 2019	April 2020	April 2021	April 2022	Reconst Cost 2018	Reconst Cost 2019	Reconst Cost 2020	Reconst Cost 2021	Reconst Cost 2022			
rehab 2018	PARTR	001	PARTRIDGE DRIVE	FALMORE DRIVE	HARVARD DRIVE	2	660	25.0	16,500	16,500	57	54	51	48	45	166,750							
resurf 2018	PARTR	002	PARTRIDGE DRIVE	HARVARD DRIVE	WHIPPOORWILL LANE	2	1,398	25.0	34,950	34,950	60	58	56	53	50	99,123							
resurf 2018	PARTR	003	PARTRIDGE DRIVE	WHIPPOORWILL LANE	QUENTIN ROAD	2	320	34.0	10,880	10,880	62	60	57	55	52	37,744							
resurf 2018	PARTR	001	PARTRIDGE COURT	PARTRIDGE DRIVE	CUL-DE-SAC	2	330	25.0	8,250	8,250	62	60	57	55	52	21,383							
rehab 2019	MALLA	001	MALLARD DRIVE	MIDDLETON AVENUE	TEAL DRIVE	2	1,507	26.0	39,182	39,182	64	63	61	58	56		391,820						
rehab 2019	MALLA	002	MALLARD DRIVE	TEAL DRIVE	ILLINOIS AVENUE	2	842	26.0	21,892	21,892	64	63	61	58	56		218,920						
rehab 2020	FIRST	001	FIRST BANK DRIVE	NORTHWEST HIGHWAY	HICKS ROAD	6	1,162	44.0	51,128	51,128	53	51	48	45	42			536,844					
rehab 2021	COUNT	001	COUNTRYSIDE DRIVE	NORTHWEST HIGHWAY	STERLING DRIVE	1	1,574	34.0	53,516	58,032	61	61	61	61	61				641,254				
rehab 2022	ROHLW	002	ROHLWING ROAD	CUNNINGHAM DRIVE	CARPENTER DRIVE	4	2,183	34.0	74,222	74,222	59	57	55	53	50						872,109		
rehab 2022	CUNNI	005	CUNNINGHAM DRIVE	ELMWOOD AVENUE	ROHLWING ROAD	3	972	37.0	35,964	35,964	69	66	65	63	62						422,577		
Total Cost																\$325,000	\$610,740	\$536,844	\$641,254	\$1,294,686			

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 20 years
Category Streets
Priority Important

Project # ST 0006
Project Name Integral Curb Program

Account # 402-52-75-6060 615

Description

As part of the street resurfacing program, the Village has identified a systematic replacement of existing integral curb-gutter. Integral curb was used in conjunction with concrete pavement and was poured monolithic with the pavement.

Justification

This project is requested due to the deterioration of the curb. Based on this type of construction, the Village will need to remove the entire monolithic curb with this program and replace with new curb and gutter.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
121,895	Construction	61,200	166,950	236,475	20,865		485,490	300,000
Total	Total	61,200	166,950	236,475	20,865		485,490	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
121,895	Capital Improvement - 402	61,200	166,950	236,475	20,865		485,490	300,000
Total	Total	61,200	166,950	236,475	20,865		485,490	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Mark Grabowski
Type Improvement
Useful Life 5 years
Category Streets
Priority Very Important

Project # ST 0007
Project Name Street Microsurfacing Program

Account # 402-52-75-6060 615

Description

The Street Microsurfacing Program is a preventive maintenance activity designed to take a relatively new street (3-8 years old) and extend its useful life. As streets age, oxidation of oils occur at the surface, due in large part to UV sun rays, which results in the loss of surface lines and eventually the loss of aggregate materials (raveling). By sealing, or in this case, microsurfacing, a new riding surface is provided, thereby slowing the loss of surface oils and protecting the pavement integrity. Streets selected for this program would have rather high PCI values.

Justification

In the past, the Village had used the street microsurfacing program as a means to extend the useful life of streets anywhere from 3-8 years, depending on the condition of the street being microsurfaced. It also had the effect of maximizing limited funds by allowing the Village to work on more streets in any given year. In 2014 this program was suspended due to budget constraints. It should be noted that this program gives the appearance of a new street, without the smooth rideability of a resurfaced street. However, the material does compact and the final product has a relatively smooth finish.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
75,000	Engineering	75,000	75,000	75,000	100,000	100,000	425,000	300,000
Total	Total	75,000	75,000	75,000	100,000	100,000	425,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
75,000	Capital Improvement - 402	75,000	75,000	75,000	100,000	100,000	425,000	300,000
Total	Total	75,000	75,000	75,000	100,000	100,000	425,000	Total

PALATINE STREETS
rev. 07/31/2017
MicroSurfacing Streets

2018 plan	Branch ID	Section ID	Street Name	From	To	Council District	Section Length (FT)	Section Width (FT)	Section True Area (SF)	Age	PCI PROJECTIONS (AUG 2017)					(ST 0007) Micro Surfacing micro 2018		(ST 0007) Micro Surfacing micro 2019		(ST 0007) Micro Surfacing future	
											April 2018	April 2019	April 2020	April 2021	April 2022						
micro 2018	BRYAN	001	BRYANT AVENUE	S.VERMONT STREET	SMITH STREET	2	600	20.0	12,000	5	74	73	72	71	70	6,600					
micro 2018	BRYAN	002	BRYANT AVENUE	SMITH STREET	BROCKWAY STREET		653	20.0	13,330	5	81	79	77	75	74	7,332					
micro 2018	BRYAN	003	BRYANT AVENUE	BROCKWAY STREET	VILLAGE LIMITS EAST	2	333	19.0	6,597	5	73	71	71	70	69	3,628					
micro 2018	DORCH	001	DORCHESTER ROAD	CRESCENT AVENUE	QUENTIN ROAD	1	638	25.0	17,070	5	82	80	78	76	74	9,389					
micro 2018	PALOS	001	PALOS AVENUE	DUNDEE ROAD	AUTUMN ROAD (CL)	1	1,204	25.0	31,015	6	85	82	80	78	76	17,058					
micro 2018	PALOS	002	PALOS AVENUE	AUTUMN ROAD (CL)	WINNETKA STREET	1	650	25.0	16,250	5	73	71	71	70	69	8,938					
micro 2018	PALOS	003	PALOS AVENUE	WINNETKA STREET	NORTHWEST HIGHWAY	1	1,064	25.0	26,600	5	76	74	73	72	71	14,630					
micro 2018	POPLA	002	POPLAR STREET	PALOS AVENUE	DEER AVENUE	1	343	25.0	9,115	5	76	74	73	72	71	5,013					
micro 2019	GILBA	002	GILBERT AVENUE	QUENTIN ROAD	STUART LANE	2	1,600	25.0	45,472	4	85	81	79	76	75	26,374					
micro 2019	BOMBW	001	BOMBAY WAY	CLYDE AVENUE	WESTMINSTER DRIVE	1	817	25.0	20,965	4	78	76	75	73	72	12,160					
micro 2019	GLNCR	003	GLENCOE ROAD	QUENTIN ROAD	ELM STREET	2	1,255	22.0	27,610	4	86	84	81	79	77	16,014					
micro 2019	GLNCR	004	GLENCOE ROAD	QUENTIN ROAD	ELM STREET	2	1,311	22.0	28,842	4	88	85	82	80	78	16,728					
future	BROCK	010	BROCKWAY STREET	ALDRIDGE AVENUE	BRYANT AVENUE	2	640	23.0	15,260	3	93	90	87	84	81					9,309	
future	DEERA	002	DEER AVENUE	WINNETKA STREET	POPLAR STREET	1	638	19.0	12,717	3	84	81	79	77	75	7,757					
future	DEERA	003	DEER AVENUE	POPLAR STREET	NORTHWEST HIGHWAY	1	745	25.0	19,638	3	82	80	78	76	75	11,979					
future	HARRI	002	HARRISON STREET	WILSON AVENUE	PALATINE ROAD	1	636	26.0	16,536	4	81	78	77	75	73	10,087					
future	JUNIP	001	JUNIPER DRIVE	HICKS ROAD	VENTURA DRIVE	6	1,436	24.0	34,464	2	95	90	86	82	79	21,023					
future	JUNIP	002	JUNIPER DRIVE	VENTURA DRIVE	ROHLWING ROAD	6	1,233	24.0	29,592	2	94	89	85	82	79	18,051					
future	KENIL	002	KENILWORTH AVENUE	HARRISON AVENUE	MIDDLETON AVENUE	1	1,320	25.0	33,000	3	91	88	85	83	80	20,130					
future	KENIL	003	KENILWORTH AVENUE	MIDDLETON AVENUE	QUENTIN ROAD	1	1,283	25.0	32,075	2	93	90	87	84	81	19,566					
future	MIDDL	002	MIDDLETON AVENUE	WOOD STREET	WILSON DRIVE	1	666	25.0	16,279	3	91	87	85	82	80	9,930					
future	MILLY	001	MILL VALLEY ROAD	TOPANGA DRIVE	VENTURA DRIVE	6	1,218	24.0	29,232	4	86	83	80	78	76	17,832					
future	MILLY	002	MILL VALLEY ROAD	VENTURA DRIVE	ROHLWING ROAD	6	1,235	24.0	29,640	4	85	82	80	78	76	18,080					
future	REVER	001	REVERE LANE	CARRIAGE WAY COURT	ELM STREET	2	1,037	25.0	25,925	5	85	82	80	78	76	15,814					
future	SAYLE	001	SAYLES DRIVE	ROHLWING ROAD	CLARK DRIVE	4	1,334	25.0	33,350	16	74	73	72	72	71	20,344					
future	WILSO	001	WILSON STREET	HARRISON STREET	CLYDE AVENUE	1	638	23.0	14,760	4	85	82	80	78	76	9,004					
future	WOOD	000	WOOD STREET	DEAD END WEST	CLYDE AVENUE (CL)	1	634	20.0	13,095	4	81	79	77	75	74	7,988					
future	WOOD	001	WOOD STREET	CLYDE AVENUE (CL)	MIDDLETON AVENUE	1	634	24.0	17,046	4	86	83	80	78	76	10,398					
											Total Cost					\$72,587		\$71,276		\$227,291	

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life

Category Streets

Priority Important

Project # ST 0008

Project Name DT Street Rehabilitation & Landscaping

Account # 233-52-75-6060 615

Description

This program is designed to upgrade existing downtown streets by replacing all curb and gutter, resurfacing, improving sidewalks, upgrading street lighting, replacing all signage, as well as improving streetscape and landscaping. Subsurface utilities to be evaluated and replaced as needed.

Based upon anticipated development opportunities that may occur over the next five years, the following projects have been identified:

CY 2018: Construct Wilson West of Bothwell \$ 350,000

CY 2019: Design Greeley 50,000

CY 2020: Construct Greeley North of Palatine Rd 500,000

CY 2021: Final Design & Construction Brockway - Slade to Palatine Rd 750,000

Justification

This program is designed to promote the downtown business district by improving pedestrian access, encouraging pedestrian movement, improving aesthetics, and enhancing the overall business environment.

Expenditures	2018	2019	2020	2021	2022	Total
615 - Improvements Other than Buildings	350,000	50,000	500,000	750,000		1,650,000
Total	350,000	50,000	500,000	750,000		1,650,000

Funding Sources	2018	2019	2020	2021	2022	Total
TIF-233	350,000	50,000	500,000	750,000		1,650,000
Total	350,000	50,000	500,000	750,000		1,650,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Barry
Type Improvement
Useful Life 20 Years
Category Streets
Priority Important

Project # ST 0009
Project Name Intersection Improvements - Pedestrian

Account # 402-52-75-6060 615

Description

This project is designed to improve pedestrian access at major intersections throughout the Village. Improvements included under this program may include installation of crosswalks, pedestrian sidewalks, reprogramming of signal timing, installation of turning arrows, and signage.
 CY 2019 - IL-68 at Smith (Const) (Design grant pending in 2017)
 CY 2020 - IL-53 at US-14 (Const), US-14 at Rohlwing (Design)
 CY 2021 - US-14 at Rohlwing (Const), Quentin at Colfax (Design)
 CY 2022 - Quentin @ Colfax (Const) TBD (Design)

Justification

As part of the Department's effort to improve neighborhood safety and in response to a growing concern about safety at busy intersections, a need exists to ensure safe intersections for pedestrians to cross. Initially, signalized intersections will be addressed, then expanded to others throughout the community.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Engineering			30,000	30,000	30,000	90,000	240,000
Construction		150,000	175,000	75,000	75,000	475,000	
Total		150,000	205,000	105,000	105,000	565,000	Total
Funding Sources	2018	2019	2020	2021	2022	Total	Future
Capital Improvement - 402		150,000	205,000	105,000	105,000	565,000	240,000
Total		150,000	205,000	105,000	105,000	565,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Harry Spila/Matt Barry
Type Improvement
Useful Life 5 years
Category Streets
Priority Important

Project # ST 0013
Project Name Bike Plan Implementation

Account # 402-52-75-6060 615

Description

In August 2011 the Village Council reviewed and placed on file the Village of Palatine Bicycle Transportation Plan. This plan makes recommendations on locations and types of bikeways throughout the community aimed towards making the Village a Bicycle Friendly Community. The cost of developing trails varies according to land acquisition costs, new structures needed, the type of trail surface, the width of the trail, and the facilities that are provided for trail users. Construction costs alone can run \$40,000 per mile for a soft surface trail to more than \$1,000,000 per mile in an urban area for a paved trail. The cost of installing a bike lane is approximately \$5,000 to \$50,000 per mile, depending on the condition of the pavement, the need to remove and repaint the lane lines, the need to adjust signalization, and other factors. Application for an ITEP grant 80/20 was made and, if awarded, will fund a large portion of the bike plan phase II engineering and implementation.

Justification

Biking can be a great form of transportation, especially for short, local trips. National data indicates that 27% of all car trips are one mile or shorter; 40% are less than two miles. When cycling conditions are improved, people are more willing to use bikes instead of cars for these short trips, which benefits their health, pocketbooks, and surrounding air quality. Future CMAQ Applications for side paths on Roselle, south of Palatine Road, and Smith Street, north of Cunningham, are planned with future calls for regional projects.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
10,000	615 - Improvements Other than Buildings	10,000	10,000	10,000	10,000	10,000	50,000	30,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
10,000	Capital Improvement - 402	10,000	10,000	10,000	10,000	10,000	50,000	30,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 20 years

Category Streets

Priority Important

Project # ST 0014

Project Name Arterial Street Improvements

Account # 402-52-75-6060 615

Description

By working with state, federal and regional agencies to implement transportation improvement projects, improvements can be made to reduce congestion and improve air quality. Funding sources are available from federal and regional authorities which could benefit traffic flow in Palatine.

Phase 1 for Palatine Road from Smith Street to Quentin Road funded in 2016.

\$400,000 is funded by Village with \$200,000 reimbursed by a grant.

Justification

The transportation objective for the Street System of the Village's Comprehensive Plan is to improve traffic circulation and promote street improvements that improve traffic flow and safety, and that are sensitive to the land use context. By participating in the Surface Transportation Program, the Village has the opportunity to secure federal grants for detailed design and construction while acting as the lead agency on State routes to ensure context sensitive solutions. Policies A-1 and A-2 of the Transportation Section of the Comprehensive Plan would be the focal point of this program.

Expenditures	2018	2019	2020	2021	2022	Total	Future
Engineering		100,000	100,000	750,000	750,000	1,700,000	1,450,000
Total		100,000	100,000	750,000	750,000	1,700,000	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Capital Improvement - 402		100,000	100,000	750,000	750,000	1,700,000	1,450,000
Total		100,000	100,000	750,000	750,000	1,700,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Very Important

Project # IT 0001
Project Name Technology Hardware Infrastructure Replacements

Account # 401-38-75-6030 640

Description

CY 2018 Replacements
 Annual replacement of one scheduled server \$ 9,000
 Replacement of Core Network Switches 36,000
 Upgrade Village Facilities with Keycard Access (5 year plan) 12,000
 Firewall Replacement 20,000

Justification

Replacement of older mfg. equipment with new server.
 Replacement of network switches with new equipment.
 Outfit facilities with Keycard Access - Station 81
 Replacement of Firewall with new unit. Current Firewall support is ending and we are currently not impressed with their performance of our vendor

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
33,000	Equipment	77,000	32,000	47,200	9,000	125,000	290,200	180,600
Total	Total	77,000	32,000	47,200	9,000	125,000	290,200	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
33,000	Capital Equipment - 401	77,000	32,000	47,200	9,000	125,000	290,200	180,600
Total	Total	77,000	32,000	47,200	9,000	125,000	290,200	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Project # IT 0002
Project Name Technology Hardware Additions

Account # 401-38-75-6030 640

Description

CY 2018
Misc Hardware Additions \$ 5,000

Justification

This budget is to address future growth needs of technology in departments. As departments identify new technologies that would increase productivity and reduce costs, these funds will be allocated to address them.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
5,000	Equipment	5,000	12,000	12,000	12,000	12,000	53,000	36,000
Total	Total	5,000	12,000	12,000	12,000	12,000	53,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
5,000	Capital Equipment - 401	5,000	12,000	12,000	12,000	12,000	53,000	36,000
Total	Total	5,000	12,000	12,000	12,000	12,000	53,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Very Important

Project # IT 0003
Project Name Infrastructure Software & Upgrades

Account # 401-38-75-6030 640

Description

CY 2018
 General Software Upgrades / Replacements \$ 10,000
 Patch Management Software 6,000

Justification

Misc upgrades identified during the year.
 One of our key finds on our security audit was on Patch Management. This solution will cover all of our workstations and servers.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
10,000	Equipment	16,000	53,000	14,500	13,500	19,000	116,000	34,000
Total	Total	16,000	53,000	14,500	13,500	19,000	116,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
10,000	Capital Equipment - 401	16,000	53,000	14,500	13,500	19,000	116,000	34,000
Total	Total	16,000	53,000	14,500	13,500	19,000	116,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 5 years
Category Technology
Priority Important

Project # IT 0004
Project Name Office Computer Hardware Replacement

Account # 401-38-75-6030 640

Description

CY 2018 Replacements
 3 Laptop Computer Replacements \$ 4,000
 35 Desktop Computer Replacement 25,000
 Office Software Replacement 10,000
 SSD Drives 6,000
 PW Rugged Computers 20,000

Justification

Replacement of 8 PW Rugged Computers in Vehicle Maintenance and Utilities
 Replacement of 3 Laptops
 Replacement of 35 Desktops

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
59,800	Equipment	65,000	31,700	31,600	36,250	27,150	191,700	162,950
Total	Total	65,000	31,700	31,600	36,250	27,150	191,700	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
59,800	Capital Equipment - 401	65,000	31,700	31,600	36,250	27,150	191,700	162,950
Total	Total	65,000	31,700	31,600	36,250	27,150	191,700	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life 6 Years
Category Technology
Priority Important

Project # IT 0005
Project Name Public Safety Communications Hardware

Account # 401-38-75-6030 640

Description
CY 2018 Replacement of PD Interview System - \$36,000 Replacement of In Car Ticket Printers (28) - 25,000

Justification
The current PD Interview system is no longer supported and experiencing problems. Suggesting to replace with video system, existing camera will be deployed into train station. Replacement of in car printers for ticketing solution.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
11,000	Equipment	61,000		160,000	145,500	112,000	478,500	52,000
Total	Total	61,000		160,000	145,500	112,000	478,500	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
11,000	Capital Equipment - 401	61,000		160,000	145,500	112,000	478,500	52,000
Total	Total	61,000		160,000	145,500	112,000	478,500	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Technology

Priority Important

Project # IT 0006

Project Name Utilities SCADA System Upgrades

Account # 605-52-75-6030 615

Description

This program calls for continuous improvements and modernization to the Village's SCADA System. Improvements include energy recovery, hatch alarms, and various electrical improvements.

CY 2018 - 2022 - Replace two on-site control panels per year

Justification

The ability to monitor and calculate flow allows Village crews to improve operations as well as ensure accuracy in billing.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
25,000	Construction	25,000	25,000	25,000	25,000	25,000	125,000
Total	Total	25,000	25,000	25,000	25,000	25,000	125,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
25,000	Water - 605	25,000	25,000	25,000	25,000	25,000	125,000
Total	Total	25,000	25,000	25,000	25,000	25,000	125,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Paul Mehring/Larry Schroth
Type Improvement
Useful Life 10 years
Category Technology
Priority Important

Project # IT 0007
Project Name Enterprise Resource Planning Project

Account # 401-38-75-6030 640

Description
CY 2018 Replacement of CS Module \$100,000

Justification
Provide funds for replacement of Community Services module. Moving to Mobile Solutions Platform.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
236,000	Other	100,000	15,000	15,000	15,000	15,000	160,000	675,000
Total	Total	100,000	15,000	15,000	15,000	15,000	160,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
236,000	Capital Equipment - 401	100,000	15,000	15,000	15,000	15,000	160,000	675,000
Total	Total	100,000	15,000	15,000	15,000	15,000	160,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology

Contact Larry Schroth

Type Improvement

Useful Life 4 years

Category Technology

Priority Important

Project # IT 0010

Project Name GIS

Account # XXX-38-75-6030 640

Description

CY 2018

Replace Plotters - \$12,000

Justification

GIS Plotter no longer supported and we suggest replacement. The Plotter on the first floor in no longer supported and we suggest replacement.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
68,000	Equipment	12,000		2,000		2,000	16,000	50,000
Total	Total	12,000		2,000		2,000	16,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
68,000	Capital Equipment - 401	12,000		2,000		2,000	16,000	50,000
Total	Total	12,000		2,000		2,000	16,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 38-Information Technology
Contact Larry Schroth
Type Equipment
Useful Life
Category Technology
Priority Important

Project # IT 0012
Project Name Village Wide Technology Improvements

Account # 401-38-75-6030 640

Description

CY 2018
 Upgrade of milestone video software and hardware \$ 23,000
 Replacement of Adjudication System 15,000
 Replacement of Ticketing Solution 20,000

Justification

Current Video system requires upgrade to latest version/integration.

Prior	Expenditures	2018	2019	2020	2021	2022	Total	Future
37,000	Equipment	58,000	37,000	37,000	55,000	37,000	224,000	75,000
Total	Total	58,000	37,000	37,000	55,000	37,000	224,000	Total

Prior	Funding Sources	2018	2019	2020	2021	2022	Total	Future
37,000	Capital Equipment - 401	58,000	37,000	37,000	55,000	37,000	224,000	75,000
Total	Total	58,000	37,000	37,000	55,000	37,000	224,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0001
Project Name Fire Dept Vehicle Replacements

Account # 401-44-75-6070 625

Description

CY 2018 - Engine T288 \$644,000
 - Command Vehicle BATT8 T351 60,000
 CY 2020 - Quint (T330) Replaced with Engine 679,070

Justification

This program provides the planned replacement of necessary Fire Department vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2018	2019	2020	2021	2022	Total
275,000	Equipment	704,000		679,070	280,000	71,300	1,734,370
Total	Total	704,000		679,070	280,000	71,300	1,734,370

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
275,000	Capital Equipment - 401	704,000		679,070	280,000	71,300	1,734,370
Total	Total	704,000		679,070	280,000	71,300	1,734,370

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 44-Fire
Contact Scott Andersen
Type Equipment
Useful Life 15 Years
Category Vehicles & Equipment
Priority Very Important

Project # VE 0002
Project Name Fire Dept Equipment Replacements & Additions

Account # 401-44-75-6070 635

Description

CY 2018 - Dive Buoyancy Compensator & Escape Air Supply	\$ 26,400
Dive Surface Air	19,000
Personal Flotation Device	3,600
TRT Struts	3,200

Justification

This program provides for the planned replacement and addition of necessary Fire Department equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency

Prior	Expenditures	2018	2019	2020	2021	2022	Total
186,700	Equipment	52,200	63,500	38,000	120,000	800,000	1,073,700
Total	Total	52,200	63,500	38,000	120,000	800,000	1,073,700

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
186,700	Capital Equipment - 401	52,200	63,500	38,000	120,000	800,000	1,073,700
Total	Total	52,200	63,500	38,000	120,000	800,000	1,073,700

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0003
Project Name Public Works Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2018 Replacements
\$ 151,000 - T338 2006 International 5-ton Dump
151,000 - T339 2006 International 5-ton Dump
151,000 - T346 2006 International 5-ton Dump

Justification

This program provides the planned replacement of necessary Public Works vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
726,450	Equipment	453,000		368,805	947,975	172,500	1,942,280
Total	Total	453,000		368,805	947,975	172,500	1,942,280

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
726,450	Capital Equipment - 401	453,000		368,805	947,975	172,500	1,942,280
Total	Total	453,000		368,805	947,975	172,500	1,942,280

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett/Jeff Malinowsk
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0004
Project Name Public Works Equipment Replacements

Account # 401-52-75-6070 625

Description

CY 2018 Replacements
 \$ 35,020 - E605 1989 Easement Jetter
 10,610 - E606 1990 Easement Jetter Trailer
 7,960 - E627 1998 Mobile Pressure Washer
 42,435 - T320 2003 Vibromax Asphalt Roller

Justification

This program provides the planned replacement of necessary Public Works operating equipment in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
61,800	Equipment	96,025	54,275	337,900	155,680	57,500	701,380
Total	Total	96,025	54,275	337,900	155,680	57,500	701,380

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
61,800	Capital Equipment - 401	96,025	54,275	337,900	155,680	57,500	701,380
Total	Total	96,025	54,275	337,900	155,680	57,500	701,380

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0005
Project Name Police Dept Vehicle Replacements

Account # 401-42-75-6070 625

Description

CY 2018 Replacements
 \$32,445 - C330 2008 Dodge Charger Traffic Enforcement (Replace with Same)
 36,050 - C359 2013 Dodge Charger Patrol (Replace with Ford Explorer)
 27,810 - C360 2013 Dodge Charger Admin DC (Replace with Same)
 40,860 - T397 2013 Chevy Tahoe Patrol (Replace with same RWD)
 40,860 - T398 2013 Chevy Tahoe Patrol (Replace with same RWD)
 36,050 - T399 2013 Chevy Tahoe Patrol (Replace with Ford Explorer)
 27,810 - T401 2013 Ford Explorer Investigations Cmdr (Replace with Dodge Charger)
 39,140 - T403 2013 Ford Expedition Watch Cmdr (Replace with Same)
 36,050 - T404 2013 Chevy Tahoe Patrol (Replace with Ford Explorer)

Justification

This program provides the planned replacement of necessary Police Vehicles in order to prevent obsolescence, maintain the functionality of the Department, and enhance operational efficiency.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
70,040	Equipment	317,075	210,945	312,835	152,320	50,605	1,043,780
Total	Total	317,075	210,945	312,835	152,320	50,605	1,043,780

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
70,040	Capital Equipment - 401	317,075	210,945	312,835	152,320	50,605	1,043,780
Total	Total	317,075	210,945	312,835	152,320	50,605	1,043,780

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works
Contact Matt Dusckett
Type Equipment
Useful Life 10 years
Category Vehicles & Equipment
Priority Important

Project # VE 0006
Project Name Administrative Vehicle Replacements

Account # 401-52-75-6070 625

Description

CY 2018 Replacements
\$ 16,480 - C316 2006 Ford Focus PW/Eng (Replace with Ford Focus)
33,950 - T400 2013 Ford Explorer Fire Chief (Replace with Same)

Justification

This program provides the planned replacement of necessary Administrative Vehicles in order to prevent obsolescence, maintain the functionality of the Departments, and enhance operational efficiency.

Expenditures	2018	2019	2020	2021	2022	Total
Equipment	50,430	33,920	164,590	35,840		284,780
Total	50,430	33,920	164,590	35,840		284,780

Funding Sources	2018	2019	2020	2021	2022	Total
Capital Equipment - 401	50,430	33,920	164,590	35,840		284,780
Total	50,430	33,920	164,590	35,840		284,780

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Project # WW 0001

Project Name Water Tank Maintenance

Account # 605-52-75-6080 615

Description

CY 2018 - CP & South Supply #2

CY 2019 - CP

CY 2020 - CP

CY 2021 - CP

CY 2022 - CP

CP - Contract Payment

Justification

The Village of Palatine has 14 water storage tanks, of which 12 are steel construction. Prior to 2011, the Village had been averaging the repair and painting of one tank every 2 years for a 24 year return cycle. This approach has resulted in structural damage being incurred, which has a direct bearing on repair cost. In an attempt to change this approach, the Village has repainted and repaired at least one tank per year since 2011 under a long term contract requiring the contractor to take over long term maintenance of the tank.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
1,590,005	Construction	1,601,920	839,995	551,805	533,495	646,510	4,173,725
Total	Total	1,601,920	839,995	551,805	533,495	646,510	4,173,725

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
1,590,005	Water - 605	1,601,920	839,995	551,805	533,495	646,510	4,173,725
Total	Total	1,601,920	839,995	551,805	533,495	646,510	4,173,725

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 15 years

Category Water System

Priority Important

Project # WW 0001A

Project Name Water Tank Removal and Upgrades

Account # 605-52-75-6080 615

Description

CY 2019 - New Standpipe in West Zone Design
CY 2020 - New Standpipe in West Zone Construction

Justification

The 2010 master water plan identified elevated water tanks with limited functionality and provided only 1% of the Village's total storage volume. Demolition was identified as more cost effective than long term maintenance.

The need for increased elevated storage in the southwest portion of the community was identified to improve fire flows, allow for the ability to blend water in supply emergencies, and to achieve a full day of elevated storage based on annual daily demand.

Prior	Expenditures	2018	2019	2020	2021	2022	Total
205,000	Engineering		350,000				350,000
	Construction			3,215,000			3,215,000
Total	Total		350,000	3,215,000			3,565,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
205,000	Water - 605		350,000	3,215,000			3,565,000
Total	Total		350,000	3,215,000			3,565,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 Years

Category Water System

Priority Important

Project # WW 0002

Project Name Watermain Extensions & Looping

Account # 605-52-75-6080 615

Description

Extend maintenance into areas where fire protection is inadequate or interconnections are necessary
CY 2018 - Northwest Hwy west of Deer, Kenilworth, Clyde, South Morrison, Country Ln
CY 2019 - Doe (1275 Feet)
CY 2020 - Bryant at Smith
CY 2021 - Warren at US-14 Gap
Future - Long Valley & Runaway Bay Loop

Justification

1. Increase fire protection
2. Improve service to residents
3. Eliminate dead-ends

Prior	Expenditures	2018	2019	2020	2021	2022	Total
250,000	Construction	250,000	200,000	200,000	200,000	200,000	1,050,000
Total	Total	250,000	200,000	200,000	200,000	200,000	1,050,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
250,000	Water - 605	250,000	200,000	200,000	200,000	200,000	1,050,000
Total	Total	250,000	200,000	200,000	200,000	200,000	1,050,000

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Project # WW 0003

Project Name Watermain Replacements

Account # 605-52-75-6080 615

Description

Replacement of existing watermain and appurtenances at locations throughout the Village. This program is intended to be continuous.

CY 2018 - Peppertree south of Garden

- Delmar south of Garden
- Rosalie and Westwood
- Mallard west of Middleton

Estimated Cost of \$250/LF without inflation

Justification

1. Reduce the number of watermain breaks
2. Improve system reliability
3. Improve fire flow capability

Prior	Expenditures	2018	2019	2020	2021	2022	Total
1,030,325	Construction	1,206,940	1,391,795	1,584,945	1,787,165	2,015,185	7,986,030
Total	Total	1,206,940	1,391,795	1,584,945	1,787,165	2,015,185	7,986,030

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
1,030,325	Water - 605	1,206,940	1,391,795	1,584,945	1,787,165	2,015,185	7,986,030
Total	Total	1,206,940	1,391,795	1,584,945	1,787,165	2,015,185	7,986,030

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Jim Vlcek

Type Improvement

Useful Life 20 years

Category Water System

Priority Very Important

Project # WW 0005

Project Name Well and Pump Station Improvements

Account # 605-52-75-6080 615

Description

This program is designed to provide maintenance and improvements to both wells (backup source of water) and water pumping stations. At the present time, the Village has (5) wells that have pumping capacity of roughly 4,000,000 gallons per day. It also has (7) water pumping stations throughout the system.

CY 2018 - Maintain Well #15 (Old Hicks Rd)

CY 2020 - Smith Street Well (#7), inspect and repair \$100,000, last inspected in 1973, drilled in 1968

CY 2022 - Heron Drive Well (#10), inspect and repair \$150,000, never pulled, drilled in 1979

CY 2024 - Illinois Avenue Well (#5), inspect and repair \$175,000, last inspected in 2004, drilled in 1968

Justification

To prolong station life and reduce problems and failures

To reduce operating costs and improve efficiencies

To maintain vital systems necessary for the public health and welfare

To provide proper equipment to operate a three-zone system

Expenditures	2018	2019	2020	2021	2022	Total	Future
Construction	150,000		100,000		150,000	400,000	275,000
Total	150,000		100,000		150,000	400,000	Total

Funding Sources	2018	2019	2020	2021	2022	Total	Future
Water - 605	150,000		100,000		150,000	400,000	275,000
Total	150,000		100,000		150,000	400,000	Total

Capital

2018 *thru* 2022

Village of Palatine, IL

Department 52-Public Works

Contact Matt Barry

Type Improvement

Useful Life 40 years

Category Water System

Priority Important

Project # WW 0006

Project Name Water System 3 Zone Conversion

Account # 605-52-75-6080 615

Description

CY 2018 - Design various location valve & disconnection projects
CY 2019 - Construct various location valve & disconnection projects

Justification

Address system operating pressure
Improve fire protection
Improve system efficiencies

Prior	Expenditures	2018	2019	2020	2021	2022	Total
850,000	Engineering	70,000					70,000
	Construction		200,000				200,000
Total	Total	70,000	200,000				270,000

Prior	Funding Sources	2018	2019	2020	2021	2022	Total
850,000	Water - 605	70,000	200,000				270,000
Total	Total	70,000	200,000				270,000

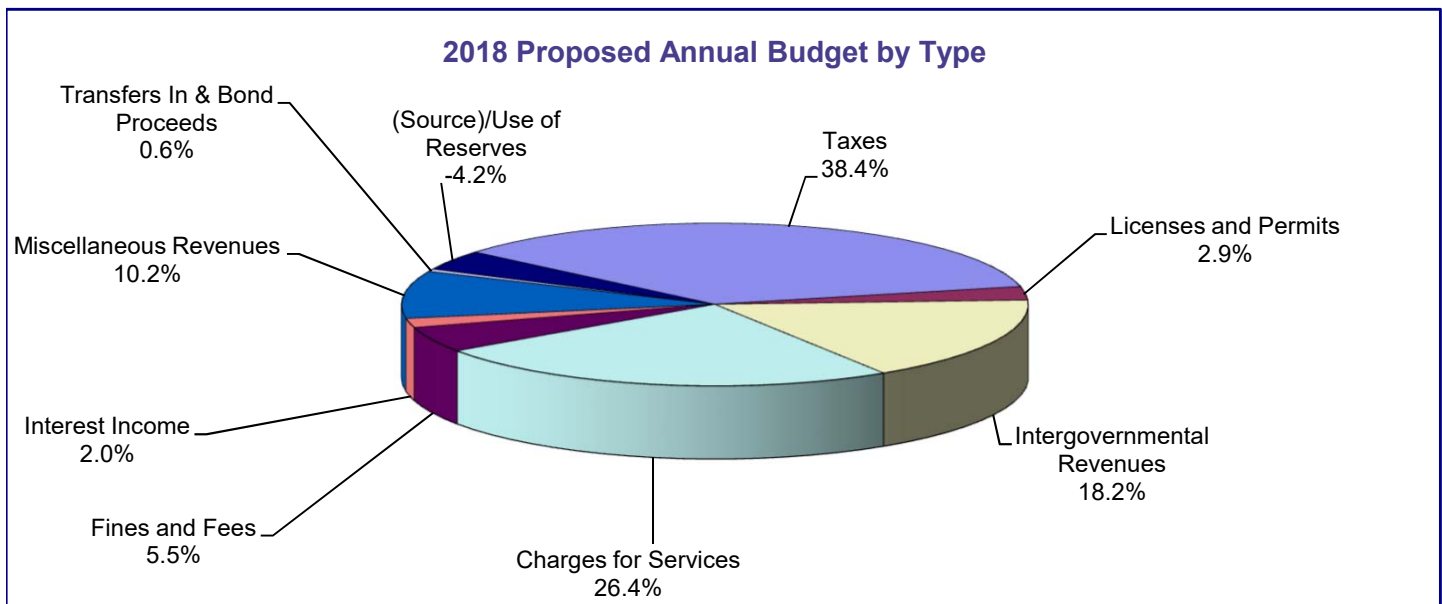
Village of Palatine CY 2018 Proposed Budget - Revenue Overview

Revenues By Type	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget	% Change
Taxes	\$ 41,289,796	\$ 42,400,012	\$ 45,123,253	6.42%
Licenses and Permits	3,296,731	3,226,800	\$ 3,406,700	5.58%
Intergovernmental Revenues	22,027,561	22,401,092	\$ 21,433,183	-4.32%
Charges for Services	30,068,668	31,420,715	\$ 31,045,711	-1.19%
Fines and Fees	5,961,180	6,414,350	\$ 6,474,590	0.94%
Interest Income	9,572,737	2,231,504	\$ 2,320,370	3.98%
Miscellaneous Revenues	10,847,506	10,647,570	\$ 11,995,941	12.66%
Transfers In & Bond Proceeds	466,031	678,500	\$ 689,000	1.55%
(Source)/Use of Reserves	-	(5,605,317)	\$ (5,035,755)	-10.16%
Total Revenues	\$ 123,530,210	\$ 113,815,226	\$ 117,452,993	3.20%

Water Rate increase \$0.20

Sewer Rate increase \$0.15

Refuse Rate - No increase



Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
<u>Taxes</u>				
410.05	Property Tax Police Protection	\$ 4,522,343	\$ 3,856,437	\$ 3,767,774
410.10	Property Tax Fire Protection	4,519,358	3,856,437	3,767,774
410.15	Property Tax FICA	1,921,733	1,999,900	2,467,000
410.20	Property Tax IMRF	1,299,557	1,352,400	1,085,000
410.30	Property Tax Police Pension	3,424,861	4,076,000	4,308,000
410.35	Property Tax Fire Pension	3,245,813	3,912,000	4,597,000
411	Sales Tax Home Rule	4,217,287	4,466,300	4,180,900
412	Food & Beverage Tax	1,202,362	1,274,000	1,317,500
413	Hotel/Motel Tax	205,485	220,000	210,700
415	Electric Use Utility Tax	1,497,194	1,306,500	1,190,000
<u>Total: Taxes</u>		26,055,993	26,319,974	26,891,648
<u>Licenses and Permits</u>				
420.05	Business Licenses & Permits Professional & Occupational	224,779	229,000	225,000
420.10	Business Licenses & Permits Liquor Licenses	324,682	334,500	331,700
420.15	Business Licenses & Permits Rental Dwelling License	388,909	375,000	465,000
420.95	Business Licenses & Permits Other Licenses & Permits	137,750	165,000	180,000
425.05	Non-Business Licenses & Permits Building Permits & Fees	960,849	843,300	925,000
425.10	Non-Business Licenses & Permits Vehicle Licenses	1,186,629	1,200,000	1,200,000
425.15	Non-Business Licenses & Permits Pet Licenses	30,814	33,000	33,000
425.95	Non-Business Licenses & Permits Other Non-Business Lic & Permits	29,702	35,000	35,000
<u>Total: Licenses and Permits</u>		3,284,114	3,214,800	3,394,700
<u>Intergovernmental Revenues</u>				
430.05	Shared Revenue Road & Bridge Tax	705,347	723,800	700,000
430.10	Shared Revenue Replacement Tax	127,827	86,400	112,500
430.15	Shared Revenue Sales Tax - State	7,941,154	8,266,800	8,083,800
430.20	Shared Revenue Local Use Tax	1,617,412	1,714,100	1,858,800
430.25	Shared Revenue State Income Tax	6,673,615	6,767,100	5,972,500
430.30	Shared Revenue Auto Rental Tax	14,886	10,000	25,000
430.50	Shared Revenue Charitable Games Tax	2,100	1,500	1,500
430.55	Shared Revenue TIF Surplus	27,736	-	-
432.05	Reimbursements Public Safety Training	31,803	25,000	35,000
432.10	Reimbursements Dist 211 Officer	271,000	285,100	300,900
432.15	Reimbursements Dist 211 Academy Officer	164,460	172,980	182,520
432.20	Reimbursements Dist 15 Officer	185,500	192,550	200,450
432.25	Reimbursements Rural Fire District	645,179	657,760	654,080
432.30	Reimbursements State Hwy Maintenance	70,963	165,205	169,070
432.35	Reimbursements Park District - CC & CSF	4,493	5,000	5,000
432.45	Reimbursements Rural/Meadows Agreement	12,561	11,500	12,770
434	Grants	36,679	25,000	30,000
<u>Total: Intergovernmental Revenues</u>		18,532,715	19,109,795	18,343,890

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
<u>Charges for Services</u>				
440.05	Intragovernmental Service Charge - Water	155,000	404,000	425,000
440.10	Intragovernmental Service Charge - Sewer	392,000	404,000	425,000
440.15	Intragovernmental Service Charge - Refuse	113,000	116,000	119,000
440.20	Intragovernmental Service Charge - Parking	62,000	64,000	115,000
440.25	Intragovernmental Service Charge - CDBG	74,260	80,430	83,921
<u>Total: Charges for Services</u>		796,260	1,068,430	1,167,921
<u>Fines and Fees</u>				
450.05	Gen Govt Fees CATV Franchise Fees	1,197,321	1,248,000	1,248,500
450.10	Gen Govt Fees Photocopy Fees	15,277	7,500	12,000
450.15	Gen Govt Fees Mulch Delivery	29,545	30,000	30,000
450.30	Gen Govt Fees 50/50 Trees	3,084	-	-
450.95	Gen Govt Fees Other Fees	26,160	15,000	15,000
451.05	Comm Dev Fees Plan Review Fees	367,971	270,000	360,000
451.10	Comm Dev Fees Inspection Fees	367,164	345,000	400,000
451.25	Comm Dev Fees VRAD Landscape Fees	-	-	-
452.05	Public Safety Fees Special Police Service	146,457	133,000	136,200
452.10	Public Safety Fees Special Fire Service	18,814	21,800	20,000
452.15	Public Safety Fees Ambulance Fees	1,334,029	1,500,000	1,404,000
452.20	Public Safety Fees Vehicle Impound Fees	150,500	172,000	145,000
452.25	Public Safety Fees False Alarm Fees	4,250	5,000	8,000
452.30	Public Safety Fees Spiller Pay Fees	971	5,000	5,000
452.95	Public Safety Fees Other Fees	-	221,250	227,890
454.05	Fines Circuit Court Fines	330,167	250,000	320,000
454.10	Fines Parking Violations	140,271	210,000	185,000
454.15	Fines Compliance Violations	269,622	400,000	430,000
454.20	Fines Red Light Violations	722,615	754,800	700,000
454.25	Fines Adjudication Fines	88,317	115,000	115,000
454.95	Fines Other Fines and Fees	1,125	5,000	5,500
<u>Total: Fines and Fees</u>		5,213,660	5,708,350	5,767,090
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	300,885	192,810	228,520
<u>Total: Interest Income</u>		300,885	192,810	228,520
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	212,400	120,000	144,025
471.05	Insurance & Property Damage Property Damage Recovery	27,342	25,000	25,000
471.10	Insurance & Property Damage Workers Comp Recovery	39,807	25,000	25,000
472.05	Sales Fixed Assets	1,142	-	-
472.15	Sales Volume Cap Allocation	-	-	-
474.05	Other Miscellaneous Reimbursements	337,127	25,000	375,000
474.10	Other Miscellaneous Donations	4,907	-	-
474.15	Other Miscellaneous Forfeitures	13,905	1,000	5,000
474.20	Other Streetfest Revenue	204,324	175,000	190,000
474.90	Other Miscellaneous Income	18,462	7,500	9,921
<u>Total: Miscellaneous Revenues</u>		859,416	378,500	773,946
<u>Other Financing Sources</u>				
481	Interfund Transfers In	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(113,319)	480,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 100	General Fund			
Total: (Source)/Use of Reserves		-	(113,319)	480,000
Fund Total: General Fund		55,043,043	55,879,340	57,047,715

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 205	Motor Fuel Tax Fund			
	<u>Intergovernmental Revenues</u>			
430.35	Shared Revenue Motor Fuel Tax	\$ 1,795,291	\$ 1,802,900	\$ 1,814,200
	<u>Total: Intergovernmental Revenues</u>	1,795,291	1,802,900	1,814,200
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	2,797	250	750
	<u>Total: Interest Income</u>	2,797	250	750
	<u>Miscellaneous Revenues</u>			
474.05	Other Miscellaneous Reimbursements	-	-	-
	<u>Total: Miscellaneous Revenues</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(139,215)	106,175
	<u>Total: (Source)/Use of Reserves</u>	-	(139,215)	106,175
	Fund Total: Motor Fuel Tax Fund	1,798,088	1,663,935	1,921,125

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 210	Community Dev Block Grant Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 581,806	\$ 402,158	\$ 419,608
	<u>Total: Intergovernmental Revenues</u>	581,806	402,158	419,608
Fund Total: Community Dev Block Grant Fund		581,806	402,158	419,608

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 221	Federal Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 12,697	\$ 20,000	\$ 20,000
	<u>Total: Intergovernmental Revenues</u>	12,697	20,000	20,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	1,698	-	-
	<u>Total: Interest Income</u>	1,698	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	74,050	-
	<u>Total: (Source)/Use of Reserves</u>	-	74,050	-
	Fund Total: Federal Equitable Sharing Fund	14,395	94,050	20,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 222	State Equitable Sharing Fund			
	<u>Intergovernmental Revenues</u>			
434	Grants	\$ 54,289	\$ 5,000	\$ 5,000
	<u>Total: Intergovernmental Revenues</u>	54,289	5,000	5,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	647	-	-
	<u>Total: Interest Income</u>	647	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	Fund Total: State Equitable Sharing Fund	54,936	5,000	5,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 223	DUI Fines Fund			
	<u>Fines and Fees</u>			
454.30	Fines DUI Fines	\$ 30,135	\$ 30,000	\$ 30,000
	<u>Total: Fines and Fees</u>	30,135	30,000	30,000
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	182	-	-
	<u>Total: Interest Income</u>	182	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(25,000)	(25,000)
	<u>Total: (Source)/Use of Reserves</u>	-	(25,000)	(25,000)
	Fund Total: DUI Fines Fund	30,317	5,000	5,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 224	Foreign Fire Insurance Tax Fund			
<u>Intergovernmental Revenues</u>				
430.40	Shared Revenue Foreign Fire Insurance Tax	\$ 86,021	\$ 70,000	\$ 70,000
<u>Total: Intergovernmental Revenues</u>		86,021	70,000	70,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	71	-	-
<u>Total: Interest Income</u>		71	-	-
<u>Miscellaneous Revenues</u>				
474.90	Other Miscellaneous Income	990	-	-
<u>Total: Miscellaneous Revenues</u>		990	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	-
<u>Total: (Source)/Use of Reserves</u>		-	-	-
Fund Total: Foreign Fire Insurance Tax Fund		87,082	70,000	70,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 231	Dundee Road TIF (TIF #1) Fund			
	<u>Taxes</u>			
410.95	Property Tax TIF Increment	\$ 2,518,770	\$ 2,610,000	\$ 2,756,800
	<u>Total: Taxes</u>	2,518,770	2,610,000	2,756,800
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	18,443	750	750
	<u>Total: Interest Income</u>	18,443	750	750
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(1,827,750)	(1,929,550)
	<u>Total: (Source)/Use of Reserves</u>	-	(1,827,750)	(1,929,550)
Fund Total: Dundee Road TIF (TIF #1) Fund		2,537,213	783,000	828,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 232	Rand/Dundee TIF (TIF #2) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 269,091	\$ 267,800	\$ 278,600
<u>Total: Taxes</u>		269,091	267,800	278,600
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,495	75	750
<u>Total: Interest Income</u>		2,495	75	750
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(186,875)	(195,350)
<u>Total: (Source)/Use of Reserves</u>		-	(186,875)	(195,350)
Fund Total: Rand/Dundee TIF (TIF #2) Fund		271,586	81,000	84,000

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 233	Downtown Area TIF (TIF #3) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 4,970,010	\$ 5,271,600	\$ 5,908,100
<u>Total: Taxes</u>		4,970,010	5,271,600	5,908,100
<u>Intergovernmental Revenues</u>				
432.40	Reimbursements Federal Interest Rebate (BAB's)	127,125	126,921	-
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		127,125	126,921	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	8,170	-	2,500
460.10	Interest Income Interest on Loans	15,073	13,765	11,295
<u>Total: Interest Income</u>		23,243	13,765	13,795
<u>Miscellaneous Revenues</u>				
474.05	Other Miscellaneous Reimb/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		-	-	-
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(1,637,766)	(2,056,465)
<u>Total: (Source)/Use of Reserves</u>		-	(1,637,766)	(2,056,465)
Fund Total: Downtown Area TIF (TIF #3) Fund		5,120,378	3,774,520	3,865,430

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 234	Rand Corridor TIF (TIF #4) Fund			
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ 1,764,648	\$ 1,845,800	\$ 3,080,400
<u>Total: Taxes</u>		1,764,648	1,845,800	3,080,400
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	4,714	1,500	1,500
<u>Total: Interest Income</u>		4,714	1,500	1,500
<u>Other Financing Sources</u>				
484	Bond Premium/Discount	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	244,745	(1,043,865)
<u>Total: (Source)/Use of Reserves</u>		-	244,745	(1,043,865)
Fund Total: Rand Corridor TIF (TIF #4) Fund		1,769,362	2,092,045	2,038,035

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 235	Rand/Lake Cook TIF (TIF #5) Fund	0		
<u>Taxes</u>				
410.95	Property Tax TIF Increment	\$ -	\$ -	\$ 156,600
<u>Total: Taxes</u>		-	-	156,600
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	-	-	-
<u>Total: Interest Income</u>		-	-	-
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	8,100	-	-
<u>Total: Miscellaneous Revenues</u>		8,100	-	-
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	57,300
<u>Total: (Source)/Use of Reserves</u>		-	-	57,300
Fund Total: Rand/Lake Cook TIF (TIF #5) Fund		8,100	-	213,900

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 300	Debt Service Fund			
	<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 2,657,299	\$ 2,660,458	\$ 2,646,085
	<u>Total: Taxes</u>	2,657,299	2,660,458	2,646,085
	<u>Intergovernmental Revenues</u>			
432.40	Reimbursements Federal Interest Rebate (BAB's)	503,022	502,213	476,985
	<u>Total: Intergovernmental Revenues</u>	503,022	502,213	476,985
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	5,092	4,504	4,505
	<u>Total: Interest Income</u>	5,092	4,504	4,505
	<u>Miscellaneous Revenues</u>			
472.05	Sales Fixed Assets	-	-	-
	<u>Total: Miscellaneous Revenues</u>	-	-	-
	<u>Other Financing Sources</u>			
480	Bond Proceeds	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
	Fund Total: Debt Service Fund	3,165,413	3,167,175	3,127,575

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 401	Capital Equipment Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 846,841	\$ 732,605	\$ 780,560
415	Electric Use Utility Tax	\$ -	\$ 1,000,000	\$ 940,000
<u>Total: Taxes</u>		846,841	1,732,605	1,720,560
<u>Intergovernmental Revenues</u>				
430.55	Shared Revenue TIF Surplus	71,480	50,000	50,000
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		71,480	50,000	50,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	8,491	2,500	7,500
<u>Total: Interest Income</u>		8,491	2,500	7,500
<u>Miscellaneous Revenues</u>				
470.10	Rental Income Communication Tower	220,523	207,110	192,785
472.05	Sales Fixed Assets	82,150	50,000	50,000
474.05	Other Misc Reimbursements/Refunds	-	-	-
<u>Total: Miscellaneous Revenues</u>		302,673	257,110	242,785
<u>Other Financing Sources</u>				
481	Interfund Transfers In	268,000	576,000	584,000
<u>Total: Other Financing Sources</u>		268,000	576,000	584,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(846,825)	(538,115)
<u>Total: (Source)/Use of Reserves</u>		-	(846,825)	(538,115)
Fund Total: Capital Equipment Fund		1,497,485	1,771,390	2,066,730

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 402	Capital Improvement Fund			
<u>Taxes</u>				
414	Simplified Telecommunications Tax	\$ 1,023,125	\$ 902,275	\$ 898,060
415	Electric Use Utility Tax	557,495	200,000	200,000
<u>Total: Taxes</u>		1,580,620	1,102,275	1,098,060
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	-	-	-
434	Grants	-	-	-
<u>Total: Intergovernmental Revenues</u>		-	-	-
<u>Fines and Fees</u>				
450.20	Gen Govt Fees 50/50 Curbs & Gutters	41,856	-	-
450.25	Gen Govt Fees 50/50 Sidewalks	11,115	-	-
451.20	Comm Dev Fees Sidewalks	1,850	-	-
<u>Total: Fines and Fees</u>		54,821	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	16,217	2,500	7,500
<u>Total: Interest Income</u>		16,217	2,500	7,500
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	21,650	-	-
<u>Total: Miscellaneous Revenues</u>		21,650	-	-
<u>Other Financing Sources</u>				
481	Interfund Transfers In	100,000	102,500	105,000
<u>Total: Other Financing Sources</u>		100,000	102,500	105,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	426,050	(300,235)
<u>Total: (Source)/Use of Reserves</u>		-	426,050	(300,235)
Fund Total: Capital Improvement Fund		1,773,308	1,633,325	910,325

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 430	Village Hall Renovation Fund			
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	6,653	-	-
	<u>Total: Interest Income</u>	6,653	-	-
	<u>Other Financing Sources</u>			
481	Interfund Transfers In	98,031	-	-
	<u>Total: Other Financing Sources</u>	98,031	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	-	-
	<u>Total: (Source)/Use of Reserves</u>	-	-	-
Fund Total: Village Hall Renovation Fund		104,684	-	-

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 605	Waterworks Fund			
<u>Intergovernmental Revenues</u>				
432.35	Reimbursements Park District - CC & CSF	\$ 78,003	\$ 30,000	\$ 30,000
<u>Total: Intergovernmental Revenues</u>		78,003	30,000	30,000
<u>Charges for Services</u>				
441.05	Water Service Resident - Regular	7,539,018	8,898,000	8,700,000
441.10	Water Service Resident - Tax-Exempt	862,352	-	-
441.15	Water Service Resident - User Charge	494,303	507,000	526,000
441.20	Water Service Resident - Penalties	58,198	60,000	60,000
441.25	Water Service Non-Resident - Regular	1,504,362	1,459,000	1,248,000
441.30	Water Service Non-Resident - IOTP	96,420	93,000	70,000
441.35	Water Service Non-Resident - Deer Park	427,937	384,000	365,000
441.40	Water Service Non-Resident - User Charge	29,646	60,000	30,000
441.45	Water Service Non-Resident - Penalties	10,644	10,000	10,000
441.50	Water Service Construction - Hydrant Meter	12,277	-	-
441.55	Water Service Fees - Water Meter Sales	49,991	15,000	15,000
441.60	Water Service Fees - Turn On	19,918	20,000	20,000
441.65	Water Service Fees - Water Use	12,168	10,000	10,000
441.70	Water Service Fees - Water Syst Dev Surcharge	12,985	20,000	20,000
441.75	Water Service Fees - Water Extensions	139,804	20,000	20,000
441.80	Water Service Fees - Water Connection	8,545	15,000	15,000
<u>Total: Charges for Services</u>		11,278,568	11,571,000	11,109,000
<u>Fines and Fees</u>				
441.85	Water Service AMR Non-Compliance	53,765	-	-
<u>Total: Fines and Fees</u>		53,765	-	-
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	19,188	1,000	15,000
<u>Total: Interest Income</u>		19,188	1,000	15,000
<u>Miscellaneous Revenues</u>				
472.05	Sales Fixed Assets	25,723		
474.05	Other Miscellaneous Reimbursements	66,672	-	-
474.90	Other Miscellaneous Income	1,796	5,000	5,000
<u>Total: Miscellaneous Revenues</u>		94,191	5,000	5,000
<u>Other Financing Sources</u>				
480	Bond Proceeds	-	-	-
<u>Total: Other Financing Sources</u>		-	-	-
499	(Source)/Use of Reserves	-	(121,275)	(541,600)
<u>Total: (Source)/Use of Reserves</u>		-	(121,275)	(541,600)
Fund Total: Waterworks Fund		11,523,715	11,485,725	10,617,400

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 610	Sewerage Fund			
<u>Charges for Services</u>				
442.05	Sewer Service Resident - Regular	\$ 1,992,636	\$ 2,416,700	\$ 2,500,000
442.10	Sewer Service Resident - Penalties	27,117	25,000	25,000
442.15	Sewer Service Non-Resident - Regular	350,090	517,475	490,000
442.20	Sewer Service Non-Resident - Penalties	2,068	2,000	2,000
442.25	Sewer Service Fees - Sewer Connection	11,775	6,000	6,000
442.30	Sewer Service Fees - Sewer Sep Surcharge	245	-	-
442.35	Sewer Service Fees - Fair Meadows Maintenance	1,846	1,800	1,800
442.40	Sewer Service Fees - Flood Control	1,121,428	1,146,000	1,146,000
442.45	Sewer Service Fees - 50/50 Sewer Extension	12,000	-	-
442.50	Sewer Service Fees - Detention	1,284	-	-
<u>Total: Charges for Services</u>		3,520,489	4,114,975	4,170,800
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	11,858	250	5,000
460.10	Interest Income Interest on Loans	479	-	-
<u>Total: Interest Income</u>		12,337	250	5,000
<u>Miscellaneous Revenues</u>				
474.05	Other Misc Reimbursements/Refunds	301,384	-	-
474.90	Other Miscellaneous Income	-	250	250
<u>Total: Miscellaneous Revenues</u>		301,384	250	250
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(344,130)	1,590,930
<u>Total: (Source)/Use of Reserves</u>		-	(344,130)	1,590,930
Fund Total: Sewerage Fund		3,834,210	3,771,345	5,766,980

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 615	Refuse Fund			
<u>Licenses and Permits</u>				
420.20	Business Licenses & Permits Commercial Refuse License	\$ 12,617	\$ 12,000	\$ 12,000
<u>Total: Licenses and Permits</u>		12,617	12,000	12,000
<u>Charges for Services</u>				
443.05	Refuse Service Refuse Collection	3,800,224	3,841,525	3,834,685
443.10	Refuse Service Senior Citizen Discount	-	-	-
443.15	Refuse Service Yard Waste Exemption	(35)	-	-
443.20	Refuse Service Back Door Pick-Up Svc Premium	-	-	-
443.25	Refuse Service Penalties	34,806	40,000	40,000
443.30	Refuse Service Multi-Family Disposal Fee	671,162	691,200	685,430
443.35	Refuse Service Recycling Incentive Proceeds	-	50,000	30,000
<u>Total: Charges for Services</u>		4,506,157	4,622,725	4,590,115
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	4,693	1,500	1,500
<u>Total: Interest Income</u>		4,693	1,500	1,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(29,005)	95,965
<u>Total: (Source)/Use of Reserves</u>		-	(29,005)	95,965
Fund Total: Refuse Fund		4,523,467	4,607,220	4,699,580

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 620	Parking System Fund			
<u>Intergovernmental Revenues</u>				
434	Grants	\$ -	\$ -	\$ -
<u>Total: Intergovernmental Revenues</u>		-	-	-
<u>Fines and Fees</u>				
453.05	Parking Fees Daily Fee - Surface Lots	86,635	100,000	-
453.10	Parking Fees Daily Fee - Gateway Deck	349,555	330,000	425,000
453.50	Parking Fees Permit Fee - Surface Lots	55,477	71,000	2,500
453.55	Parking Fees Permit Fee - Gateway Deck	117,132	175,000	250,000
<u>Total: Fines and Fees</u>		608,799	676,000	677,500
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	4,906	1,000	1,000
<u>Total: Interest Income</u>		4,906	1,000	1,000
<u>Miscellaneous Revenues</u>				
470.05	Rental Income Buildings	22,724	20,500	20,500
474.05	Other Misc Reimbursements/Refunds	64	-	-
<u>Total: Miscellaneous Revenues</u>		22,788	20,500	20,500
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(58,875)	(39,405)
<u>Total: (Source)/Use of Reserves</u>		-	(58,875)	(39,405)
Fund Total: Parking System Fund		636,493	638,625	659,595

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 701	Health Insurance Fund			
	<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	\$ 5,331,577	\$ 5,697,205	\$ 5,599,900
444.05	Insurance Fees Retiree Premiums	643,374	665,800	829,375
444.10	Insurance Fees COBRA Premiums	8,867	-	-
444.15	Insurance Fees Employee Premiums	496,096	542,100	564,400
	<u>Total: Charges for Services</u>	6,479,914	6,905,105	6,993,675
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	15,658	4,000	15,000
	<u>Total: Interest Income</u>	15,658	4,000	15,000
	<u>Miscellaneous Revenues</u>			
471.15	Insurance & Property Damage Excess Loss Recovery	56	-	-
	<u>Total: Miscellaneous Revenues</u>	56	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	332,038	244,600
	<u>Total: (Source)/Use of Reserves</u>	-	332,038	244,600
	Fund Total: Health Insurance Fund	6,495,628	7,241,143	7,253,275

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 702	Liability Insurance Fund			
	<u>Charges for Services</u>			
440.95	Intragovernmental Charge to Operations	\$ 1,702,400	\$ 1,498,200	\$ 1,498,200
	<u>Total: Charges for Services</u>	1,702,400	1,498,200	1,498,200
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	21,571	5,000	15,000
	<u>Total: Interest Income</u>	21,571	5,000	15,000
	<u>Miscellaneous Revenues</u>			
471.15	Insurance & Property Damage Excess Loss Recovery	-	-	-
474.05	Other Misc Reimbursements/Refunds	60,294	-	-
	<u>Total: Miscellaneous Revenues</u>	60,294	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(213,205)	272,360
	<u>Total: (Source)/Use of Reserves</u>	-	(213,205)	272,360
	Fund Total: Liability Insurance Fund	1,784,265	1,289,995	1,785,560

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 710	Fleet Services Fund			
<u>Intergovernmental Revenues</u>				
430.45	Shared Revenue County Gas Tax Rebate	\$ 12,865	\$ 13,500	\$ 13,500
432.50	Reimbursements Various Governments - Fuel	81,898	195,525	100,000
432.55	Reimbursements Various Governments - Vehicle Parts	55,932	42,330	55,000
432.60	Reimbursements Various Governments - Fleet Labor	34,417	30,750	35,000
<u>Total: Intergovernmental Revenues</u>		185,112	282,105	203,500
<u>Charges for Services</u>				
440.95	Intragovernmental Charge to Operations	1,784,880	1,640,280	1,516,000
<u>Total: Charges for Services</u>		1,784,880	1,640,280	1,516,000
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	2,669	100	250
<u>Total: Interest Income</u>		2,669	100	250
<u>Miscellaneous Revenues</u>				
471.05	Insurance & Property Damage Property Damage Recovery	18,001	10,000	15,000
474.90	Other Miscellaneous Income	2,619	-	-
<u>Total: Miscellaneous Revenues</u>		20,620	10,000	15,000
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	-	164,060
<u>Total: (Source)/Use of Reserves</u>		-	-	164,060
Fund Total: Fleet Services Fund		1,993,281	1,932,485	1,898,810

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 801	Police Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,620,549	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	459,896	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	2,621,663	-	-
<u>Total: Interest Income</u>		4,702,108	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,538,272	4,076,000	4,308,000
473.10	Pension Contributions Employee Contributions	1,034,866	1,091,875	1,118,145
473.15	Pension Contributions Portability Payments	20,836	-	-
474.90	Other Miscellaneous Income	1,122	-	-
<u>Total: Miscellaneous Revenues</u>		4,595,096	5,167,875	5,426,145
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(885,975)	(878,745)
<u>Total: (Source)/Use of Reserves</u>		-	(885,975)	(878,745)
Fund Total: Police Pension Fund		9,297,204	5,281,900	5,547,400

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 802	Fire Pension Fund			
<u>Interest Income</u>				
460.05	Interest Income Interest on Investments	\$ 1,382,766	\$ 750,000	\$ 750,000
461.05	Investment Income Realized Gain/Loss	543,547	250,000	250,000
461.10	Investment Income Unrealized Gain/Loss	2,469,308	-	-
<u>Total: Interest Income</u>		4,395,621	1,000,000	1,000,000
<u>Miscellaneous Revenues</u>				
473.05	Pension Contributions Employer Contributions	3,660,137	3,912,000	4,597,000
473.10	Pension Contributions Employee Contributions	877,040	896,335	915,315
473.15	Pension Contributions Portability Payments	22,856	-	-
474.90	Other Miscellaneous Income	215	-	-
<u>Total: Miscellaneous Revenues</u>		4,560,248	4,808,335	5,512,315
<u>(Source)/Use of Reserves</u>				
499	(Source)/Use of Reserves	-	(249,585)	(498,815)
<u>Total: (Source)/Use of Reserves</u>		-	(249,585)	(498,815)
Fund Total: Fire Pension Fund		8,955,869	5,558,750	6,013,500

Village of Palatine
CY 2018 Proposed Budget - Revenue Overview

Account Number	Description	2016 Actual	2017 Adopted Budget	2018 Proposed Annual Budget
Fund 825	Special Service Area #5 Fund			
	<u>Taxes</u>			
410.25	Property Tax Debt Service	\$ 626,524	\$ 589,500	\$ 586,400
	<u>Total: Taxes</u>	626,524	589,500	586,400
	<u>Interest Income</u>			
460.05	Interest Income Interest on Investments	2,358	-	2,050
	<u>Total: Interest Income</u>	2,358	-	2,050
	<u>Other Financing Sources</u>			
481	Interfund Transfers In	-	-	-
	<u>Total: Other Financing Sources</u>	-	-	-
	<u>(Source)/Use of Reserves</u>			
499	(Source)/Use of Reserves	-	(3,400)	-
	<u>Total: (Source)/Use of Reserves</u>	-	(3,400)	-
	Fund Total: Special Service Area #5 Fund	628,882	586,100	588,450